

MEETING MINUTES

FULL BOARD

DECEMBER 11, 2012

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input type="checkbox"/> R. MURRAY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PFEFFER
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> G. ROE — BOARD VICE CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input type="checkbox"/> S. SLATON - Board Secretary
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	R. MURRAY AND S. SLATON	
OTHERS PRESENT	M. MILLER C. CONKLIN	G. NOEL A. CALKINS R. MARHOFER

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:05 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED DECEMBER 11, 2012**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: G. Roe / SECONDED BY: J. Plas
<input checked="" type="checkbox"/> MOTION PASSED 10 / 10
<input type="checkbox"/> MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.** Andrea Calkins - EMU Intern for DD - Team 2 Program attending the Full Board Meeting.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 27, 2012**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: M. Kozak / SECONDED BY: G. Roe
<input checked="" type="checkbox"/> MOTION PASSED 10 / 10
<input type="checkbox"/> MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**

b) Event Announcement(s): **None** **Item(s) Noted Below**

- **Holiday - Staff Recognition Party 12/17/12 at 4:00 pm / Cleary Univ.-Johnson Center**

- Retirement Party - Mac Miller: 12/17/12 5:15 - 7:00pm / Cleary Univ. - Johnson Center

c) 2013 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS (ACTION ITEM)

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: M. Kozak

Motion to approve the following recommendations for the 2013 LCCMHA Board Officers:

Board Chair: Roxanne Garber

Vice Chair: Gary Roe

Secretary: Sharon Slaton

MOTION PASSED 10 / 10

MOTION FAILED /

d) 2013 CMHPSM Affiliation Committee - Livingston Alternates (sign-up sheet)

e) RESOLUTION No. 2012-12-11-5E: AGENCY CHASE VISA CREDIT CARD

Discussion was held.

Moved BY: J. Plas / SECONDED BY: M. Kozak

Motion to approve the Agency Credit Card - Chase Visa, Executive Director cardholder authorization change as follows: remove Angus M. Miller, IV, add Constance C. Conklin. Further the Board approves the remaining cardholders, credit card limits as referenced in Resolution No. 2012-12-11-5E. Effective 12/22/12.

MOTION PASSED 10 / 10

MOTION FAILED /

f) RESOLUTION No. 2012-12-11-5F: EXECUTIVE DIRECTOR / BOARD CONTRACT AUTHORIZATION

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: M. Kozak

Motion to approve Resolution No. 2012-12-11-5f to appoint Constance C. Conklin as its agent for delegated Board contract functions, effective 12/22/12.

MOTION PASSED 10 / 10

MOTION FAILED /

g) RESOLUTION No. 2012-12-11-5G - SUBMISSION AUTHORIZATION TO MDCH / MEDICAID APPLICATION FOR PARTICIPATION

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: B. Cox

Motion to approve Resolution 2012-12-11-5g, authorizing the submission of a joint "Notice of Intent to Apply" to MDCH for the purpose of participation in the 2013 Medicaid "Application for Participation" with Lenawee, Monroe and Washtenaw counties and the Board declares its willingness to pursue the creation of a new regional entity/Enhanced Prepaid Inpatient Plan as may be required.

MOTION PASSED 10 / 10

MOTION FAILED /

6. **CONSENT AGENDA:** None (December, Committee of the Whole only. No Ways & Means Meeting)

7. **EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach December, 2012 Report / Informational
- b) SOAR Training Out of State Travel Follow-up / C. Conklin / Informational
- c) Poleski Bill and Juvinnelle Competency Bills (HB4555 & SB0246)/ C. Conklin / Informational

8. **COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:**

a) **MID MICHIGAN GUARDIANSHIP SERVICES / CONTRACT FOR SERVICES**

Moved by: M. Kozak / Seconded by: J. Aubry

Motion to approve the service contract with Mid Michigan Guardianship Services for guardianship and payee services at the rates presented. Effective 12/12/12.

MOTION PASSED 10 / 10

MOTION FAILED /

b) **WCHO-LCCMHA MASTER EARNED REVENUE CONTRACT AMENDMENT #SC157.1/ DROP IN CENTER**

Moved by: J. Pfeffer / Seconded by: L. Berry-Bobovski

Motion to approve Amendment No.SC1757.1 to the FY13 Master Earned Revenue Contract between WCHO and LCCMHA to include the Heather Oaks Drop In Center Health Care Integration Grant and the grant award amount of \$5,000. Effective 10/01/12.

MOTION PASSED 10 / 10

MOTION FAILED /

c) **LIVINGSTON COUNTY - LCCMHA 2013 JANITORIAL/MAINTENANCE SERVICE CONTRACT**

Moved by: M. Kozak / Seconded by: L. Berry-Bobovski

Motion to approve the Janitorial Maintenance Services Agreement between LCCMHA and County of Livingston for services at the 2280 E. Grand River CMH facility, as presented. Effective 01/01/13 through 12/31/13.

MOTION PASSED 10 / 10

MOTION FAILED /

d) **L.E.T.S. SERVICE CONTRACT FOR CONSUMER TRANSPORTATION**

Moved by: J. Pfeffer / Seconded by: J. Aubry

Motion to approve the service contract with Livingston Essential Transportation Services (LETS) to transport consumers to skill-building sites for the same fee as last year, \$5.50 per passenger. Effective 10/01/12 to 09/30/14.

MOTION PASSED 10 / 10

MOTION FAILED /

e) **MEMORIAL HEALTH CARE - CONTRACT FY13 & FY14 RATE CHANGE REQUEST**

Moved by: B. Cox / Seconded by: G. Roe

Motion to approve a contract with Memorial Health Care for psychiatric hospitalization services for a per diem rate not to exceed \$765. Effective 10/01/2012 through 09/30/2014.

MOTION PASSED 10 / 10

MOTION FAILED /

f) **OFFICE OF RECIPIENT RIGHTS (ORR)- FY11/12 YEAR END REPORT & FY12/13 FUNDING OF THE ORR**

Moved by: L. Berry-Bobovski / Seconded by: G. Roe

Motion to approve:

Part I - The FY11/12 Recipient Rights Annual Report as presented and request that they continue to test pilot the revised Recipient Rights Training and continue to research and develop interactive activities for the Recipient Rights Training.

Part II - To continue contracting with the WCHO and providing funding for two (2) full-time Recipient Rights Officers in order to meet the needs of Livingston's case load.

MOTION PASSED 10 / 10

MOTION FAILED /

g) **FIRST NATIONAL BANK - HOWELL / SECURITY AGREEMENT UPDATE**

Moved by: J. Plas / Seconded by: G. Roe

Motion to authorize an Agreement with First National Bank to secure the LCCMHA deposits through either FDIC or another collateral institution.

MOTION PASSED 10 / 10

MOTION FAILED /

9. **BOARD AFFILIATION (CMHPSM):** None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Affiliation Committee Meeting Date: 12/12/12 Alternate: Open

10. **MACMH BOARD ASSOCIATION:** None **Item(s) Noted Below**

11. **BOARD CORRESPONDENCE:** None **Item(s) Noted Below**

12. **NEW BUSINESS:** None **Item(s) Noted Below**

13. **OLD BUSINESS:** None **Item(s) Noted Below**

a) Parking Lot Items:

- Impact of Health Care Reform on Employee Health Care - Report to Board Feb/Mar of 2013
- ATT Cloud / pay-as-you-go synaptic storage
- Electronic Transfer of Board Packets & Minutes -Request by S.Slaton 01/10

14. **CALL TO THE PUBLIC :** **No Response**

15. **ADJOURNMENT: THE MEETING ADJOURNED AT 8:00 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Sharon Slaton
BOARD SECRETARY

Date