

MEETING MINUTES
FULL BOARD
APRIL 24, 2012

APPROVED

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> G. ROE — BOARD VICE CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SAUM
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. MURRAY	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:		
OTHERS PRESENT	M. MILLER R. MARHOFER K. DETTLING	REHMANN ROBSON - RICHARD CARPENTER LORNE MCKENZIE

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:02 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED APRIL 24, 2012**

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved BY: J. Plas / SECONDED BY: L. Berry-Bobovski
 MOTION PASSED 12 / 12
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MARCH 27, 2012**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED.**
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved BY: J. Plas / SECONDED BY: M. Kozak
 MOTION PASSED 12 / 12
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- J. Pas - Attending two Self Determination meetings at MACMHB
- b) Event Announcement(s): None Item(s) Noted Below
- 05/01/12 Annual Town Hall Meeting, 7 PM at Cleary University / Johnson Center

c) FY10/11 FINANCIAL & COMPLIANCE AUDIT (BY REHMANN ROBSON) - ACTION ITEM

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Kozak

Motion to accept the Annual Independent Audit for Year Ending September 30, 2011 (FY10/11), as presented. The audit report included; management letter, financial statements, single audit act compliance reporting and the compliance examination report.

MOTION PASSED 12 / 12

MOTION FAILED /

d) LCCMHA / Woodland Integrated Health Project Presentation - Presented by: K. Dettling and Lorne McKenzie

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: B. Murray / SECONDED BY: B. Saum

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 12 / 12

MOTION FAILED /

a) JAMES O'NIELL III, S&L PATHOLOGIST (LEAPS & BOUNDS) APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 3)

Motion to approve the credentialing of James O'Niell, III, S&L Pathologist as follows:

Term: March 2012 through March 2014

Discipline: Speech/Language Pathologist

Population: Children w/developmental disability, Adults w/developmental disability, Older adults w/serious and persistent mental illness

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language Treatment.

b) EILEEN SOMERS, OT (LEAPS & BOUNDS) RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 4)

Motion to approve the re-credentialing of Eileen Somers, OT, as follows:

Term: March 2012 through March 2014

Discipline: Occupational Therapist

Population: Children w/developmental disability, Adults w/developmental disability.

Clinical Responsibilities: Occupational Therapy Evaluation, Treatment Planning, Occupational Therapy Treatment

c) VEHICLE REPLACEMENT (REF. W&M AG. #: 5)

Motion to approve the following:
PART I - Sale of Vehicles

Motion to approve the sale of the following agency vehicles through Michigan Inter-governmental Trade Network / Bidnet, as presented: Car #799/2002 Dodge Neon; Car #800/2002 Dodge Neon; Car #807/2002 Dodge Neon; Car #802/2002 Dodge Neon

PART II - Purchasing of Vehicles

Motion to approve Kathy Dettling as acting agent on behalf of LCCMHA in the purchase of four (4) Ford Fusions from Gorno Ford utilizing the State of MI Purchasing Contract at a unit cost of \$14,208 each for a total of \$56,832.

d) WCHO - ROSC FY12 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 8)

Motion to approve Amendment No. 1 to the FY12 ROSC Contract between WCHO and LCCMHA, as presented. Effective 10/01/11 through 09/30/12.

e) ESSENTIAL LEARNING MEMBERSHIP RENEWAL FEE (REF. W&M AG. #: 9)

Motion to approve the renewal membership fee with Essential Learning for trainings based on 190 registered users at the annual rate of \$9,604. Effective 07/01/12 to 06.30.13.

7. EXECUTIVE DIRECTOR'S REPORT:

a) Delegated Contract Approach April 2012 Report / Informational

b) LINDHOUT & ASSOCIATES - FURNITURE PURCHASE / 622 E. GRAND RIVER FACILITY - ACTION

Part I - Additional Authorization for Bid Comparison Services

Moved by: J. Plas / Seconded by: B. Murray

Motion to approve additional authorization to Lindhout and Associates for: design and pricing criteria for different furniture systems, analysis of furniture proposals, working with different vendors for GSA/Health and contract pricing options, coordination with building systems for furniture installation, and overall coordination to help ensure that the furniture coordinates with the building for an amount not to exceed \$4,000.

MOTION PASSED 12 / 12

MOTION FAILED /

Part II - Not to Exceed Prior Authorization Amount

Moved by: J. Plas / Seconded by: L. Berry-Bobovski

Motion to approve an expenditure not to exceed figure of \$200,000 towards office furnishings at the 622 E. Grand River Avenue, CMH facility.

MOTION PASSED 12 / 12

MOTION FAILED /

c) FY13 Budget Update - MDCH / Informational

d) WCHO Medicaid Budget Action / Informational

8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

a) **SERVER VIRTUALIZATION**

Moved BY: S. Slaton / SECONDED BY: M. Kozak

Motion to approve working with CDW to upgrade our current server infrastructure to a virtualized environment with VMWare, MS Server 2008 Datacenter, MS Office 2010, MS Exchange 2010, TrendMicro AntiVirus and Veeam backup software for a cost of no more than \$158,000.

MOTION PASSED 12 / 12

MOTION FAILED /

b) **MAC MILLER - EXECUTIVE DIRECTOR / CONTRACT EXTENSION (10.01.12 TO 12.21.12)**

Moved BY: L. Berry-Bobovski / SECONDED BY: B. Saum

Motion to approve Amendment No. 3 to the service contract with Mac Miller in accordance with Article XV of the contract to extend the term date of contract from October 1, 2012 through December 21, 2012.

MOTION PASSED 12 / 12

MOTION FAILED /

c) **FY12 EMPLOYEE COLA / ONE TIME PAY ADJUSTMENT**

Part I - FY12 COLA

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve a 2% cost of living increase to LCCMHA employees for FY11/12 retro back to 01/01/12.

MOTION PASSED 12 / 12

MOTION FAILED /

Part II - FY12 One-time Pay Adjustment Compensation Plan Document

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Aubry

Motion to approve the document titled FY11/12 One-Time Pay Adjustment Plan, as presented.

MOTION PASSED 12 / 12

MOTION FAILED /

Part III - One-time Pay Adjustment Percentage

Moved BY: L. Berry-Bobovski / SECONDED BY: M. Kozak

Motion to approve a one-time pay adjustment of one percent (1%) in accordance with the FY2011/2012 Compensation Plan.

MOTION PASSED 12 / 12

MOTION FAILED /

d) **GREENLY SQUARE MANOR - PLACEMENT OF CONSUMER #35225**

MOVED BY: L. Berry-Bobovski / SECONDED BY: B. Saum

Motion to approve a contract with Greenly Square Manor for emergency residential placement of consumer #35225 for a daily rate of \$185. Effective 04/17/12

MOTION PASSED 12 / 12

MOTION FAILED /

The Minutes of the April 17, 2012, meeting of Ways & Means Committee were presented for review.

9. BOARD AFFILIATION (CMHPSM): None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- Affiliation Committee Meeting Date: 05/09/12 Alternate: M. Kozak

10. MACMH BOARD ASSOCIATION: None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- Spring Conference May 22 & 23 - Dearborn
- b) Voting Delegates for Spring Conference
- c) Boardworks Report 04/24/12

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

- a) The Genesis Journal - Spring Edition

12. NEW BUSINESS: None **Item(s) Noted Below**

13. OLD BUSINESS: None **Item(s) Noted Below**

- a) Parking Lot Items:
- ATT Cloud / pay-as-you-go synaptic storage
 - Electronic Transfer of Board Packets & Minutes -Request by S.Slaton 01/10

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:55 PM

Respectfully Submitted:

Approved By:

Rainey Marhofer
RECORDING SECRETARY

Barbara Saum
BOARD SECRETARY

Date