

# MEETING MINUTES

## FULL BOARD

### MARCH 27, 2012

<b>MEMBERS PRESENT:</b>	<input checked="" type="checkbox"/> <b>J. AUBRY</b>	<input checked="" type="checkbox"/> <b>J. PFEFFER - BOARD SECRETARY</b>
	<input checked="" type="checkbox"/> <b>L. BERRY-BOBOVSKI – COMM. CHAIR</b>	<input checked="" type="checkbox"/> <b>J. PLAS</b>
	<input checked="" type="checkbox"/> <b>B. COX</b>	<input checked="" type="checkbox"/> <b>G. ROE — BOARD VICE CHAIR</b>
	<input checked="" type="checkbox"/> <b>R. GARBER – BOARD CHAIR</b>	<input checked="" type="checkbox"/> <b>B. SAUM</b>
	<input checked="" type="checkbox"/> <b>M. KOZAK</b>	<input checked="" type="checkbox"/> <b>S. SLATON</b>
	<input checked="" type="checkbox"/> <b>R. MURRAY</b>	<input checked="" type="checkbox"/> <b>B. SPALDING</b>
<b>MEMBER(S) ABSENT:</b>		
<b>OTHERS PRESENT</b>	M. MILLER R. MARHOFER	ALAN BOLTER - MACMHB

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
2. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 27, 2012**

<input type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS PRESENTED.</b>
<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS MODIFIED:</b> REMOVAL OF AGENDA ITEM #8A TITLED, SEVER VIRTUALIZATION. ITEM WILL RETURN TO BOARD NEXT MONTH.
<b>MOVED BY: G. Roe / SECONDED BY: B. Murray</b>
<input checked="" type="checkbox"/> <b>MOTION PASSED 12 / 12</b>
<input type="checkbox"/> <b>MOTION FAILED /</b>

3. **CALL TO THE PUBLIC:**  **None.**
4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 28, 2012**

<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS PRESENTED.</b>
<input type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS MODIFIED:</b>
<b>MOVED BY: J. Plas / SECONDED BY: B. Saum</b>
<input checked="" type="checkbox"/> <b>MOTION PASSED 12 / 12</b>
<input type="checkbox"/> <b>MOTION FAILED /</b>

5. **BOARD ADMINISTRATION:**  **None**  **Item(s) Noted Below**
  - a) Alan Bolter – MACMHB / Presentation
  - b) MACMHB - Updates (carried forward from Ways & Means meeting): Report Card & Advocacy Plan for Michigan's Integrated Care for people who are Medicare-Medicaid Eligible and Presentation of Michigan's Medicare-Medicaid Eligible

- c) Per-Diem For Special Meetings / Functions:  None  Items Noted Below
- d) Event Announcement(s):  None  Item(s) Noted Below
  - Legislative Visits - Lansing 03/28
  - Annual Town Hall Meeting - 05/01/12 Location to be determined
- e) 2012 Appointments – By Board Chair, R. Garber
  - Ways & Means Committee Chairperson: L. Berry Bobovski
  - Delegates to CMHPSM Committee: Monthly: J. Plas / Alternates
  - MACMHB Association Voting Delegates: Board Chair will appoint delegates prior to each conference
  - Regional Representative (non-voting): J. Plas

**6. CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**Moved by: J. Plas / Seconded by: B. Murray**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 12 / 12**

**MOTION FAILED /**

**a) WCHO - CSSN FY11 CONTRACT AMENDMENT NO. 3 (SC# 1286.3) (REF. W&M AG. #: 4)**

Motion to : approve the following changes to the FY11 CSSN Contract with the WCHO:

Amend Article IV - Agreement Term: Agreement shall commence on 10/01/10 and shall continue until 09/30/12 and Amend Attachment B: PIHP will pay LCCMHA \$33,272,228 Medicaid dollars 10/01/10 through 09/30/12

Insert Additional Info if Needed

**b) MDCH-CMHSP FY12 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 5)**

Motion to approve Amendment No. 1 to the FY12 MDCH-CMHSP Managed Mental Health Supports Services Contract, as presented. Effective 10/01/11 through 09/30/12.

**c) ADMINISTRATIVE POSITIONS UPGRADE (REF. W&M AG. #: 6)**

Motion to approve level upgrades to the following two (2) administrative positions:

Information System Coordinator: From Level 13 to Level 14

Accounting Supervisor: From Level 13 to Level 14

Effective 04/01/12

**d) ELIMINATION OF FILE CLERK (LC-6) JOB DESCRIPTION/POSITION (REF. W&M AG. #: 11)**

Motion to: PART A - Lateral Transfer LC-6

approve a lateral transfer for our designated File Clerk (LC-6) M. Wilkevicz to the position of Secretary (LC-6).

Motion to: PART B - Elimination of File Clerk Position

approve the elimination of the File Clerk (LC-6) position as it is no longer a required position.

**e) RESCARE - FY11 & FY12 CONTRACT AMENDMENT NO. 5 (REF. W&M AG. #: 12)**

Motion to approve Amendment No. 5 to the FY11 & FY12 service contract as follows:

ID #51791 \$210 Effective Date 8/12/10

ID #51791 \$190 Effective Date 2/1/12

ID #50745 \$290 Effective Date 2/16/12

ID #42688 \$174 Effective Date 2/21/12

**7. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach March 2012 Report / Informational

**8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:**

**a) 622 E. GRAND RIVER FACILITY PROJECT - CMC CONTRACT & CONSTRUCTION BUDGET / A.Z. SHMINA**

PART A - Phase II Construction Management as Constructor (CMc) Contract Amendment

**MOVED BY: L. Berry-Bobovski / SECONDED BY: B. Cox**

Motion to approve an amendment made and entered into by and between the LCCMHA (referred to as Owner), A.Z. Shmina, (referred to as Contractor) and Lindhout Associates Architects, AIA. P.C. (referred to as Architect) amends General Conditions of the Contract for Construction, AIA Document A201-2009 which is part of the Standard Form of Agreement Between LCCMHA, (Owner) and A.Z. Shmina (Construction Manager as Constructor), where the basis of payment is the Cost of Work Plus a Fee with a Guaranteed Maximum Price, AIA Document A133-2009.

**MOTION PASSED 12 / 12**

**MOTION FAILED /**

PART B - Construction Project Budget (GMP)

**MOVED BY: L. Berry-Bobovski / SECONDED BY: B. Saum**

Motion to approve a Guaranteed Maximum Price of \$978,085.00 for the 622 E. Grand River Construction Project Budget with A. Z. Shmina as presented in the updated Project Budget Reconciliation document dated 03/27/12.

**MOTION PASSED 12 / 12**

**MOTION FAILED /**

**b) MACMHB 2012 WALK-A-MILE RALLY - DONATION REQUEST**

**MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**

Motion to approve a donation in the amount of \$250 for the 2012 MCMHB Walk-a-Mile event on May 9th in Lansing MI.

**MOTION PASSED 12 / 12**

**MOTION FAILED /**

**c) INFANT MENTAL HEALTH MEDICAID MATCH PROJECT**

**Moved by: L. Berry-Bobovski / Seconded by: J. Plas**

Motion to endorse the University of Michigan Mom Power Medicaid Grant Match Project and commit to providing \$25,000 local fund dollars for staff training and supplies, as presented.

**MOTION PASSED 12 / 12**

**MOTION FAILED /**

The Minutes of the March 20, 2012, meeting of Ways & Means Committee were presented for review.

**9. BOARD AFFILIATION (CMHPSM):**  **None**  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
- Affiliation Committee Meeting Date: 03/14/12 Alternate: Open
  - Affiliate RRAC is scheduled for April 12th, 6:00 at Towner
- b) 03/14/12 Draft Affiliation Minutes

**10. MACMH BOARD ASSOCIATION:**  **None**  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
- Spring Conference - May 22 & 23

**11. CORRESPONDENCE:**  **None**  **Item(s) Noted Below**

- a) Chelsea Community Hospital - Contract Information
- b) Senator Joe Hune - Acknowledgement / article regarding Livingston County Homeless Continuum of Care's Fifth Annual Community Connect Event

**12. NEW BUSINESS:**  **None**  **Item(s) Noted Below**

**13. OLD BUSINESS:**  **None**  **Item(s) Noted Below**

- a) Parking Lot Items:
- ATT Cloud / pay-as-you-go synaptic storage
  - Electronic transfer of board packets & minutes - S. Slaton 01/10

**14. CALL TO THE PUBLIC :**  **No Response**

**15. ADJOURNMENT: THE MEETING ADJOURNED AT 8:00 PM**

Respectfully Submitted:

Approved By:

\_\_\_\_\_  
Rainey Marhofer  
RECORDING SECRETARY

\_\_\_\_\_  
Barbara Saum  
BOARD SECRETARY

\_\_\_\_\_  
Date