

MEETING MINUTES
FULL BOARD
JANUARY 31, 2012

APPROVED

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PLAS
	<input type="checkbox"/> B. COX	<input type="checkbox"/> G. ROE — BOARD VICE CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SAUM
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. MURRAY	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, B. COX, G. ROE	
OTHERS PRESENT	M. MILLER R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:05 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED JANUARY 31, 2012**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: B. Saum / Seconded by: B. Spalding
 MOTION PASSED 09 / 09
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED DECEMBER 13, 2011**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: S. Slaton / Seconded by: J. Aubry
 MOTION PASSED 09 / 09
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
 - DCH -Southeast Regional Forum 03/08/12 - Dual Eligible /J. Plas and possible other board members Documents will be emailed to Board Members 02/01/12
- b) Event Announcement(s): None Item(s) Noted Below

- DCH - Dual Eligible's Regional Forum 03/08/12 at CEI CMH Atrium, 10:00 am
- c) Livingston County Board of Commissioners - Resolution #2011-12-340
LCCMHA Board Appointment Robert Murray - with term expiring 12/31/14

d) NOMINATING COMMITTEE RECOMMENDATIONS / 2011 BOARD OFFICERS (ACTION ITEM)

Discussion was held.

Moved by: S. Slaton / Seconded by: J. Plas

Motion to table this agenda item until February 28, 2012 Full Board Meeting

MOTION PASSED 09 / 09

MOTION FAILED /

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: J. Plas / Seconded by: J. Aubry

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 09 / 09

MOTION FAILED /

a) CMHPSM POLICY - REVISED #557: ADMINISTRATION OF MEDICATION & OTHER MEDICAL TREATMENT (REF. W&M AG. #: 4)

Motion to approve the revisions to the CMHPSM Policy: (Livingston Policy #557), Administration of Medication and Other Medical Treatment, as presented.

b) SHARON GORSKI, OT - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 4)

Motion to approve the re-credentialing of Sharon Gorski, OT, as follows:

Term: January 2012 through January 2014

Discipline: Occupational Therapist

Population: Children w/developmental disability, Adults w/developmental disability, OBRA-individuals w/developmental disability.

Clinical Responsibilities: Occupational Therapy Evaluation, Treatment Planning, Occupational Therapy Treatment.

c) STACY O'HAIR, MASSAGE THERAPIST - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 6)

Motion to approve the re-credentialing of Stacy O'Hair, Massage Therapist, as follows:

Term: January 2012 through January 2014

Discipline: Massage Therapist

Population: Children w/developmental disability.

Clinical Responsibilities: Massage Therapy

d) JERRY CSOKASY, PHD - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)

Motion to approve the re-credentialing of Jerry Csokasy, PhD, as follows:

Term: January 2012 through January 2014

Discipline: Licensed Psychologist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness, Older adults w/serious, persistent mental illness, Co-occurring disorders: substance abuse and mental illness, OBRA-individuals w/mental illness, OBRA-individuals w/developmental disability.

Clinical Responsibilities: Mental Health Assessment, Treatment Planning, Individual Therapy, Family Therapy, Group Therapy, Psychological Testing.

e) SHERRY FRIEDLANDER, LLP - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 8)

Motion to approve the re-credentialing of Sherry Friedlander, LLP, as follows:

Term: January 2012 through January 2014

Discipline: Limited Licensed Psychologist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness, Older adults w/serious, persistent mental illness, substance abuse and mental illness, OBRA-individuals w/mental illness, OBRA-individuals w/developmental disability.

Clinical Responsibilities: Mental Health Assessment, Treatment Planning, Individual Therapy, Family Therapy, Group Therapy, Psychological Testing.

f) LIVINGSTON CATHOLIC CHARITIES - FY11-FY12 CONTRACT AMENDMENT NO. 1N / TRAVEL BUDGET INCREASE (REF. W&M AG. #: 12)

Motion to approve Amendment No. 1 to the FY11-FY12 service contract with Livingston Catholic Charities to increase the travel budget line item from \$2,800 to \$9,000 due to increased community outreach activities. This amendment will result in an overall contract cost from \$92,752 to \$98,952. Effective 10/01/11 to 09/30/12.

g) WCHO - CSSN FY11 CONTRACT AMENDMENT NO. 2 (92 DAY EXTENTION) (REF. W&M AG. #: 14)

Motion to approve Amendment No. 2 to the FY11 WCHO-CSSN Contract to extend the terms of the contract an additional 92 days for and the admendment to provide an \$4,159,028 in funding for the three (3) month extention. FY11 contract extended through 03/31/12.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach January 2012 Report / Informational
- b) AT & T Billing Dispute - Settled / Informational

c) WRAPAROUND PROGRAM - LC11 CSM POSITION CHANGE: FROM OCCASIONAL FULLTIME TO REGULAR FULL-TIME

Discussion was held. Position paid for by funds contributed annually through the Blended Funding MOU

Moved BY: B. Saum / SECONDED BY: J. Aubry

Motion to approve request to change the status of current LC-11 Full-time, Occasional Case Manager/Supports Coordinator position in the Wraparound Program to a LC-11 Full-time Regular position. Effective 02/01/12.

MOTION PASSED 09 / 09

MOTION FAILED /

d) MDCH-CMHSP FY11/12 AMENDMENT NO. 1 - CHANGES TO REPORTING REQUIREMENTS AND MANDATED LANGUAGE CHANGE TO RR GRIEVANCE/APEALS

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Kozak

Motion to approve Amendment No. 1 to the FY1/12 MDCH/CMHSP Managed Mental Health Supports and Services Contract as follows:

1. Attachment C7.8.1 Financial Planning, Reporting and Settlement. Report due dates and reporting periods have been updated.
2. Contract Section 6.3.2 Recipient Rights and Grievance/Appeals has been modified to include CMS mandated language that requires the CMHSP ORRs to enter in agreements with other investigative entities like BCAL and APS and requires the ORRs to supply reports twice a year to the QAPIP.

MOTION PASSED 09 / 09

MOTION FAILED /

8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

a) VEHICLE PURCHASE - GORNO FORD / 2012 FORD F-150 XL TRUCK

Moved BY: J. Aubry / SECONDED BY: S. Slaton

Motion to approve the purchase of a 2012 Ford F-150 XL 4-wheel drive truck from Gorno Ford / Government & Fleet Sales at a cost not to exceed \$19,200.

MOTION PASSED 09 / 09

MOTION FAILED /

b) MAXIMUS FITNESS CENTER / GENESIS HOUSE - MEMBERSHIP FOR THREE (3)

Moved BY: S. Slaton / SECONDED BY: M. Kozak

Motion to approve a month to month fitness membership agreement with Maximus Fitness Center for three (3) rotating membership passes at the individual rate of \$20 each and the costs to be paid for by the Genesis Foundation Account for an amount not to exceed \$720 for the first year. Effective 02/01/12 through 01/31/13

MOTION PASSED 09 / 09

MOTION FAILED /

Rate guaranteed for one year only.

c) GENOA HEALTHCARE OF MICHIGAN, LLC - IN HOUSE PHARMACY

Part I: Lease

Moved BY: J. Pfeffer / SECONDED BY: J. Aubry

Motion to approve the lease between Genoa Healthcare of Michigan LLC and LCCMHA for space at 2280 E. Grand River at a rate of \$261.09 per month. Effective 01/01/12 to 09/30/13.

MOTION PASSED 09 / 09

MOTION FAILED /

Part II: Service Agreement

Moved BY: B. Saum / SECONDED BY: J. Aubry

Motion to approve a contract service agreement between Genoa Healthcare of Michigan LLC and LCCMHA to provide pharmaceutical services to consumers and employees of LCCMHA and Genoa Healthcare will assume all responsibilities legally and financially that will be incurred in order to build and operate a pharmacy within the LCCMHA, as presented. Effective 01/01/12 to 09/30/13.

MOTION PASSED 09 / 09

MOTION FAILED /

d) KONE / ELEVATOR MAINTENANCE AGREEMENT

Moved BY: S. Slaton / SECONDED BY: J. Plas

Motion to approve a five year service contract with KONE for elevator maintenance located at 622 E. Grand River, Howell, at a rate of \$45 per month or \$135 per quarter. Effective 01/01/12 to 09/30/17.

MOTION PASSED 09 / 09

MOTION FAILED /

e) 622 E. GRAND RIVER, HOWELL CMH FACILITY PROJECT- CMC (CONSTRUCTION MANAGEMENT AS CONTRACTOR) CONTRACT

Moved BY: S. Slaton / SECONDED BY: B. Saum

Motion to approve Phase I pre-construction services for this project and enter into a CMC (construction management as contractor) contract with A.Z. Shmina, Inc. for the renovation project located at 622 E. Grand River, Howell. Phase I pre-construction amount not to exceed \$20,000. Effective 02/01/12.

MOTION PASSED 09 / 09

MOTION FAILED /

After bidding and pre-construction is complete, Phase II will be triggered by an amendment to this contract which provides a Guaranteed Maximum Price and also enacts the contractor work of the CMC.

The Minutes of the January 24, 2012, meeting of Ways & Means Committee were presented for review.

9. BOARD AFFILIATION (CMHPSM): **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Affiliation Committee Meeting Date: 02/08/12 Alternate: S. Slaton
- b) Draft 01/11/12 Affiliation Minutes
- c) Approved 12/14/11 Affiliation Minutes

10. MACMH BOARD ASSOCIATION: None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Winter Conference February 14th & 15th - Causeway Bay Hotel, Lansing
 - Regional Forum Dates: March 16 & 17, 2012 ~ Metro & Southeast Regions / April 13 & 14, 2012 ~ Western Region / May 4 & 5, 2012 ~ Northern Region / September 11 & 12, 2012 ~ Upper Peninsula Region / September 21 & 22, 2012 ~ Central Region
- b) Boardworks Winter Report / For Review and Follow-up if Needed

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

- a) Argus Article 12/16/11 - Partnership Helps People Back to Work / Genesis House
- b) Donation / Carol and Scott Griffith - ERA Griffith Realty
- c) Heather Oaks - January Report

12. NEW BUSINESS: None **Item(s) Noted Below**

13. OLD BUSINESS: None **Item(s) Noted Below**

- a) Parking Lot Items:
 - Consent Agenda (Ref. 11-2011) Back to Board in February 2012 (R. Garber)
 - ATT Cloud/ Pay-as-you-go Synaptic Storage
 - Electronic Transfer of Board Packets & Minutes (S. Slaton 01/2010)

14. CALL TO THE PUBLIC : No Response

14. ADJOURNMENT: THE MEETING ADJOURNED AT 7:30 PM

Respectfully Submitted:

Approved By:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date