

MEETING MINUTES
FULL BOARD
MAY 28, 2013



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> R. MURRAY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PFEFFER
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input type="checkbox"/> B. COX	<input checked="" type="checkbox"/> G. ROE — BOARD VICE CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON - Board Secretary
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	B. COX	
OTHERS PRESENT	C. CONKLIN R. MARHOFER GERRY NOEL	WILLIAM (BILL) HIRSCHMAN - RPC

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:03 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MAY 28, 2013**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: B. Murray / Seconded by: J. Pfeffer
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED APRIL 23, 2013**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: J. Aubry / Seconded by: J. Pfeffer
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** None Item(s) Noted Below

- a. Per-Diem For Special Meetings / Functions: None Items Noted Below
- b. Event Announcement(s): None Item(s) Noted Below

c. ROSLUND PRESTAGE & Co. (RPC) - FY12 AUDIT PRESENTATION / ACTION ITEM

Discussion was held.

Moved BY: B. Murray / SECONDED BY: S. Slaton

Motion to accept the Annual Independent Audit for Year Ending September 30, 2012 (FY11/12), as presented. The audit report included; management letter, financial statements, single audit act compliance reporting and compliance examination report.

MOTION PASSED 11 / 11

MOTION FAILED /

d. Executive Director Evaluation Committee: Board Chair, R.Garber appointed the following members:

Gary Roe
Joanne Pfeffer
Bob Murray

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 11

MOTION FAILED /

a) CMHPSM POLICY - REVISED #567: COMMUNICATION BY MAIL, TELEPHONE AND VISITS (REF. W&M AG. #: 3)

Motion to approve the revisions to the CMHPSM Policy (Livingston Policy #567), Communication By Mail, Telephone and Visits, as presented.

b) CMHPSM POLICY - REVISED #553: FINGERPRINTS, PHOTOGRAPHS, RECORDINGS, OR USE OF 1-WAY GLASS (REF. W&M AG. #: 4)

Motion to approve the revisions to the CMHPSM Policy (Livingston Policy #553), Fingerprints, Photographs, Recordings, or Use of 1-Way Glass, as presented.

c) NATIONWIDE 457 DEFERRED COMPENSATION PLAN / ROTH CONTRIBUTION AMENDMENT (REF. W&M AG. #: 5)

Motion to approve the Roth Contribution Amendment to the Deferred Compensation Plan for Public Employees 457 Governmental Plan and Trust, with Nationwide, as presented.

d) MDCH/CMHSP FY/13 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 6)

Motion to approve Amendment No. 1 for FY 2013 to the MDCH/CMHSP Managed Mental Health Supports and Services Contract, as presented.

e) KERI ROSE, S&L (JUSKO MORE) - APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)

Motion to approve the credentialing of Keri Rose, S&L Pathologist, as follows:

Term: May 2013 Through May 2015

Discipline: Speech/Language Pathologist

Population: Children w/developmental disability, Adults w/developmental disability.

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language Treatment

f) WENDY LAFONTAINE, DIETICIAN - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 8)

Motion to approve the recredentialing of Wendy LaFontaine, Dietician, as follows:

Term: May 2013 Through May 2015

Discipline: Registered Dietician

Population: Children w/developmental disability, Adults w/developmental disability, Adults w/serious and persistent mental illness

Clinical Responsibilities: Diet & Nutrition Evaluation, Treatment Planning, Diet & Nutrition Services

g) FY14 - INFANT MENTAL HEALTH MEDICAID MATCH PROJECT (MOM POWER) RENEWAL AND PROPOSAL FOR HUMAN SUBJECT RESEARCH (REF. W&M AG. #: 11)

Motion to approve the renewal of the Mom Power Medicaid Match Project for FY14, requiring \$17,310 in local funding, and approval of the attached Proposal for Human Subject Research for FY14.

h) ESSENTIAL LEARNING - 2013 MEMBERSHIP FEE / CONTRACT RENEWAL (REF. W&M AG. #: 14)

Motion to approve a twelve month membership renewal with Essential Learning for 200 users at an annual rate of \$11,322.61. Effective 07/01/13 through 06/30/14.

The above motion replaces the April 23, 2013 Board motion.

i) DR. COLLIGAN - MEDICAL DIRECTOR / FY13 & FY14 CONTRACT AMENDMENT - RATE INCREASE (REF. W&M AG. #: 15)

Motion to approve an amendment to Dr. Colligan's FY13 & FY14 service contract to increase his hourly rate from \$100.67 to \$110.00 per hour, as presented. Effective 06/01/13

j) 622 BUILDING MAINTENANCE / Wm. FLOYD HEATING & COOLING - REPLACE 30 TON TRANE CONDENSING UNIT (REF. W&M AG. #: 16)

Motion to approve proposal dated 05/21/13 from Wm. Floyd Heating & Cooling to replace the 30 ton Trane condensing unit (compressor) in the amount of \$17,040 which includes a five (5) year extended warranted for compressor parts only, as presented. Effective 05/21/13.

Air conditioning unit (compressor for two story section of 622 facility has broken down and must be replaced. This motion is for replacement of compressor only

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach May, 2013 Report / Informational
- b) Wait List Update / Informational
- c) Community and Agency Updates / Informational
- d) MDCH CW Site Review Follow up / Informational
- e) MDCH News Release - Michigan's Integrated Care Proposal Launch Date Moved to 07/2014 / Informational
- f) CMHPSM Regional Entity Review Document dated 05/21/13 (as discussed at 05/21/13 Ways & Means Committee Meeting / Informational

8. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

a) FY13 ANNUAL PROVIDER APPRECIATION EVENT - REQUEST FOR DONATION

Moved by: J. Plas / Seconded by: L. Berry-Bobovski

Motion to approve a donation of up to \$1,000 to support the annual provider appreciation event activities and awards being held this year. Any remaining community donated funds will carry forward in a specific holding account for this annual event.

MOTION PASSED 11 / 11

MOTION FAILED /

b) GENESIS HOUSE - CAMP TALAHI / 2013

Moved by: J. Aubry / Seconded by: L. Berry-Bobovski

Motion to approve entering into a contract with Camp Talahi Retreat & Nature Center to purchase camp services at a cost not to exceed 4,500 for unlimited campers (which includes five staff), as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

The Minutes of the May 21, 2013, meeting of Ways & Means Committee were presented for review.

9. BOARD AFFILIATION (CMHPSM): **None** **Item(s) Noted Below**

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

- a) Heather Oaks - Quarterly Report dated 04/21/2013

12. NEW BUSINESS: None Item(s) Noted Below

13. OLD BUSINESS: None Item(s) Noted Below

a) Parking Lot Items:

- Impact of health care reform on employee health care - Report back to Board May / Jun
- Meal Reimbursement / Rate Review - To Board in May/Jun

14. CALL TO THE PUBLIC : No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Sharon Slaton
BOARD SECRETARY

Date