LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD

622 E. GRAND RIVER AVENUE, HOWELL MI 48843 - BOARD ROOM

MEETING MINUTES FULL BOARD JULY 30, 2013

Members Present:	 ✓ J. AUBRY ✓ L. BERRY-BOBOVSKI – COMM. CHAIR ✓ L. CARROLL ✓ B. COX ✓ R. GARBER – BOARD CHAIR ✓ M. KOZAK 	 □ R. MURRAY □ J. PFEFFER □ J. PLAS □ G. ROE — BOARD VICE CHAIR □ S. SLATON - Board Secretary □ B. SPALDING 		
Member(s) Absent:	M. Kozak, G. Roe			
OTHERS PRESENT	C. CONKLIN R. MARHOFER	G. NOEL		
CALL TO ORDER: Meeting called to order by: R. Garber at 6:00 PM. APPROVAL OF AGENDA: AGENDA DATED JULY 30, 2013				
 MOTION TO APPROVE THE AGENDA, AS PRESENTED. MOTION TO APPROVE THE AGENDA, AS MODIFIED: MOVED BY: B. Murray / SECONDED BY: J. Pfeffer MOTION PASSED 10 / 10 MOTION FAILED / 				
CALL TO THE PUBLIC: ☑ None. ☐ APPROVAL OF MINUTES: MINUTES OF MEETING DATED JUNE 25, 2013				
☐ MOTION TO APPROVI	VE THE MINUTES, AS PRESENTED. E THE MINUTES, AS MODIFIED: SECONDED BY: B. Murray 10			
b) Event Announcemerc) Finance Report - by	TION: ☐ None ☐ Item(s) Noted Bell Meetings / Functions: ☐ None ☐ Items Item(s): ☐ None ☐ Item(s) Noted Below G. Noel / Informational Item(s) / Informational			

LCCMHA

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CONSENT AGENDA: Removal of item(s) from the Consent Agenda: □ Items Noted Below	
CONSENT AGENDA APPROVAL Discussion was held. MOVED BY: J. Plas / SECONDED BY: J. Pfeffer Motion to accept and approve the consent agenda, as presented. (Items referenced below). MOTION PASSED 10/10 MOTION FAILED /	
a) LCCMHA Policy - New #499: STAFF - CONSUMER / FAMILY ENGAGEMENT (REF. W&M AG. #: 2 Motion to approve the new LCCMHA Policy (Livingston #499), Staff - Consumer / Family Engagement as presented.	•
b) CMHPSM Policy - Revised #383: Customer Services Policy - Affiliation (Ref. w&m ag 3) Motion to approve the revisions to the CMHPSM Policy (Livingston #383), Customer Services Policy as presented.	
c) CMHPSM Policy - Revised #552: FAMILY PLANNING (REF. w&m Ag. #: 4) Motion to approve the revisions to the CMHPSM Policy (Livingston #552), Family Planning, as presented.	
d) CMHPSM Policy - Revised #556: Religious Freedom and Treatment by Spiritual Mea (ref. w&m ag. #: 5)	NS
Motion to approve the revisions to the CMHPSM Policy (Livingston #556), Religious Freedom and Treatment by Spiritual Means, as presented.	
e) CMHPSM Policy - Revised # 574: Non-Discrimination in Provision of Service (Ref. w8	ιM

Motion to approve the revisions to the CMHPSM Policy (Livingston #574), Non-Discrimination in

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6.

Provision of Service, as presented.

f) KATHLEEN JOYCE-MCCRORY, S&L (LEAPS & BOUNDS) / APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)

Motion to approve the credentialing of Kathleen Joyce-McCrory, as follows:

Term: June 2013 Through June 2015
Discipline: Speech/Language Pathologist

Population: Children w/developmental disability, Adults w/developmental disability, Children

w/serious emotional disturbance.

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language

Treatment

g) BERNARD KAZYAK, LMSW / CONTRACT TERMINATION (REF. W&M AG. #: 8)

Motion to approve the termination of the FY13 & FY14 service contract with Bernard Kazyak, LMSW, as presented. Effective 07/31/13.

h) ABA PATHWAYS / CONTRACT FOR SERVICES - AUTISM BENEFIT (REF. W&M AG. #: 10)

Motion to approve a service contract for FY13 & FY14 with ABA Pathways to provide services of Applied Behavioral Analysis (ABA) related to the Autism Benefit as required by MDCH, for services and rates, as presented. Effective 08/01/13.

i) THOMAS & PATRICIA BROCK / LEASE RENEWAL - TRIANGLE LAKE RD. GROUP HOME (REF. W&M AG. #: 11)

Motion to approve the lease renewal agreement with Thomas and Patricia Brock for the Briarwood Group Home at 1746 Triangle Lake Rd., Howell MI with a four (4) year option to renew under the same conditions and same rate of \$2,150 per month, as presented. Effective 10/01/13 through September 30, 2018.

j) LEAPS & BOUNDS / CONTRACT AMENDMENT NO. 4 - AUTISM BENEFIT (REF. W&M AG. #: 12)

Motion to approve Amendment No. 4 to the FY13 & FY14 service contract between Leaps & Bounds to provide services of Applied Behavioral Analysis (ABA) for consumers with Autism, as presented. Effective 08/01/13.

k) RESCARE PREMIER / CONTRACT AMENDMENT NO. 2 - CONSUMER #26960 PLACEMENT EXTENSION (REF. W&M AG. #: 13)

Motion to approve Amendment #2 to the FY13 & FY14 service contract to extend temporary placement of consumer #266960 at a reduced rate of \$240 per day, as presented. Effective 08/01/13 through 09/30/13.

MEGAN BRYAN / POSITION CHANGE FR: PEER SUPPORT SPECIALIST I TO PEER SUPPORT SPECIALIST II (REF. W&M AG. #: 14)

Motion to approve the promotion of Megan Bryan from LC-4, Peer Support Specialist I, to LC-6, Peer Support Specialist II, as presented. Effective 07/31/13.

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7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach July, 2013 Report / Informational
- b) Wait List Update / Informational
- c) Community and Agency Updates / Informational
- d) Organizational Chart Update / Intake & Access / Informational

8.	COMMITTEE OF THE WHOLE:	– MOTION RECOMMENDATIONS:
u.	COMMITTEE OF THE VALIDEE	

C	COMMITTEE OF THE WHOLE - MOTION RECOMMENDATIONS:				
a)	DR. COLLIGAN AND DR. OLSON / RATE INCREASE REQUESTS / RATE COMPARISON DATA				
	Part I - Dr.Colligan Moved BY: L. Berry-Bobovski / Seconded BY: B. Cox Motion to approve Amendment #2 to the FY13 & FY14 contract increasing the hourly compensation rate from \$110 to \$125 as presented. Effective 08/01/13.				
	MOTION PASSED 10 / 10				
	☐ MOTION FAILED /				
	Part II - Dr.Olson				
	Moved By: L. Berry-Bobovski / Seconded By: B. Murray				
	Motion to approve Amendment #1 to the FY13 & FY14 service contract increasing the hourly compensation rate from \$110 to \$125, as presented. Effective 08/01/13.				
	Motion Passed 10 / 10				
	☐ MOTION FAILED /				
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D)	b) NAMI - LIVINGSTON COUNTY (LOCAL) / DONATION				
	Moved By: L. Berry-Bobovski / Seconded By: J. Pfeffer				
	Motion to approve a donation to the local NAMI, (located in Livingston County) in the amount of \$150.				
	☐ MOTION PASSED /				
c)	JOB DESCRIPTIONS: PSYCHIATRIC NURSE PRACTITIONER & PHYSICIAN ASSISTANT (LC-22)				
0,					
	Part I - Psychiatric Nure Practitioner (LC-22)				
	Moved By: L. Berry-Bobovski / Seconded By: B. Cox				
	Motion to approve the revised LC-22 job description, titled Psychiatric Nurse Practitioner, as presented.				
	MOTION PASSED 10 / 10				
	☐ MOTION FAILED /				
	Part II - Physician Assistant (LC-22)				
	Part II - Physician Assistant (LC-22) Moved By: L. Berry-Bobovski / Seconded By: S. Slaton				
	Moved BY: L. Berry-Bobovski / Seconded BY: S. Slaton				
	Moved By: L. Berry-Bobovski / Seconded By: S. Slaton Motion to approve the new LC-22 job description, titled Physician Assistant, as presented.				

	The Minutes of the July 23, 2013, meeting of Ways & Means Committee were presented for review.
9.	BOARD AFFILIATION (CMHPSM): ☐ None ☐ Item(s) Noted Below a) Event Announcement(s): ☐ None ☐ Items Noted Below • Affiliation Committee Meeting Date: 07/31/13 (Attendees: B. Spalding, L. Berry-Bobovski and J. Plas)
10.	MACMH BOARD ASSOCIATION: ⊠ None □ Item(s) Noted Below
11.	BOARD CORRESPONDENCE: ☐ None ☐ Item(s) Noted Below a) Representative C. Denby - Medicaid Expansion / Thank you b) Senator J. Hune - Medicaid Expansion / Thank you c) Representative B. Rogers - Medicaid Expansion / Thank you
12.	NEW BUSINESS: ☐ None ☐ Item(s) Noted Below
13.	OLD BUSINESS: None Item(s) Noted Below a) Parking Lot Items: • Meal Reimbursement / Rate Review
14.	CALL TO THE PUBLIC: ⊠ No Response □
15.	ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM
	RESPECTFULLY SUBMITTED: APPROVED BY:
	Rainey Marhofer Sharon Slaton Date Recording Secretary Board Secretary

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