

MEETING MINUTES

FULL BOARD

APRIL 23, 2013

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY <input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR <input checked="" type="checkbox"/> L. CARROLL <input checked="" type="checkbox"/> B. COX <input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR <input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> R. MURRAY <input checked="" type="checkbox"/> J. PFEFFER <input checked="" type="checkbox"/> J. PLAS <input type="checkbox"/> G. ROE — BOARD VICE CHAIR <input checked="" type="checkbox"/> S. SLATON - Board Secretary <input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	G. ROE	
OTHERS PRESENT	C. CONKLIN R. MARHOFER LEE KELLOGG - GENESIS HOUSE PROGRAM COORDINATOR	MIKE KENNEDY - LINDHOUT & ASSOC. MARK JEFFRIES - CORRIGAN CONST. GENESIS HOUSE MEMBERS

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:01 PM**. The **April Full Board (combined Committee)** meeting was held at **Genesis House** located at **501 W. Grand River, Fowlerville MI**.
2. **APPROVAL OF AGENDA:** **AGENDA DATED APRIL 23, 2013**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: B. Murray / SECONDED BY: M. Kozak
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.** Lee Kellogg, Genesis House Program Coordinator, along with other clubhouse staff and members gave a power point presentation to the Board that reviewed their program.
4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MARCH 26, 2013**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: M. Kozak / SECONDED BY: B. Cox
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - Town Hall Meeting 05/07/13 at Chemung Hills (Golf Club Rd.) Howell

c) 2280 BUILDING REMODEL PROJECT - REVISED PROJECT SCOPE & BUDGET (PRESENTATION UPDATE BY CORRIGAN & LINDHOUT)

Discussion was held. Revisions to the scope of service were the results from the thermal imaging scans / test of exterior walls and windows.

Moved by: B. Murray / Seconded by: L. Berry-Bobovski

Motion to approve the revised project scope and budget, dated 04/12/13 prepared by Corrigan Construction in the amount of \$397,689.31 and for Lindhout and Associates to move forward in preparing construction drawings to include the revisions to the project scope, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

Upon completion of the project construction drawings by Lindhout & Associates, Corrigan Construction will move forward with the pre-construction phase of sending project specs out to bid. Due to tonight's Board approved revisions, the original project schedule will need to be extended. Phase II, the CMc Contract Amendment, where the basis of payment is the cost of work plus a fee with Guaranteed Maximum Price (GMP) will be returning to the board in May or June.

6. CONSENT AGENDA: - Ways & Means Committee Meeting was changed to a combined Committee/Full Board Meeting on 04/23/13

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach April, 2013 Report / Informational
- b) Wait List Update - April 2013 / Informational
- c) Community and Agency Updates / Informational

8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

- a) Finance Report / Informational
- b) HUD - Supportive Housing / Expiring Funds Scattered Sites 2 & 3 / Informational

c) MACMHB FY14 DUES AND BUDGET

Moved by: J. Plas / Seconded by: M. Kozak

Motion to approve the Livingston's proposed FY14 MACMHB dues in the amount of \$9,574 which reflects a \$9.00 decrease from the prior fiscal year, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

d) LEAPS & BOUNDS - CONTRACT AMENDMENT

Moved by: M. Kozak / Seconded by: L. Carroll

Motion to approve the contract amendment with Leaps & Bounds to include music therapy at the encounter rate of \$69.31, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

- e) 2012 Health & Safety Annual Report / Informational

f) **KAREN BERGBOWER, LMSW - RENEWAL OF CLINICAL RESPONSIBILITIES**

Moved BY: B. Murray / SECONDED BY: L. Berry-Bobovski

Motion to approve the re-credentialing of Karen Bergbower, LMSW, as follows:

Term: April 2013 Through April 2015

Discipline: Licensed Masters Social Work

Population: Children w/serious emotional disturbance, Co-occurring disorders: substance abuse and mental illness, OBRA-individuals w/mental illness

Clinical Responsibilities: Mental Health Assessment, Treatment Planning, Individual Therapy, Group Therapy, Family Therapy, Crisis Intervention

MOTION PASSED 11 / 11

MOTION FAILED /

g) **RENEE JONES, LLP - RENEWAL OF CLINICAL RESPONSIBILITIES**

Moved BY: B. Murray / SECONDED BY: L. Berry-Bobovski

Motion to approve the recredentialing of Renee Jones, LLP, as follows:

Term: April 2013 Through April 2015

Discipline: Licensed/Limited Licensed Psychologist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness, OBRA-individuals w/developmental disability.

Clinical Responsibilities: Mental Health Assessment, Treatment Planning, Individual Therapy, Group Therapy, Family Therapy, Psychological Testing

MOTION PASSED 11 / 11

MOTION FAILED /

h) **MI-A ARS PROGRAM - PROMOTION OF D. DAILEY TO MHTII (LC-13)**

Moved BY: B. Cox / SECONDED BY: B. Spalding

Motion to approve the promotion of Daniel Dailey from Mental Health Therapist I (LC-12) to Mental Health Therapist II (LC-13). Effective 04/28/13

MOTION PASSED 11 / 11

MOTION FAILED /

i) **TRINITY - CONTRACT AMENDMENT**

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve a three (3) fiscal year contract between LCCMHA and Trinity Health at the CMHPSM rates negotiated per fiscal year for psychiatric inpatient services, beginning 10/01/12 through 09/30/15, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

j) HEATHER OAKS - CONTRACT AMENDMENT

Moved by: L. Carroll / Seconded by: J. Aubry

Motion to approve an amendment to the FY13 & FY14 service contract with Heather Oaks to increase the budget by an additional \$581 for internet access bringing the total revised budget to \$70,516 as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

k) GREENLY SQUARE MANOR - CONTRACT AMENDMENT CONSUMER #39755

Moved by: M. Kozak / Seconded by: B. Murray

Motion to approve the placement of consumer #39755 at Greenly Square Manor at the rate of \$180 per day, as presented, Effective 04/09/13

MOTION PASSED 11 / 11

MOTION FAILED /

l) BEHAVIOR CENTER OF MICHIGAN - CONTRACT FOR INPATIENT PSYCHIATRIC SVC

Moved by: L. Berry-Bobovski / Seconded by: B. Murray

Motion to approve a contract for FY13 & FY14 with Behavior Center of Michigan for community inpatient psychiatric services at a rate of \$590 per day, as presented. Effective 05/01/13.

MOTION PASSED 11 / 11

MOTION FAILED /

m) MERCY MEMORIAL - MONROE / CONTRACT FOR INPATIENT PSYCHIATRIC SVC

Moved by: L. Berry-Bobovski / Seconded by: S. Slaton

Motion to approve a contract for FY13 & FY14 with Mercy Memorial for community inpatient psychiatric services at a rate of \$650 per day, as presented. Effective 05/01/13.

MOTION PASSED 11 / 11

MOTION FAILED /

n) **ESSENTIAL LEARNING - ANNUAL MEMBERSHIP FEES FOR 2012 AND 2013**

Part I - 2012 Membership Fee/Renewal

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve a retro renewal and membership fee request with Essential Learning for trainings based on 190 registered users at the annual rate of \$9,604 for 07/01/12 through 06/30/13.

MOTION PASSED 11 / 11

MOTION FAILED /

Part II - 2013 Membership Fee/Renewal

Moved BY: L. Berry-Bobovski / SECONDED BY: M. Kozak

Motion to approve the annual membership renewal for 2013 with Essential Learning for trainings for an amount not to exceed \$10,000 for the period of 07/01/13 through 06/30/14.

MOTION PASSED 11 / 11

MOTION FAILED /

Renewal must be decided 60 days prior to renewal day, however annual account assessment determining number of registered users does not take place until May each year and we are invoiced in June for the upcoming year beginning 07/01.

o) **LOVEJOY REHABILITATION SERVICES / CONTRACT AMENDMENT No. 2 - CONSUMER #266960**

Moved BY: M. Kozak / SECONDED BY: L. Berry-Bobovski

Motion to approve FY13 & FY14 Contract Amendment No. 2 with Lovejoy Rehabilitation Services to continue placement of consumer #266960 at the current established rate of \$225 per day until 05/31/13, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

In February Board approved Contract Amendment No. 1 - placement of consumer #266960 effective 02/15/13 through 03/27/13.

p) **SHERRY FRIEDLANDER - CONTRACT TERMINATION FOR PSYCHOLOGY SVC**

Moved BY: B. Cox / SECONDED BY: S. Slaton

Motion to approve the FY13 & FY14 contract termination request between LCCMHA and Sherry Friedlander for psychology services, as presented. Effective 05/01/13.

MOTION PASSED 11 / 11

MOTION FAILED /

9. **BOARD AFFILIATION (CMHPSM):** **None** **Item(s) Noted Below**

a) Event Announcement(s): **None** **Items Noted Below**

- Affiliation Committee Meeting Date: May 08, 2013 - Alternate: L. Carroll

10. **MACMH BOARD ASSOCIATION:** **None** **Item(s) Noted Below**

a) Event Announcement(s): **None** **Items Noted Below**

Spring Conference 04/30 & 05/01 Amway Grand Plaza Hotel / Grand Rapids
Walk-a-Mile In My Shoes Rally 05/08/13 1:30 pm, State Capitol, Lansing

11. **BOARD CORRESPONDENCE:** **None** **Item(s) Noted Below**

- a) Court targets family reunification - Article in Press & Argus 04.10.13
- b) K. Dettling / Copy of Board Letter of Appreciation

12. **NEW BUSINESS:** **None** **Item(s) Noted Below**

13. **OLD BUSINESS:** **None** **Item(s) Noted Below**

- a) Parking Lot Items:
 - Impact of health care reform on employee health care - Report back to Board May / Jun
 - Meal Reimbursement / Rate Review - To Board in May/Jun

14. **CALL TO THE PUBLIC :** **No Response**

15. **ADJOURNMENT:** **THE MEETING ADJOURNED AT 7:55 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Sharon Slaton
BOARD SECRETARY

Date