

MEETING MINUTES
FULL BOARD
FEBRUARY 25, 2014



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> OPEN SEAT - VACATED BY M. KOZAK
MEMBER(S) ABSENT:	OPEN SEAT (VACATED BY M. KOZAK)	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	M. O'HARE

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 25, 2014**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDITION: ITEM 9 - E: MACMHB OFFICER NOMINATION
MOVED BY: B. Murray / SECONDED BY: J. Pfeffer
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 28, 2014**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: J. Pfeffer / SECONDED BY: B. Cox
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
- b) Event Announcement(s): **None** **Item(s) Noted Below**
 - Annual HSCB Meeting - 02/28/14 at LESA

- c) Mary O'Hare, PIHP Managing Director of the CMHPSM / Meet & Greet
- d) Livingston County Board of Commissioners - Resolution 2014-02-039
Appointment of: Gary McIntosh.....Term Expires 12/31/16
- e) Michelle Kozak - Board Member Resignation / effective 01/27/14

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: B. Murray

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 11

MOTION FAILED /

a) CMHPSM POLICY - REVISED #392: PEER REVIEW (REF. W&M AG. #: 2)

Motion to approved the revised CMHPSM Policy (Livingston #392) Peer Review, as presented.

b) CMHPSM POLICY - REVISED # 453: ETHICS AND CONDUCT (REF. W&M AG. #: 3)

Motion to approve the revised CMHPSM Policy (Livingston #453), Ethics and Conduct, as presented.

c) CMHPSM POLICY - REVISED # 485: CLINICAL PRACTICES GUIDELINES (REF. W&M AG. #: 4)

Motion to approve the revised CMHPSM Policy (Livingston #485), Clinical Practices Guidelines, as presented.

d) LCCMHA POLICY - REVISED #211: TRAVEL AND EXPENSE REIMBURSEMENT (OUT OF STATE TRAVEL) (REF. W&M AG. #: 5)

Motion to approve the following revisions to the LCCMHA Policy #211, Travel and Expense Reimbursement as follows:

Section III, Item C-3 (Employee) - Policy Statement / change to read: Out-of-state travel and expenses are prior approved by the LCCMHA Board.

Section III, Item D-5 - (Board Member) Policy Statement / addition: Out-of-state travel and expenses are prior approved by the LCCMHA Board.

e) LCCMHA POLICY - REVISED #301: PURCHASING PROCEDURE - LOCAL PROCUREMENT (REF. W&M AG. #: 6)

Motion to approve the revisions to local policy #301, Pruchasing Procedure - Local Procurement, as presented.

f) MI-C STAFF PROMOTION - T. ARISS TO LC6 PARENT SUPPORT PARTNER II (REF. W&M AG. #: 7)

Motion to approve the promotion of Taressa Ariss from LC-4 Peer Support Specialist I, to LC-6 Peer Support Specialist II. Effective 03/03/14.

g) FASPSYCH, LLC - CONTRACT FOR TELEPSYCHIATRY FOR MI-C (REF. W&M AG. #: 8)

Motion to approve FY13/14 Contract between LCCMHA and FasPsych, LLC for up to 16 hours per week of Child Psychiatric services at a rate of \$195 per hour and a licensing fee of \$25.00 per month for the software, as presented. Effective 3/1/14 to 9/30/14.

h) DONNA CHAMPINE, MD - APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 10)

Motion to approve the credentialing of Donna Champine, MD, as follows:

February 2014 Through February 2016

Discipline: Psychiatrist

Population: Children w/developmental disability; Children w/serious emotional disturbance; Co-occurring disorders: substance abuse and mental illness

Clinical Responsibilities: Psychiatric Evaluation, Medication Review, Treatment Planning, Medication Administration

i) RESCARE PREMIER - CONTRACT AMENDMENT NO. 5 (CLIENT #266960 /PLACEMENT EXTENSION) (REF. W&M AG. #: 11)

Motion to approve FY13/14 Contract Amendment No. 5 between LCCMHA and ResCare for continuation of CLS and Personal Care services for Consumer #266960 at a rate of \$375 per day, as presented. Effective 03/01/14 to 05/31/14.

j) TRIBUTARY CORP. - CONTRACT AMENDMENT NO. 1 / ADDING RESPITE SERVICES (REF. W&M AG. #: 12)

Motion to approve FY13/14 Contract Amendment No. 1 between LCCMHA and Tributary Corporation for respite services at a rate of \$3.85 per 15 minutes, as presented. Effective 12/23/13 to 09/30/14.

k) WCHO - LIVINGSTON CMH / FY14 ROSC CONTRACT (SUBSTANCE USE DISORDER) (REF. W&M AG. #: 13)

Motion to approve the FY14 Recovery Oriented System of Care (ROSC) contract between WCHO and Livingston CMH for an amount not to exceed \$682,028 which includes all Medicaid, General Fund, Livingston PA2 Funds and ABW funding. In addition to the ROSC allocation, the WCHO will provide funding for Adolescent ROSC in an amount not to exceed \$30,000.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach February, 2014 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational
- d) Employee Straw Vote Results / Social Security vs. Money Purchase Plan 401(a) / Informational

e) Wm. FLOYD HEATING & COOLING / 622 BUILDING - CENTER SECTION OF BLDG & BOARD ROOM

Discussion was held.

Moved BY: B. Murray / SECONDED BY: L. Berry-Bobovski

Motion to approve the project agreement "Boiler Radiant Heat Addition" between LCCMHA and Wm. Floyd to complete work at the Miller/622 Building to improve heating in five office spaces located in center of building and install additional heat fins to lower level board room for a total cost of \$11,807, as presented. Effective 3/1/14.

MOTION PASSED 11 / 11

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) AT&T - CONTRACT FOR SWITCHED ETHERNET SERVICES

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve a contract with ATT to provide Switched Ethernet service at a rate of \$2,730/month for 36 months beginning in March 2014 and to approve a termination penalty for remaining contracts with Nitel and CallOne in the amount of \$21,000, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

Moving to Switched Ethernet Solution results in a \$61,000 savings over three (3) years and AT&T would give us a Good Will credit for out-of-contract rates we are currently paying.

The Minutes of the February 18, 2014, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

b) Event Announcement(s): None Items Noted Below

- Regional Board: 03/12/14 at WCHO Zeeb Rd.

c) 01/13/14 Draft Minutes

d) Affiliate Revenue Allocation Model (Draft 02/03/14) - Informational

e) 02/12/14 Draft Minutes

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

b) PAC - Annual Campaign (donations due no later than 06/13/14)

c) MACMHB OFFICER NOMINATION / BY LCCMHA BOARD

RESOLUTION TO WITHDRAW J. PLAS NOMINATION TO THE 2ND VICE CHAIR POSITION AND NOMINATE J. PLAS FOR TREASURER POSITION

Discussion was held.

Moved BY: B. Murray / SECONDED BY: S. Slaton

Motion to approve a resolution to withdraw J. Plas's nomination to the 2nd Vice Chair position for the Board Association and to nominate J. Plas for the Board Association Treasurer position.

MOTION PASSED 10 / 10 (1 ABSTAINED - J. PLAS)

MOTION FAILED /

C. Conklin will notify MACMHB on 02/26/14 of the above Livingston Resolution/Recommendation.

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

- a) ACT Program - Thank You note from past ACT consumer
- b) Hon. Cindy Denby - State Representative / LCCMHA Letter of Concern regarding MDCH FY14 Budget
- c) Hon. Bill Rogers - State Representative / LCCMHA Letter of Concern regarding MDCH FY14 Budget
- d) Hon. Joe Hune - State Senator / LCCMHA Letter of Concern regarding MDCH FY14 Budget

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: **THE MEETING ADJOURNED AT 7:05 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date