

MEETING MINUTES
FULL BOARD
DECEMBER 9, 2014



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input type="checkbox"/> J. KORONICH	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	J. KORONICH	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	G. NOEL

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:20 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED DECEMBER 9, 2014**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: B. Cox / SECONDED BY: J. Pfeffer
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 25, 2014**

MOTION TO APPROVE THE MINUTES, AS PRESENTED.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: B. Cox / SECONDED BY: J. Aubry
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
- b) Event Announcement(s): **None** **Item(s) Noted Below**
 - Agency Holiday Party 12/11/14 at LESA - Howell, starting at 4:30 pm
- c) Employee Recognition Resolution - Retiring / S. Valenti

d) Employee Recognition Resolution - Retiring / J. Ostling

e) 2015 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS

Discussion was held.

Moved BY: J. Aubry / SECONDED BY: S. Slaton

Motion to approve the Nominating Committee's following recommendations for the 2015 LCCMHA Board Officers:

Board Chair: Roxanne Garber
Vice Chair: Robert Murray
Secretary: Joanne Pfeffer

MOTION PASSED 11 / 11

MOTION FAILED /

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach December 2014 Report / Informational
- b) Wait List Updated / Informational
- c) Agency & Community Update / Informational
- d) Finance Report Update (No Handout) / Informational

e) VISITING ANGELS / CONTRACT FOR CLS SERVICES - CONSUMER #1150918

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve FY15 Contract between LCCMHA and Visiting Angels for CLS services for consumer #1150918 at the rate of \$5 per 15 minutes, as presented. Effective 12/9/14 to 1/31/15.

MOTION PASSED 11 / 11

MOTION FAILED /

8. COMMITTEE OF THE WHOLE:

a) ANNA'S LAWN PREP / CONTRACT FOR LAWN & SNOW REMOVAL SERVICES

Moved BY: R. Murray / SECONDED BY: L. Berry-Bobovski

Motion to approve FY15 & 16 Contract between LCCMHA and Anna's Lawn Prep for lawn and snow removal services at the Miller (622) Building and five group homes at the rates presented from 10/1/14 to 9/30/16, as presented. Effective 10/1/14 to 9/30/16.

MOTION PASSED 11 / 11

MOTION FAILED /

b) 2BESUCCESSFUL LLC, D/B/A SUNFIELD CENTER / FY15 & FY16 CONTRACT FOR SERVICES

Moved by: S. Slaton / Seconded by: J. Aubry

Motion to approve FY15 & FY16 Contract between LCCMHA and 2Besuccessful LLC d/b/a Sunfield Center for psychological testing and assessment services at \$150 per hour, as presented. Effective 12/10/14 to 9/30/16.

MOTION PASSED 11 / 11

MOTION FAILED /

c) GREENLEY SQUARE MANOR / FY15 & 16 AMENDMENT #1 - PLACEMENT OF CONSUMER #230918

Moved by: R. Murray / Seconded by: J. Pfeffer

Motion to approve FY15 & 16 Contract Amendment No.1 between LCCMHA and Greenley Square Manor for placement of Consumer #230918 for Personal Care and CLS services in a Licensed Residential setting at a total rate of \$180 per day, as presented. Effective 11/26/14 to 2/28/15.

MOTION PASSED 11 / 11

MOTION FAILED /

d) KEY DEVELOPMENT CENTER / FY15 CONTRACT - BUDGET (UPDATE TO 08/26/14 BOARD APPROVAL)

Moved by: S. Slaton / Seconded by: J. Pfeffer

Motion to approve FY15 Contract Budget between LCCMHA and Key Development Center, Inc. for case management and peer support services, totaling \$57,831, as presented. Effective 10/1/14 to 9/30/15.

MOTION PASSED 11 / 11

MOTION FAILED /

e) LIVINGSTON COUNTY CATHOLIC CHARITIES / FY15 CONTRACT - BUDGET (UPDATE TO 08/26/14 BOARD APPROVAL)

Moved by: S. Slaton / Seconded by: J. Pfeffer

Motion to approve a FY15 Contract Budget between LCCMHA and Livingston County Catholic Charities for case management and peer support services, totaling \$120,616, as presented. Effective 10/1/14 to 9/30/15.

MOTION PASSED 11 / 11

MOTION FAILED /

f) RENAISSANCE COMMUNITY HOMES INC. (RCHI) / FY15 - GROUP HOME PER DIEM RATES & CLS

Moved by: R. Murray / Seconded by: L. Carroll

Motion to approve FY15 & 16 Contract Amendment No.1 between LCCMHA and Renaissance Community Homes Inc. to continue Licensed Residential services at the current rates, Burkhart Home at \$155.94 per day, Golf Club at \$154.55 per day, and Oak Grove at \$128.51 per day and CLS H2015 at \$3.85 per 15 minutes, as presented. Effective 1/1/15 to 9/30/15.

MOTION PASSED 11 / 11

MOTION FAILED /

g) LIVINGSTON'S RECIPIENT RIGHTS OFFICE

Part I: 2013 - 2014 RRO Annual Report

Moved BY: J. Aubry / SECONDED BY: J. Pfeffer

Motion to accept the FY 2013-2014 Recipient Rights Annual Report, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

Part II: RRO Goals

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Aubry

Motion to accept and support the Rights Office Goals for 2014-2015, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

Part III: Funding of the RRO

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve to continue contracting with the WCHO for two (2) full-time Recipient Rights Officers in order to meet the needs of the Rights Office.

MOTION PASSED 11 / 11

MOTION FAILED /

h) DD - ACCESS & INTAKE / L. WILMOT MHTII RFT- POSITION CHANGE FROM 32 HR/WK TO 36 HR/WK (TO INCREASE A&I STAFFING BY 4 HR/WK)

Moved BY: J. Aubry / SECONDED BY: L. Berry-Bobovski

Motion to approve to increase the hours for Lisa Wilmot, Mental Health Therapist II, from 32 to 36 hours per week to provide additional clinical support for the Access/Intake Program, effective December 9, 2014.

MOTION PASSED 11 / 11

MOTION FAILED /

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Regional Board Meeting Date: 12/10/14 and 01/14/15

b) Draft 11/12/14 Minutes

c) 10/2014 Summary of Revenue and Expense

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Winter Conference: 02/10 & 11, 2015 at Radisson Plaza Hotel, Kalamazoo

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: None Item(s) Noted Below

14. CALL TO THE PUBLIC: No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date