

MEETING MINUTES
FULL BOARD
AUGUST 26, 2014



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> J. PLAS
	<input type="checkbox"/> OPEN SEAT (VACATED BY K. DANIELS)	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	OPEN SEAT	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:02 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED AUGUST 26, 2014**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved BY: R. Murray / SECONDED BY: L. Berry-Bobovski
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JULY 29, 2014**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED: PAGE 1, CHANGE MOVED BY B. MURRAY TO R. MURRAY
Moved BY: J. Plas / SECONDED BY: R. Murray
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** None Item(s) Noted Below

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below

c) EXECUTIVE DIRECTOR EVALUATION & CONTRACT RENEWAL COMMITTEE / RECOMMENDATION

Discussion was held.

Moved BY: B. Murray presented the Executive Director Evaluation & Contract Renewal Committee's recommendation. (No Second needed, per J. Plas, as motion was moved by Committee)

Motion to approve the multi-year Executive Director Employment Contract and compensation as outlined in Article II of said contract between LCCMHA and Constance Conklin commencing on 10/01/14 and expiring on 09/30/2017, as presented by the Executive Director Evaluation and Contract Renewal Committee.

MOTION PASSED 11 / 11

MOTION FAILED /

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Plas

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 11

MOTION FAILED /

a) CHRISTINE OLSON, MD / RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 2)

Motion to approve the recredentialing of Christine Olson, as follows:

Term: August 2014 Through August 2016

Discipline: Psychiatrist

Population: Adults w/developmental disability; Adults w/serious and persistent mental illness; Older adults w/serious, persistent mental illness; Co-occurring disorders: substance abuse and mental illness; OBRA-individuals w/mental illness; OBRA-individuals w/developmental disability

Clinical Responsibilities: Psychiatric Evaluation, Medication Review, Treatment Planning, Medication Administration

b) MI-C HOME BASED /ANGELA NIYONSENGA – REQUEST FOR PROMOTION TO MHT II (REF. W&M AG. #: 3)

Motion to approve Angela Niyonsenga be promoted to a MHT II in her current program, Children's Home-Based, effective September 1, 2014, as presented.

c) LIVINGSTON FAMILY CENTER / AMENDMENT NO. 1 (REF. W&M AG. #: 4)

Motion to approve FY13/14 Contract Amendment No. 1 between LCCMHA and Livingston Family Center for Youthful Sexual Offender Risk Assessment at \$500 per encounter, as presented. Effective 9/1/14 to 9/30/14.

d) GREENLEY SQUARE MANOR / AMENDMENT NO. 8 (REF. W&M AG. #: 5)

Motion to approve FY13/14 Contract Amendment No. 8 between LCCMHA and Greenley Square Manor for continued placement of Consumer #217875 for Personal Care and Specialized Residential CLS services at a rate of \$180 per day, as presented. Effective 9/1/14 to 9/30/14.

e) RESCARE PREMIER / AMENDMENT NO. 7 (REF. W&M AG. #: 6)

Motion to approve FY13/14 Contract Amendment No. 7 between LCCMHA and ResCare for continuation of CLS and Personal Care services for Consumer #266960 at rate(s), as presented. Effective 09/01/14 to 9/30/14.

f) SOAR LEADERSHIP ACADEMY / JESSICA KREFMAN - OUT OF STATE TRAVEL REQUEST (REF. W&M AG. #: 7)

Motion to approve out-of-state travel for Jessica Krefman to attend the SOAR Leadership Academy in Pittsburg, PA from 9/10/14 to 9/12/14 in accordance with our agency policies, as presented. All associated cost will be paid by SAMHSA SOAR TA Center.

g) SUZANNE VALENTI - FY14 CONTRACT FOR TIME LIMITED ADMINISTRATIVE SERVICES (REF. W&M AG. #: 10)

Motion to approve FY14 Contract between LCCMHA and Suzanne Valenti for Administrative Specialist – H&S/Training services at a rate of \$25 per hour from 9/1/14 to 9/30/14, as presented.

h) MI-C WRAPAROUND / NEW POSITION REQUEST LC-11 RFT /BLOCK GRANT-LIVINGSTON JUVENILE COURT CHILD CARE FUND) (REF. W&M AG. #: 11)

Motion to approve the addition of one Full time Wraparound Facilitator position (LC-11 Case Manager/Supports Coordinator) effective 10/01/14, as presented.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach August 2014 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

d) MDCH - REVENUE CONTRACT / FEDERAL BLOCK GRANT - JUVENILE DRUG COURT / WRAPAROUND

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: R. Murray

Motion to approve contract with MDCH to accept the grant funding of \$75,000 for the Juvenile Drug Court program with term October 1, 2014 to September 30, 2015.

MOTION PASSED 11 / 11

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **PERS PROGRAM / INCREASED STAFFING REQUEST - FIVE POSITIONS LC-6 RFT**

Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer

Motion to approve the addition of five (5) FTE LC-6, Mental Health Assistants (MHA) staff to the Personal Emergency Response Service (PERS) program, effective 9/1/2014, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

b) **NAMI - LIVINGSTON / DONATION**

Moved by: L. Berry-Bobovski / Seconded by: G. McIntosh

Motion to approve a donation to the local NAMI, (located in Livingston County) in the amount of \$150.

MOTION PASSED 10 / 1 (NAY - R. MURRAY)

MOTION FAILED /

c) **LCCMHA CONTRACT RENEWAL LIST FOR FY15 AND FY16**

Moved by: L. Berry-Bobovski / Seconded by: R. Murray

Motion to approve the multi-year, FY15 and FY16 Contract Renewal Lists: version 08/12/14 and updated list dated 08/25/14, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

d) **LCCMHA STRATEGIC PLAN 2014 THRU 2016 (08/26/14 VERSION)**

Moved by: L. Berry-Bobovski / Seconded by: L. Carroll

Motion to approve the 2014 thru 2016 Strategic Plan, updated version dated 08/26/14, as presented

MOTION PASSED 11 / 11

MOTION FAILED /

The Minutes of the August 19, 2014, meeting of Ways & Means Committee were presented for review.

9. **CMHPSM (REGION 6):** **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- b) Summary of Revenue & Expense as of June 2014
- c) FY15 Revenue & Expense Budget Assumptions
- d) Draft 08/13/14 Minutes

10. **MACMH BOARD ASSOCIATION:** **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Fall Conference October 27 & 28, 2014 / Grand Traverse Resort, Traverse City MI

11. **BOARD CORRESPONDENCE:** **None** **Item(s) Noted Below**

- a) Genoa Healthcare / Celebration of Genoa Pharmacy's Birthday

12. **NEW BUSINESS:** **None** **Item(s) Noted Below**

LCCMHA

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DATE: 08.26.14

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13. OLD BUSINESS: None Item(s) Noted Below

14. CALL TO THE PUBLIC: No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 6:45 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date