



MEETING MINUTES
FULL BOARD
TUESDAY, MARCH 25, 2014

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> OPEN SEAT - VACATED BY M. KOZAK
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, S. SLATON, OPEN SEAT	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 25, 2014**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: B. Murray / Seconded by: L. Carroll
 MOTION PASSED 09 / 09
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 25, 2014**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: J. Aubry / Seconded by: L. Carroll
 MOTION PASSED 09 / 09
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**

- b) Event Announcement(s): None Item(s) Noted Below
- Reminder: April Full Board Meeting on 04/29/14 will be held at Genesis House, 501 W. Grand River Ave. Fowlerville, MI 48836
 - Annual Town Hall Meeting: 05/06/14 being held at Brighton High School located at 7878 Brighton Road, Brighton, MI 48116
 - Reminder: Board Member Recipient Right Training (every 2 years) will be held on 05/27/14.

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: J. Plas / Seconded by: B. Murray

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 09 / 09

MOTION FAILED /

a) OUT OF STATE TRAVEL (2) (REF. W&M AG. #: 2)

ADD'L AGENDA TILE INFO (IF NEEDED)

Part I - NADCP / C. Conklin

Motion to approve out-of-state travel for Connie Conklin to attend the NADCP 20th Annual Training Conference May 28-31, in Anaheim, CA in accordance with our agency policies, as presented. All associated conference/travel cost to be paid by the Livingston County Drug Court through a Federal Grant.

Part II - CIAC / L. Kellogg

Motion to approve out-of-state travel for Lee Kellogg to attend the CIAC meetings from April 6-8, 2014 in New York, NY in accordance with our agency policies, as presented. All associated cost to be paid by Clubhouse Michigan.

b) GREENLEY SQUARE MANOR - CONTRACT AMENDMENT NO. 5 / CONSUMER #217875 (REF. W&M AG. #: 3)

Motion to approve FY13/14 Contract Amendment No. 5 between LCCMHA and Greenley Square Manor for continued placement of Consumer #217875 for Personal Care and Specialized Residential CLS services at a rate of \$180 per day, as presented. Effective 4/1/14 to 5/31/14.

c) MAXIMUS FITNESS CENTER / GENESIS HOUSE - GYM MEMBERSHIP FOR TWO (2) (REF. W&M AG. #: 4)

Motion to approve the renewal of two (2) memberships to Maximus at \$240 each for one year for a total of \$480 to be funded by the Clubhouse Foundation Account, as presented. Effective renewal date: 02/13/14 through 02/12/15.

Informational: Previous year membership was three (3) memberships vs. two (2) above.

d) INSPIRATIONAL CENTER - CONTRACT AMENDMENT NO. 1 / CHANGE TO SERVICES & RATE CHANGE (REF. W&M AG. #: 5)

Motion to approve FY13/14 Contract Amendment between LCCMHA and The Inspirational Center to change rates and remove service codes, as presented. Effective 11/1/13 to 9/30/14.

e) STONECREST CENTER - CONTRACT AMENDMENT NO. 1 / RATE INCREASE (REF. W&M AG. #: 6)

Motion to approve FY13/14 Contract Amendment No. 1 between LCCMHA and BCA StoneCrest for psychiatric inpatient services at a rate of \$675 per day, as presented. Effective 4/1/14 to 09/30/14.

f) WCHO - MERC / FY14 LIVINGSTON AS PURCHASER (REF. W&M AG. #: 7)

Motion to approve the FY14 WCHO - LCCMHA Master Earned Revenue Contract (MERC) with Livingston CMH as purchaser of services as described in Attachment A. Effective October 1, 2013 through September 30, 2014.

g) THE THERAPY PLACE - NEW FY14 OT CONTRACT / CONSUMER #47378, ETC. (REF. W&M AG. #: 8)

Motion to approve FY13/14 Contract between LCCMHA and The Therapy Place for Occupational Therapy services for consumer #47378 and any other consumer that may need services at the rates presented. Effective 4/1/14 to 9/30/14.

h) RESCARE PREMIER - CONTRACT AMENDMENT No.5 / CONSUMER #266960 (AMEND 02.25.14 BOARD MOTION) (REF. W&M AG. #: 9)

Motion to approve an amendment to the 02/25/14 Board action for FY13/14 Contract Amendment No. 5 to read as follows: to continue services for Consumer #266960 at the reduce rate of \$265 per day, but retain the option to increase to more intensive services if necessary at the \$375. It is understood that the increase rate will only be paid if Livingston CMH is in agreement with the need to additional staffing as reflected in revised authorization. Effective 03/01/2014 to 05/31/2014.

i) 2014 TOWN HALL BUDGET (REF. W&M AG. #: 10)

Motion to approve a food and beverage budget of not to exceed \$1, 500 for the 2014 Town Hall meeting scheduled for May 6, 2014 at Brighton High School Cafeteria.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach March, 2014 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) **DAWN, INC., D/B/A DAWN FARM - AMENDMENT NO. 1**

Discussion was held.

Moved BY: J. Plas / SECONDED BY: L. Carroll

Motion to approve Amendment #1 to FY13/14 Contract between LCCMHA and Dawn, Inc. d/b/a Dawn Farm for Long Term Residential – Alcohol and/or Drug services for at new rate of \$110/day as presented. Effective 3/26/14 to 9/30/14.

MOTION PASSED 09 / 09

MOTION FAILED /

Insert Additional Info if Needed

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **OAK GROVE ROAD GROUP HOME - ROOFING PROJECT (REF. W&M AG. #: 11)**

Moved BY: #NONE / SECONDED BY: #NONE

Motion to approve project quote to contractor, Matt McIntosh to complete work at the LCCMHA group home located at 3485 Oak Grove Rd, Howell, MI, to abate the mold in the attic and replace the roof for a total cost not to exceed \$25,395, as presented. Effective 4/1/14.

MOTION PASSED 09 / 09

MOTION FAILED /

b) **CDW - STATEMENT OF WORK FOR: FIREWALL, HARDWARE AND FIREWALL CONFIGURATION (REF. W&M AG. #: 12)**

Part I

Moved BY: #NONE / SECONDED BY: #NONE

Motion to approve a contract to purchase a new Cisco ASA 5515-X (firewall) with maintenance (1 year to begin during Phase 1 of the ATT project, on or around June 2014), VPN licenses and mobile VPN licenses (which do not expire) from CDW at a cost of \$4,304.

MOTION PASSED 09 / 09

MOTION FAILED /

Part II

Moved BY: #NONE / SECONDED BY: #NONE

Motion to approve a contract with CDW to work with us and ATT to configure our new Firewall for the switched Ethernet environment at a cost of \$11,510, as presented in the provided Statement of Work.

MOTION PASSED 09 / 09

MOTION FAILED /

The Minutes of the March 18, 2014, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

- Regional Board Meeting: April 9, 2014 at 705 N. Zeeb Rd., Ann Arbor

b) 03/17/14 Draft Minutes

10. **MACMH BOARD ASSOCIATION:** **None** **Item(s) Noted Below**
- a) Event Announcement(s): **None** **Items Noted Below**
- Spring Conference: May 20 & 21, 2014 at Adoba Hotel, Dearborn MI
- b) CMH - PAC 2014 Annual Campaign (livingston's donations being mailed 03/26/14)
- c) 2014 Board Member Forum Schedule
 Next Meeting: 04/26/14 at Sheraton - Ann Arbor
11. **BOARD CORRESPONDENCE:** **None** **Item(s) Noted Below**
12. **NEW BUSINESS:** **None** **Item(s) Noted Below**
13. **OLD BUSINESS:** **None** **Item(s) Noted Below**
14. **CALL TO THE PUBLIC :** **No Response**
15. **ADJOURNMENT:** **THE MEETING ADJOURNED AT 6:45 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

 Rainey Marhofer
 RECORDING SECRETARY

 Joanne Pfeffer
 BOARD SECRETARY

 Date