

MEETING MINUTES

FULL BOARD

AUGUST 28, 2012

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> R. MURRAY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PFEFFER
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> G. ROE — BOARD VICE CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON - Board Secretary
	<input type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	M. KOZAK	
OTHERS PRESENT	M. MILLER R. MARHOFER	JIM SPALDING

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:03 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED AUGUST 28, 2012**

<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDITION TO ITEM #12, NEW BUSINESS: BOARD CHAIR - 622 BUILDING
Moved BY: L. Berry-Bobovski / SECONDED BY: J. Aubry
<input checked="" type="checkbox"/> MOTION PASSED 11 / 11
<input type="checkbox"/> MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JULY 31, 2012**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved BY: B. Spalding / SECONDED BY: G. Roe
<input checked="" type="checkbox"/> MOTION PASSED 11 / 11
<input type="checkbox"/> MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
 - J. Plas plans to attend Dual Eligible and CMS meetings
- b) Event Announcement(s): None Item(s) Noted Below

- 2280 E. Grand River CMH Building - Board Chair appointed B. Cox as Board member liaison to the 2280 Building Committee for renovation project.
- c) Livingston County Board of Commissioners - Resolution #2012-08-222 / Informational
LCCMHA Board Appointment: Linda Carroll - Term Expires 12/31/13
- d) Executive Director - Draft Job Description (Version 050812)

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: J. Plas

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 11

MOTION FAILED /

a) APPROVE THE 2012 STRATEGIC OUTCOME AREAS AND WORK PLANS, AS PRESENTED. (REF. W&M AG. #: 4)

Motion to approve the 2012 Strategic Outcome Areas and Work Plans, as presented.

b) CMHPSM POLICY - REVISED #565: FREEDOM OF MOVEMENT (REF. W&M AG. #: 5)

Motion to approve the revisions to the CMHPSM Policy (Livingston Policy #565), Freedom of Movement Policy, as presented.

c) CMHPSM POLICY - REVISED #555: CONFIDENTIALITY & ACCESS TO CONSUMER RECORDS POLICY (REF. W&M AG. #: 6)

Motion to approve the revisions to the CMHPSM Policy (Livingston Policy #555), Confidentiality & Access to Consumer Records Policy, as presented.

d) CARRIE JACOBS, OT (LEAPS & BOUNDS) - APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)

Motion to approve the credentialing of Carrie Jacobs, OT, as follows:

Term: August 2012 through August 2014

Discipline: Occupational Therapist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness.

Clinical Responsibilities: Occupational Therapy Evaluation, Treatment Planning, Occupational Therapy Treatment.

e) PERS PROGRAM - STAFFING (FULL-TIME PROFESSIONAL EXEMPT STAFF) (REF. W&M AG. #: 8)

Motion to approve full-time professional exempt staff members to be assigned to work in the PERS Program performing non-exempt duties, without losing their exemption, so long as their primary exempt duties exceed 50% of their work time and limiting the professional employees' work in the PERS Program to two shifts per week to ensure that the additional non-exempt work will not eclipse their primary exempt duties. Further, the employees may be paid additional compensation for the additional work based on an hourly basis, at the rate of LC-6 hire rate.

f) MDCH - CMHSP FY12 CONTRACT AMENDMENT No. 2 (REF. W&M AG. #: 9)

Motion to approve Amendment No. 2 to the MDCH - CMHSP FY12 Managed Mental Health Supports and Services Contract, as presented. Effective 10/01/11 through 09/30/12.

g) MDCH - CMHSP FY13 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES CONTRACT (REF. W&M AG. #: 10)

Motion to approve the FY13 MDCH-CMHSP Managed Mental Health Supports and Services Contract, as presented. Effective 10/01/12 through 09/30/13.

To date MDCH has not issued an authorization amount.

h) LOVEJOY REHABILITATION / MICHIGAN AVENUE RESIDENTIAL CARE - CONSUMER #51791 (REF. W&M AG. #: 11)

Motion to approve a contract with Lovejoy Rehabilitation /Michigan Avenue Residential Care to provide support services in a group home for consumer #51791 for the rates/services presented. Effective 07/30/12 through 09/30/12.

i) MICHIGAN AGENCY WITH CHOICE (MAWC) - CONTRACT AMENDMENT (ADDING CLS) (REF. W&M AG. #: 12)

Motion to approve an amendment to the FY12 contract with MAWC to provide CLS services at the rates presented. Effective 09/01/12 through 09/30/12.

j) DD - RESPITE / REDUCTION IN TEMP PART-TIME STAFFING (REF. W&M AG. #: 15)

Motion to approve the elimination of part-time MHA positions, providing CLS and Respite support for two Children's Waiver families with the phase out to be completed by 10/01/12 with new provider or Choice Voucher arrangements in place.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach August 2012 Report / Informational
- b) MDCH - FY2011 - Single Audit Findings/ Management Decision / Informational
- c) Wait List for Psychiatry Services & ACT / Informational
- d) 622 Facility / Construction Project Update / Informational

8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

a) LCCMHA CONTRACT RENEWAL LIST FOR FISCAL YEARS 2013 AND 2014

Moved by: L. Berry-Bobovski / Seconded by: J. Plas

Motion to approve the revised multi-year, FY13 and FY14 Contract Renewal List dated 08/21/12, as amended. Effective 10/01/12.

MOTION PASSED 11 / 11

MOTION FAILED /

b) GROUP HOME BUDGETS - CHANGE REQUEST

Moved by: L. Berry-Bobovski / Seconded by: J. Plas

Motion to approve FY12 Group Home Budget Changes for RCHI and ALS contracts, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

c) CMHPSM FINANCIAL & COMPLIANCE AUDITS / RFP SCORES AND RATES

Moved by: L. Berry-Bobovski / Seconded by: B. Murray

Motion to authorize the Executive Director to submit to WCHO a letter of intent supporting a two year contract with Roslund Prestage with additional option years to perform the Financial & Compliance Audits, as presented

MOTION PASSED 11 / 11

MOTION FAILED /

The Minutes of the August 18, meeting of Ways & Means Committee were presented for review.

9. BOARD AFFILIATION (CMHPSM): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Affiliation Committee Meeting Date 09/12/12. Alternate: B. Cox

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Fall Conference - October 15 & 16, Grand Traverse Resort, Traverse City

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

a) Heather Oaks - July 2012 Quarterly Report

12. NEW BUSINESS: **None** **Item(s) Noted Below**

a) BOARD CHAIR - 662 BUILDING UPDATE

Discussion was held.

Moved by: J. Aubry / Seconded by: L. Berry-Bobovski

Motion to approve the LCCMHA Resolution dated this date of August 28, 2012, as presented

MOTION PASSED 11 / 11

MOTION FAILED /

13. OLD BUSINESS: None Item(s) Noted Below

- Parking Lot:

- a) ATT Cloud / pay-as-you-go synaptic storage

- b) Electronic Transfer of Board Packets & Minutes -Request by S.Slaton 01/10

14. CALL TO THE PUBLIC : No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:12 PM

Respectfully Submitted:

Approved By:

Rainey Marhofer
RECORDING SECRETARY

Sharon Slaton
BOARD SECRETARY

Date