

**MEETING MINUTES
 FULL BOARD
 FEBRUARY 28, 2012**



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PLAS
	<input type="checkbox"/> B. COX	<input checked="" type="checkbox"/> G. ROE — BOARD VICE CHAIR
	<input type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SAUM
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. MURRAY	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	R. GARBER, B. COX	
OTHERS PRESENT	M. MILLER R. MARHOFER	

- CALL TO ORDER:** Meeting called to order by: **G. Roe** at **6:07 PM**.
- APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 28, 2012**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: J. Plas / SECONDED BY: L. Berry-Bobovski
 MOTION PASSED 10 / 10
 MOTION FAILED /

- CALL TO THE PUBLIC:** **None.**

- APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 31, 2012**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: J. Plas / SECONDED BY: L. Berry-Bobovski
 MOTION PASSED 10 / 10
 MOTION FAILED /

- BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**
 - Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
 - 03/22 MDCH - Dual Eligible Review Meeting, 03/16 & 17 MACMHB Board Member Forum and 03/28 Legislators Visit
 - Event Announcement(s): **None** **Item(s) Noted Below**

c) NOMINATING COMMITTEE RECOMMENDATIONS / 2012 BOARD OFFICERS (ACTION ITEM)

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: L. Berry-Bobovski

Motion to accept the following recommendations for the 2012 LCCMHA Board Officers:

Chair: Roxanne Garber

Vice-Chair: Gary Roe

Secretary: Barb Saum

MOTION PASSED 10 / 10

MOTION FAILED /

- d) 2012 Appointments for Committees and Delegates – By Board Chair, R. Garbor: Postponed until March Full Board Meeting

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: B. MURRAY / SECONDED BY: J. Plas

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 10

MOTION FAILED /

a) CMHPSM REVISED POLICY - #495: CULTURALLY AND LINGUISTICALLY APPROPRIATE SERVICES POLICY (REF. W&M AG. #: 3)

Motion to approve the revisions to the CMHPSM Policy: (Livingston Policy #495), Culturally and Linguistically Appropriate Services Policy, as presented.

b) CMHPSM REVISED POLICY - #456: PIHP ORGANIZATION CREDENTIALING AND RE-CREDENTIALING POLICY (REF. W&M AG. #: 4)

Motion to approve the revisions to the CMHPSM Policy: (Livingston Policy #456), PIHP Organization Credentialing and Recredentialing Policy, as presented.

c) ANDREA HOUSE, S&L PATHOLOGIST (LEAPS & BOUNDS) - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 5)

Motion to approve the re-credentialing of Andrea House, S&L Pathologist, as follows:

Term: February 2012 through February 2014

Discipline: Speech/Language Pathologist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language Treatment

d) KATE VEINBERGS, OT (LEAPS & BOUNDS) - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 6)

Motion to approve the recredentialing of Kate Veinbergs, OT, as follows:

Term: February 2012 through February 2014

Discipline: Occupational Therapist

Population: Children w/developmental disability

Clinical Responsibilities: Occupational Therapy Evaluation, Treatment Planning, Occupational Therapy Treatment

e) CARRIE STEEVES-BRAUM, OT (LEAPS & BOUNDS) - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)

Motion to approve the recredentialing of Carrie Steeves-Braum, OT, as follows:

Term: February 2012 through February 2014

Discipline: Occupational Therapist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness, Older adults w/serious, persistent mental illness, Co-occurring disorders: substance abuse and mental illness.

Clinical Responsibilities: Occupational Therapy Evaluation, Treatment Planning, Occupational Therapy Treatment

f) JEANETTE KUNZ, OT (LEAPS & BOUNDS) - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 8)

Motion to approve the recredentialing of Jeanette Kunz, OT, as follows:

Term: February 2012 through February 2014

Discipline: Occupational Therapist

Population: Children w/developmental disability, Adults w/developmental disability

Clinical Responsibilities: Occupational Therapy Evaluation, Treatment Planning, Occupational Therapy Treatment

g) ELIZABETH HARTMANN, S&L PATHOLOGIST (LEAPS & BOUNDS) -RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 9)

Motion to approve the recredentialing of Elizabeth Hartmann, S&L Pathologist, as follows:

Term: February 2012 through February 2014

Discipline: Speech / Language Pathologist

Population: Children w/developmental disability, Children w/serious emotional disturbance

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language Treatment

h) GABRIEL ROEDER SMITH & Co. - CONTRACT / ACTUARIAL FOR RETIREE HEALTH CARE PLAN (FISCAL YEARS 2012, 2013 AND 2014) (REF. W&M AG. #: 10)

Motion to approve contracting with Gabriel Roeder Smith & Company for actuarial and consulting services for the LCCMHA Retiree Health Plan to cover fiscal years 2012, 2013 and 2014 at a cost of \$8,000 after a 20% MERS discount.

i) MOTOROLA ATRIX - MOBILITY DEVICE (REF. W&M AG. #: 12)

Motion to approve the purchase of three (3) Atrix devices with docks at \$300 each (for a total of \$900) and \$53/month for service for each device (for a total of \$159/month) from ATT as a month-to-month service, as presented.

j) BURKHART ROAD GROUP HOME - FIRE SUPPRESSION PROJECT (REF. W&M AG. #: 15)

Motion to approve the request to contract with Kensington Valley Excavating and Marion Township to install and connect waterline from township main water supply to the Burkhart Road group home for a total cost of \$8,050 as presented.

k) JAMIE FALAHEE, S&L PATHOLOGIST (LEAPS & BOUNDS) APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 16)

Motion to approve the credentialing of Jamie Falahee, S&L Pathologist, as follows:

Term: February 2012 through February 2014

Discipline: Speech and Language Pathologist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/series and persistent mental illness, Older adults w/serious, persistent mental illness, Co-occurring disorders: substance abuse and mental illness, OBRA-individuals w/mental illness, OBRA-individuals w/developmental disability.

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language Treatment

7. EXECUTIVE DIRECTOR'S REPORT:

a) Delegated Contract Approach February 2012 Report / Informational

b) NEW JOB POSITION & DESCRIPTION: PARENT SUPPORT PARTNER I (LEVEL 4)

Discussion was held. This position does not require certification / training.

Moved by: J. Plas / Seconded by: L. Berry-Bobovski

Motion to approve the new job position titled Parent Support Partner I - Level 4 and job description as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

c) NEW JOB POSITION & DESCRIPTION: PARENT SUPPORT PARTNER II (LEVEL 6)

Discussion was held. This position requires certification and training.

Moved BY: J. Plas / SECONDED BY: L. Berry-Bobovski

Motion to approve the new job position titled Parent Support Partner II - Level 6 and job description, as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

d) REVISED JOB DESCRIPTION & TITLE: FROM PEER SUPPORT / TO PEER SUPPORT SPECIALIST I (LEVEL 4)

Discussion was held. This position now requires a GED and level 4 is necessary for placement prior to employee receiving training and certification.

Moved BY: S. Slaton / SECONDED BY: J. Aubry

Motion to approve the Peer Support - Level 4 job description revision, including the change of the position title to Peer Support Specialist I - Level 4, as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

e) NEW JOB POSITION & DESCRIPTION: PEER SUPPORT SPECIALIST II (LEVEL 6)

Discussion was held. This new position requires training and certification.

Moved BY: S. Slaton / SECONDED BY: J. Aubry

Motion to approve the new job position titled Peer Support Specialist II - Level 6 and job description, as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

f) FY12 LCCMHA BUDGET AMENDMENT No. 1

Discussion was held. L. Brown communicated to M. Miller today that she anticipates the WCHO to approve the additional Medicaid funding request for Livingston CMH and will result in an amendment coming to our Board in March.

Moved BY: L. Berry-Bobovski / SECONDED BY: B. Saum

Motion to amend the FY 12 budget with the revised budget being contingent on the approval of the benefit stabilization plan submitted to the WCHO. Anticipated WCHO Board approval is scheduled for March, 2012.

The projected full year cost of the plan is \$1,327,269 with the current year cost projected at \$907,024.

Medicaid proportionate share of the full year plan is \$1,073,495 with a current year projected cost of \$868,070.

MOTION PASSED 10 / 10

MOTION FAILED /

8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

**a) WCHO-LCCMHA MASTER EARNED REVENUE CONTRACT (PROVIDER: LIVINGSTON)
GRANT FUNDED PROJECTS - PMTO AND CPSS**

Part I - Grant Funded Project Parent Management Training Oregon (PMTO)

Motion to approve the addition of the PMTO grant funded project to the FY12 WCHO-LCCMHA Master Earned Revenue Contract with Livingston as the provider, in the amount of \$75,000, as presented. Effective 10/01/11 through 09/30/12.

MOVED BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

MOTION PASSED 10 / 10

MOTION FAILED /

Part II - Grand Funded Project - Certified Peer Support Specialist (CPSS) Expansion & Integrated Health

Motion to approve the addition of the CPSS grant funded project to the FY12 WCHO-LCCMHA Master Earned Revenue Contract with Livingston as the provider, in the amount of \$32,500, as presented. Effective 10/01/11 through 09/30/12.

MOVED BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

MOTION PASSED 10 / 10

MOTION FAILED /

b) PROPOSALS FOR BENEFIT STABILIZATION - FY12

MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Kozak

Motion to approve the FY12 Benefit Stabilization Proposals, as presented. This recommendation is contingent upon receipt of additional Medicaid funding from the WCHO.

MOTION PASSED 09 / 01- NAY (J. PLAS)

MOTION FAILED /

c) LCCMHA BOARD BY-LAWS / CONSENT AGENDA UPDATE

MOVED BY: L. Berry-Bobovski / SECONDED BY: B. Saum

Motion to approve the changes to the LCCMHA Board By-Laws as follows: Article IV, Meetings; Section G, inserting "Consent Agenda" as the new item number 6 for the recommended order of business, as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

The Minutes of the February 21, 2012, meeting of Ways & Means Committee were presented for review.

9. BOARD AFFILIATION (CMHPSM): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Affiliation Committee Meeting Date: 03/14/12 Alternate: Open
- REVISED DATE: 03/28/12 Legislative Visit (Disregard prior date of 03/22/12)

b) 02/08/12 Draft Affiliation Minutes

c) 01/11/12 Approved Affiliation Minutes

10. MACMH BOARD ASSOCIATION: None Item(s) Noted Below

- a) Event Announcement(s): None Items Noted Below
- Southeast Regional Forum Date: 03/16 & 17
 - MDCH-Dual Eligible Forum: New Date of 03/28/12

11. BOARD CORRESPONDENCE: None Item(s) Noted Below

- a) Argus Article 02/24/12 Genesis House - Fowlerville business recognized for making difference

12. NEW BUSINESS: None Item(s) Noted Below

13. OLD BUSINESS: None Item(s) Noted Below

- a) Parking Lot Items:
- ATT Cloud / Pay-as-you-go Synaptic Storage
 - Electronic Transfer of Board Packets & Minutes -Request by S.Slaton 01/10

14. CALL TO THE PUBLIC : No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM

Respectfully Submitted:

Approved By:

Rainey Marhofer
RECORDING SECRETARY

Barbara Saum
BOARD SECRETARY

Date