

MEETING MINUTES
FULL BOARD
OCTOBER 28, 2014



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> B. COX	<input type="checkbox"/> J. PLAS
	<input type="checkbox"/> OPEN SEAT (VACATED BY K. DANIELS)	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	J. PLAS, OPEN SEAT	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED OCTOBER 28, 2014**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: R. Murray / Seconded by: L. Carroll
 MOTION PASSED 10 / 10
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED SEPTEMBER 30, 2014**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: R. Murray / Seconded by: L. Carroll
 MOTION PASSED 10 / 10
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** None Item(s) Noted Below

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
- c) 2015 Board & Committee Dates / Preplanning Discussion (Coming to Board in 11/2014)
April 2015 Full Board Meeting to be scheduled at the Genesis House location.

- d) Appointment of Nominating Committee for 2015 Board Officers / by R. Garber - Board Chair:
 - 1) J. Aubry - Committee Chair, 2) R. Murraray, 3) G. McIntosh.
 Committee recommendations due at 12/09/14 Board Meeting
- e) 2015 Town Hall Meeting / Location Preference - Discussion
- f) Open Board Seat / Letter of Interest from J. Koronich sent to Board of Commissioners

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: R. Murray

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 10

MOTION FAILED /

a) CYNTHIA LEION-HANFORD, RN (EPILEPSY FOUNDATION) / APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 3)

Motion to approve the credentialing for Cynthia Leion-Hanford, as follows:

Term: October 2014 Through October 2016

Discipline: Registered Nurse

Population: Children w/developmental disability; Adults w/developmental disability

Clinical Responsibilities: Specialized Nursing Services, Treatment Planning

b) CMHPSM POLICY - RESCIND #570: BILL OF RIGHTS & RESPONSIBILITIES (REF. W&M AG. #: 4)

Motion to rescind CMHPSM Policy (Livingston #570), Bill of Rights & Responsibilities, as presented.

c) CMHPSM POLICY - REVISED #950: PRIVACY AND SECURITY OF WORKSTATIONS AND ELECTRONIC COMMUNICATION (REF. W&M AG. #: 5)

Motion to approve the revisions to the CMHPSM Policy (Livingston #950), Privacy and Security of Workstations and Electronic Communication, as presented.

d) CMHPSM POLICY - REVISED #492: BEHAVIOR TREATMENT COMMITTEE (REF. W&M AG. #: 6)

Motion to approve the revisions to the CMHPS Policy (Livingston #492), Behavior Treatment Committee, as presented.

e) MI-C PARENT SUPPORT PARTNER POSITION CHANGES (REF. W&M AG. #: 11)

PART I - Parent Support Partner I or II Position Changes

Motion to approve the request to increase the hours of the two (2) existing occasional, part-time Parent Support Partner positions from 10 hours per week, to 20 hours per week. Effective 10/29/14.
(Positions are currently vacant)

Part II - Transfer PSP Supervision

Motion to approve moving the supervision of the two positions from the current Home-Based Coordinator to the Wraparound Coordinator, to better align with MDCH priorities. Effective 10/29/14

f) LAURIE & JAMES BALL / FY15 & FY16 CONTRACT FOR CUSTODIAL SERVICES AT 622 BUILDING (REF. W&M AG. #: 12)

Motion to approve a FY15 & FY16 Contract between LCCMHA and Laurie & James Ball for Custodial Services at the Miller (622) Building at the rate of \$2,250 per month, as presented. Effective 10/1/14 to 9/30/16.

g) SUZANNE VALENTI / FY14 CONTRACT AMENDMENT #2 (REF. W&M AG. #: 13)

Motion to extend the FY14 Contract between LCCMHA and Suzanne Valenti for Administrative Specialist – H&S/Training services at a rate of \$25 per hour, as presented. Effective 11/1/14 to 12/31/14.

h) BCA DETROIT- STONECREST CENTER / FY15 & FY16 CONTRACT(UPDATE TO 08/26/14 BOARD APPROVAL) (REF. W&M AG. #: 14)

Motion to approve the FY15 & FY16 Contract between LCCMHA and BCA Detroit-StoneCrest Center for psychiatric inpatient services at a rate of \$700 per day for FY15 and \$715 per day for FY16, as presented. Effective 10/1/14 to 09/30/16.

i) MARWIL & ASSOCIATES / THIRD PARTY ADMINISTRATOR (TPA) AGREEMENT FOR EMPLOYEE GROUP BENEFITS (REF. W&M AG. #: 15)

Motion to renew the Consulting and Third Party Administrator (TPA) Service Agreement between Marwil & Associates, LLC and LCCMHA for services listed in Exhibit A, Fee Schedule at a rate of \$8 per eligible employee, per month from 1/1/15 to 12/31/15, with automatic renewal annually for a period of two years, as presented. Effective 1/1/15 to 12/31/17

j) CMHPSM - RECOVERY ORIENTED SYSTEM OF CARE (ROSC) / FY15 CONTRACT - FUNDING (REF. W&M AG. #: 16)

Motion to approve the FY15 Recovery Oriented System of Care (ROSC) contract between the Community Mental Health Partnership of Southeast Michigan and Livingston County CMHA for Substance Use Disorder services in the amount not to exceed \$816,900 plus Lodging (Residential Room and Board) at \$27 per day, as presented. Effective 10/1/14 to 9/30/15.

k) ULTIMATE SOLUTIONS / FY15 CONTRACT FOR SUBSTANCE ABUSE SERVICES (REF. W&M AG. #: 17)

Motion to approve the FY15 Contract between LCCMHA and Ultimate Solutions for Methadone Treatment Services, as presented. Effective 10/1/14 to 9/30/15.

l) BEACON SPECIALIZED LIVING SERVICES - FY15 CONTRACT AMENDMENT NO. 1 / CONTINUED (TIME LIMITED) PLACEMENT OF CONSUMER #51791 (REF. W&M AG. #: 18)

Motion to approve Amendment #1 to FY15 Contract between LCCMHA and Beacon Specialized Living Services for continued placement and services of consumer #51791 and added CLS service at rates presented. Effective 11/1/14 to 1/31/15.

m) CMHPSM (PIHP) - LCCMHA / FY15 MEDICAID SUBCONTRACTING AGREEMENT (REF. W&M AG. #: 19)

Motion to approve the FY15 Medicaid Subcontracting Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County CMHA, as presented. Effective 10/1/14 to 9/30/15.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach October, 2014 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **2015 EMPLOYEE FLEXIBLE BENEFIT PLAN & RETIREE MEDICAL & RX PLAN RENEWALS**

ACTIVE EMPLOYEES:

PART I - Revision to Opt-out Provision(s) for Medical/Rx & Dental - Plan Year 2015 and Forward

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve the revisions to the Employee Flexible Benefit Opt-out Provisions for medical/Rx and dental as follows: Opt-out payments will not be made to spouses and/or eligible dependents when both/either are employees who work for LCCMHA. Effective 01/01/15.

MOTION PASSED 10 / 10

PART II - Plan Year 2015 BCBS Medical - Rx

Moved BY: L. Berry-Bobovski / SECONDED BY: B. Cox

Motion to approve a one year contract renewal with BCBSM for the Simply Blue PPO H.S.A. \$2,000 (single deductible) / \$4,000 (two person-family) style plan with 15/30/60 Rx after deductible with employee co-premiums at 1.5% of the annual plan cost, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15

MOTION PASSED 10 / 10

PART III - Plan Year 2015 - BCBS Dental

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve a one year contract renewal with BCBSM for Dental Coverage paid by the LCCMHA, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15.

AMENDMENT MOTION Moved BY: B. Murray / SECONDED BY: J. Aubry

Motion to amend the motion to include a 5% cost of premium passed to employees for the BCBSM Dental Plan. Effective 01/01/15 through 12/31/15.

MOTION PASSED 10 / 10

PART IV - Plan Year 2015 Eye Med Vision

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve a contract renewal with Eye Meds for vision coverage, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15. (These rates are based on a 4 year rate guarantee extended thru 12/31/18)

MOTION PASSED 10 / 10

PART V - Plan Year 2015 Guardian Long Term Disability (LTD)

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve a contract renewal with Guardian Insurance for long term disability insurance coverage, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15.

MOTION PASSED 10 / 10

PART VI - Plan Year 2014 Guardian Life & Accidental Death/Dismemberment Insurance

Moved BY: L. Berry-Bobovski / SECONDED BY: R. Murray

Motion to approve a contract renewal with Guardian Insurance for employee life insurance and accidental death and dismemberment insurance, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15.

MOTION PASSED 10 / 10

a) CONTINUED

RETIREEES:

PART I - Plan Year 2015 / Benistar Retiree Medical Plan

Moved BY: L. Berry-Bobovski / SECONDED BY: R. Murray

Motion to approve the Retiree Medical Plan with Benistar Employer Services Trust, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15.

MOTION PASSED 10 / 10

PART II - Plan Year 2015 /Express Scripts Retiree Rx

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve the Retiree Prescription Drug Plan with Express Scripts for 2015, as presented by Marwil & Associates. Effective 01/01/15 through 12/31/15.

MOTION PASSED 10 / 10

b) **BY-LAWS / ANNUAL REVIEW & NOTIFICATION OF PROPOSED CHANGE**

Per Article VII of the LCCMHA By-Laws, members must receive written notification of a proposed amendment to the By-Laws and the meeting at which it will be considered. These Minutes serves as written notification that Article VIII, Section B of the LCCMHA By-Laws will be under consideration to be deleted at the November 2014 Full Board Meeting.

c) **THE CONNECTION YOUTH SERVICES (TCYS) 8TH ANNUAL FUNDRAISER**

Moved BY: L. Berry-Bobovski / SECONDED BY: B. Spalding

Motion to approve a donation to support The Connection Youth Services (TCYS) 8th Annual Fundraiser for "A Home for the Holidays" event being held on Saturday, November 15, 2014 at the Johnson Center - Cleary University in the amount of \$100 for the Friends of The Connection.

MOTION PASSED /

MOTION FAILED 4 / 5 (NAY: L. CARROLL, R. MURRAY, J. PFEFFER, S. SLATON, R. GARBER) (ABSTAINED: B. COX)

d) **2014 HOLIDAY PARTY - STAFF RECOGNITION BUDGET**

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve a 2014 Holiday Party - Staff Recognition Budget amount of not to exceed \$1,500.

MOTION PASSED 9 / 1 (NAY: R. MURRAY)

MOTION FAILED /

e) MDCH ADULT FEDERAL BLOCK GRANT FUNDING & THREE (3) TPT 20 HR/WK PEER SPECIALIST I POSITIONS

PART I - MDCH Adult Federal Block Grant Funding

Moved BY: L. Berry-Bobovski / SECONDED BY: L. Carroll

Motion to accept a MDCH adult federal block grant "Improved Integrated Health via Peer Supports" in the amount of \$75,000 to continue integrated health programming, as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

PART II - Three (3) TPT 20 hr/wk Peer Specialist I Positions (LC-4) Program: Integrated Health Grant

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve three 20-hour temporary part-time Peer Specialist I positions (LC-4) with total staffing costs funded by the MDCH Adult Federal Block Grant, as requested. Effective upon grant approval 10/1/14. (One position allows continuation of the position for Jessica Buckner due to grant renewal. The other two positions are new and will be posted).

MOTION PASSED 10 / 10

MOTION FAILED /

f) FLATROCK MANOR OF FLUSHING / NEW FY15 CONTRACT FOR CLS SERVICES FOR (TIME LIMITED) PLACEMENT OF CONSUMER #47508

Moved BY: R. Murray / SECONDED BY: L. Berry-Bobovski

Motion to approve FY15 Contract between LCCMHA and Flatrock Manor of Flushing for clinical support services at rates, as presented. Effective 10/16/14 to 12/31/14.

MOTION PASSED 10 / 10

MOTION FAILED /

The Minutes of the October 21, 2014, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Regional Committee Meeting: November 12, 2014

b) Draft 10/08/14 Minutes

10. MACMH BOARD ASSOCIATION: None **Item(s) Noted Below**

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

a) LCP Article 10/21/14 - Genesis House program opens doors to new opportunities

b) The Joint Commission - LCCMHA 3 Year Accrediation / Effective 08/08/14

12. NEW BUSINESS: None **Item(s) Noted Below**

13. OLD BUSINESS: None **Item(s) Noted Below**

14. CALL TO THE PUBLIC : **No Response**

15.

ADJOURNMENT: THE MEETING ADJOURNED AT 6:55 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date