

MEETING MINUTES
FULL BOARD
NOVEMBER 25, 2014



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> J. KORONICH	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, L. CARROLL, R. MURRAY	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED NOVEMBER 25, 2014**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: J. Pfeffer / SECONDED BY: G. McIntosh
 MOTION PASSED 9 / 9
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED OCTOBER 28, 2014**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: J. Plas / SECONDED BY: B. Cox
 MOTION PASSED 9 / 9
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**

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b) Event Announcement(s): **None** **Item(s) Noted Below**

• Agency Holiday Party 12/11/14 at LESA - Howell, starting at 4:30 pm

- December Board Meeting, 12/09/14 - Potluck
- c) Livingston County Board of Commissioners - Resolution #2014-11-303
Approval Date: 11/03/14
Appointment of: Jim Koronich.....term expires 12/31/15
- d) 2015 Town Hall Meeting / Location Preference - Discussion

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL
Discussion was held.
Moved by: J. Plas / Seconded by: B. Cox
Motion to accept and approve the consent agenda, as presented. (Items referenced below).
 MOTION PASSED 9 / 9
 MOTION FAILED /

a) **2015 LCCMHA BOARD & COMMITTEE DATES (REF. W&M AG. #: 3)**
Motion to approve the 2015 LCCMHA Board & Committee Dates, as discussed.

b) **GREAT LAKES HEALTH CONNECT / CONTRACT FOR HEALTH INFORMATION EXCHANGE SERVICES (REF. W&M AG. #: 7)**
Motion to approve a FY15 and FY16 Contract between LCCMHA and Great Lakes Health Connect for health information exchange services at \$28 per month 12/1/14 to 9/30/16, as presented. Effective 12/1/14 to 9/30/16.

c) **MID-MICHIGAN GUARDIANSHIP / CONTRACT FOR GUARDIANSHIP AND PAYEE SERVICES (REF. W&M AG. #: 8)**
Motion to approve a FY15 and FY16 Contract between LCCMHA and Mid-Michigan Guardianship for Guardianship and Payee services at the rates presented from 10/1/14 to 9/30/16, as presented. Effective 10/1/14 to 9/30/16.

d) **SHANER'S CUTTING EDGE / CONTRACT FOR SNOW REMOVAL - GENESIS CLUBHOUSE (REF. W&M AG. #: 9)**
Motion to approve a Contract between LCCMHA and Shaner's Cutting Edge for snow removal at the rates presented from 11/1/14 to 10/31/15, as presented. Effective 11/1/14 to 10/31/15.

e) **HASSELBRING CLARK - 622 BLDG / NEW CANON LC-650i MULTIFUNCTION FACSIMILE MAINTENANCE AGREEMENT (REF. W&M AG. #: 11)**
Motion to approve an Annual Maintenance Contract between LCCMHA and Hasselbring Clark for a Canon LC-650i Copier/Facsimile/Printer/Scanner for a total annual cost of \$390. Effective 11/26/14 to 11/25/15.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach November, 2014 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational
- d) 2015 LCCMHA Holiday Schedule / Informational

e) FLATROCK MANOR, LLC (LAPEER MI) NEW FY15 & FY16 CONTRACT FOR SPECIALIZED RESIDENTIAL SERVICES AND PLACEMENT OF CONSUMER #47508

Discussion was held.

Moved by: B. Cox / Seconded by: S. Slaton

Motion to approve a FY15 &16 Contract between LCCMHA and Flatrock Manor, LLC located in Lapeer Michigan for specialized residential services and placement for consumer #47508 for rates, as presented. Effective 11/11/14 to 9/30/16.

MOTION PASSED 9 / 9

MOTION FAILED /

f) FLATROCK MANOR, LLC (LAPEER MI) / PLACEMENT OF CONSUMER #1125067 FOR SPECIALIZED RESIDENTIAL SERVICES

Discussion was held.

Moved by: J. Plas / Seconded by: S. Slaton

Motion to approve a placement for Consumer #1125067 at Flatrock Manor, LLC located in Lapeer Michigan for licensed residential and psychological services at rates, as presented. Effective 11/26/14 to 9/30/15.

MOTION PASSED 9 / 9

MOTION FAILED /

Placement approval ends 09/30/15. If continued placement for this consumer at Flatrock Manor - Lapeer are needed, this item will return to Board in August 2015.

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) BY-LAWS / PROPOSED CHANGE - ARTICLE VIII, SECTION B

Moved by: J. Pfeffer / Seconded by: S. Slaton

Motion to approve the amendment to the LCCMHA By-Laws as follows: delete Section B of Article VIII, as presented.

MOTION PASSED 9 / 9

MOTION FAILED /

b) NURSING SERVICES - OPTIONS (PROGRAM: HEALTH & MEDICATION SERVICES)

ADD'L AGENDA TILE INFO (IF NEEDED)

PART I - Position Reclassification

Moved BY: J. Pfeffer / SECONDED BY: S. Slaton

Motion to reclassify the psychiatric nurse position from (LC-14) to (LC-15) with the same job description and to move existing nurses to LC-15 pay scale step above their current rate of pay. Effective 12/07/14.

MOTION PASSED 9 / 9

MOTION FAILED /

PART II - Flexibility to change one (1) full-time nursing position into part-time positions

Moved BY: J. Pfeffer / SECONDED BY: S. Slaton

Motion to approve the option to split one regular full-time nursing position (LC-15, based upon above approval) into two or three temporary or regular part-time nursing positions not to exceed 40 hours. Effective 11/26/14.

MOTION PASSED 9 / 9

MOTION FAILED /

PART III - Flexibility to change one (1) full-time nursing position into contractual part-time positions

Moved BY: J. Pfeffer / SECONDED BY: J. Aubry

Motion to approve the option to replace one full-time nursing position with part-time contractual nursing positions of 8 to 24 hours each for combined total of 40 hours at rate of \$31 per hour. Individual contracts would come to the Board for approval. Effective 11/26/14.

MOTION PASSED 9 / 9

MOTION FAILED /

Informational: Option for Tuition Reimbursement / Psych Nurse Only was pulled from Full Board Agenda. Option to contract with medical staffing company for temporary nursing services - see action below, Item 8-c.

c) OPTIMAL MEDICAL STAFFING / CONTRACT FOR NURSING SERVICES

Moved BY: J. Pfeffer / SECONDED BY: J. Aubry

Motion to approve the option to contract with Optimal Medical Staffing for emergency nursing coverage at a rate of \$49 per hour.

MOTION PASSED 9 / 9

MOTION FAILED /

The Minutes of the November 18 2014, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Regional Committee Meeting Date: 12/10/14

b) 09/2014 Summary of Revenue & Expense (preliminary)

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

a) Heather Oaks - 10/27/14 Qtr'ly Rept.

b) Michigan Clubhouse Survey / 2013 Report

12. NEW BUSINESS: None Item(s) Noted Below

13. OLD BUSINESS: None Item(s) Noted Below

14. CALL TO THE PUBLIC : No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 6:55 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date