

MEETING MINUTES
FULL BOARD
JANUARY 26, 2016

APPROVED

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:03 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED JANUARY 26, 2016**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED:

MOVED BY: R. Murray / SECONDED BY: L. Carroll

MOTION PASSED 12 / 12

MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED DECEMBER 8, 2015**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

MOVED BY: J. Plas / SECONDED BY: L. Carroll

MOTION PASSED 12 / 12

MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**

- MACMHB Winter Conference

b) Event Announcement(s): **None** **Item(s) Noted Below**

- MACMHB Winter Conference
- c) Livingston County Board of Commissioners - Resolution 2015-12-264
Approving Reappointments to the LCCMHA Board
R. Garber..... term expires 12/31/18
S. Slaton term expires 12/31/18
B. Spalding term expires 12/31/18
- d) 2016 Board Committee Chairs - Ways & Means Committee and RRAC / Appointments by Board Chair
Ways & Means Committee Chair L. Berry-Bobovski
RRACR. Garber
- e) Employee Retirement Resolution / Karen Luck
- f) Livingston County Board of Commissioners - Resolution 2015-12-264
Correcting: Name of Board in which member was appointed
D. Brooksterm expires 12/31/18

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: L. Berry-Bobovski / SECONDED BY: R. Murray

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 12 / 12

MOTION FAILED /

a) CMHPSM POLICY - REVISED #439: CONSUMER APPEALS POLICY (REF. W&M AG. #: 3)

Motion to approve the revisions to the CMHPSM Policy (Livingston #439), Consumer Appeals Policy, as presented.

b) CMHPSM POLICY - NEW #394: DEBARMENT, SUSPENSION AND EXCLUSION (REF. W&M AG. #: 4)

Motion to approve the new CMHPSM Policy (Livingston #394), Debarment, Suspension and Exclusion, as presented.

c) CMHPSM POLICY - NEW #402:DIAGNOSIS AND CLINICAL FORMULATION (REF. W&M AG. #: 5)

Motion to approve the new CMHPSM Policy (Livingston #402), Diagnosis and Clinical Formulation, as presented.

d) JERRY CSOKASY, LLP - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 6)

Motion to approve the recredentialing of Jerry Csokasy, as follows:

Term: December 2015 through December 2017

Discipline: Licensed/Limited Licensed Psychologist

Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness, Older adults w/serious, persistent mental illness, Co-occurring disorders: substance abuse and mental illness, OBRA-individuals w/mental illness, OBRA-individuals w/developmental disability.

Clinical Responsibilities: Mental Health Assessment, Treatment Planning, Individual Therapy, Family Therapy, Group Therapy, Psychological Testing.

e) RITA BOWMAN, S&L - APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)

Motion to approve the credentialing for Rita Bowman, as follows:

Term: December 2015 through December 2017

Discipline: Speech/Language Pathologist

Population: Children w/developmental disability, Children w/serious emotional disturbance

Clinical Responsibilities: Speech/Language Evaluation, Treatment Planning, Speech/Language Treatment

f) RITA BOWMAN, M.A., CCC-SP-MI / CONTRACT FOR SPEECH & LANGUAGE SERVICES (REF. W&M AG. #: 8)

Motion to approve the FY16 Contract between LCCMHA and Rita Bowman for speech and language services at the rates presented. Effective 2/1/16 to 9/30/16.

g) TRINITY HEALTH-MICHIGAN (D/B/A CHELSEA COMMUNITY HOSPITAL, ST. JOSEPH MERCY HEALTH SYSTEM AND ST. MARY MERCY LIVONIA) - FY15 THROUGH FY18 CONTRACT FOR INPATIENT PSYCHIATRIC SERVICES (REF. W&M AG. #: 9)

Motion to approve a three year Contract (FY15 through FY18) between LCCMHA and Trinity Health-Michigan, d/b/a Chelsea Community Hospital, d/b/a St. Joseph Mercy Health System and d/b/a St. Mary Mercy Livonia for Inpatient Psychiatric Services at rates presented. Effective 10/1/15 to 9/30/18.

h) MDCH/CMHSP FY16 MANAGED MENTAL HEALTH SUPPORTS & SERVICES CONTRACT / AMENDMENT NO. 1 (AMEND THE 12/08/15 BOARD MOTION TO INCLUDE THE UPDATES) (REF. W&M AG. #: 10)

Motion to amend the 12/08/15 Board motion to include the updates to Amendment No. 1, from MDCH, to the CMHSP FY16 Managed Mental Health Supports & Services Contract, as presented. Effective 10/01/15 through 09/30/16.

i) AGENCY MILEAGE REIMBURSEMENT - RATE REDUCTION EFFECTIVE 01/01/16 (REF. W&M AG. #: 11)

Motion to approve the reduced mileage rate to 54 cents per mile, as presented. Effective 01/01/16

j) **MAXIMUS FITNESS - CONTRACT RENEWAL / GENESIS HOUSE GYM MEMBERSHIP FOR TWO (2)**
(REF. W&M AG. #: 13)
Motion to approve the renewal of two (2) memberships to Maximus Fitness at \$240 each, for one year, for a total of \$480 to be funded by Clubhouse Foundation Account, as presented. Effective 02/05/16 to 02/05/17.

k) **ASPPIRE, INC. - FY15 & FY16 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 14)**
Motion to approve the FY15 & FY16 Contract Amendment #1 between LCCMHA and ASPPIRE, Inc. to increase the Skill Building Services rate from \$150 per consumer, per session to \$195 per consumer, per session, as presented. Effective 1/18/16 to 9/30/16.

l) **FLATROCK MANOR OF FLUSHING, INC. - FY16 CONTRACT AMENDMENT NO. 1 / PLACEMENT OF CONSUMER #49634 (REF. W&M AG. #: 15)**
Motion to approve the FY16 Contract Amendment #1 between LCCMHA and Flatrock Manor of Flushing for Community Living Supports and Personal Care services in a licensed residential setting for consumer #49634, at rates as presented. Effective 12/28/15 to 09/30/16.

m) **STUART WILSON, CPA PC - FY16 CONTRACT FOR FISCAL INTERMEDIARY SERVICES (REF. W&M AG. #: 16)**
Motion to approve a FY16 Contract between LCCMHA and Stuart Wilson, CPA PC for fiscal intermediary services at rates presented. Effective 2/1/16 to 9/30/16.

n) **DAWN INC., D/B/A DAWN FARMS - - FY16 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 17)**
Motion to approve the FY16 Contract Amendment #1 between LCCMHA and Dawn Inc. d/b/a Dawn Farm adding Code S9976 at \$27 per day and adjusting the residential service rate as presented. Effective 10/1/15 to 9/30/16.

o) **HEGIRA PROGRAMS, INC. - FY16 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 18)**
Motion to approve the FY16 Contract Amendment #1 between LCCMHA and Hegira Programs, Inc. adding Code S9976 at \$27 per day and adjusting the residential service rate as presented. Effective 10/1/15 to 9/30/16.

p) **HOLY CROSS YOUTH AND FAMILY SERVICES (KAIROS HEALTHCARE) - FY16 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 19)**
Motion to approve the FY16 Contract Amendment #1 between LCCMHA and Holy Cross Youth and Family Services d/b/a Kairos Healthcare adding code S9976 at \$27 per day and adjusting the residential services rates as presented. Effective 10/1/15 to 9/30/16.

q) **SACRED HEART REHABILITATION CENTER - FY16 CONTRACT AMENDMENT NO. 1 (REF. W&M AG. #: 20)**

Motion to approve the FY16 Contract Amendment #1 between LCCMHA and Sacred Heart Rehabilitation Center adding Code S9976 at \$27 per day and adjusting the residential service rate as presented. Effective 10/1/15 to 9/30/16.

r) **LAPEER TEAM WORK INC. - NEW FY16 CONTRACT FOR SKILL BUILDING SERVICES (REF. W&M AG. #: 21)**

Motion to approve the FY16 Contract between LCCMHA and Lapeer Team Work, Inc. for Skill Building services at \$4.00 per 15 minutes, as presented. Effective 2/1/16 to 9/30/16.

s) **COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN (PIHP) - FY16 MEDICAID SUBCONTRACTING AGREEMENT (AMEND THE 10/27/15 BOARD MOTION) (REF. W&M AG. #: 22)**

Motion to amend the 10/27/15 motion for the FY16 Medicaid Subcontracting Agreement between the Community Mental Health Partnership of Southeast Michigan and the Livingston County Community Mental Health Authority at the revised estimated payment schedule, as presented. Effective 10/1/15 to 9/30/16.

t) **ASHTHORN HOLDINGS LLC D/B/A BRIGHTSTAR OF BRIGHTON-HOWELL - FY15 & FY16 CONTRACT AMENDMENT NO. 1 / CLS RATE INCREASE FOR CONSUMER #48855 (REF. W&M AG. #: 23)**

Motion to approve FY15 & FY16 Contract Amendment # 1 between LCCMHA and Ashtorn Holdings LLC d/b/a BrightStar of Brighton-Howell to increase the CLS Service (Code H2015) rate from \$3.85 per 15 minutes to up to \$4.50 per 15 minutes for Consumer #48855, as presented. Effective 1/27/16 to 9/30/16.

u) **WORK SKILLS CORPORATION, INC (ACTION HOME HELP) - FY15 & FY16 CONTRACT AMENDMENT NO.3 / CLS RATE INCREASE FOR CONSUMER #48855 (REF. W&M AG. #: 24)**

Motion to approve FY15 & FY16 Contract Amendment # 3 between LCCMHA and Work Skills-Action Home Help to increase the CLS Service (Code H2015) rate from \$3.85 per 15 minutes to up to \$4.50 per 15 minutes for Consumer #48855, as presented. Effective 1/27/16 to 9/30/16.

v) **SERENITY 3 HOME HEALTH INC., D/B/A SERENITY HOME CARE AND REHAB SERVICES (AMEND 10/27/15 BOARD MOTION) (REF. W&M AG. #: 25)**

Motion to amend the 10/27/15 Board motion for the FY16 Contract between LCCMHA and Serenity Home Health Inc. for ABA Services to be reissued to Serenity 3 Home Health Inc. d/b/a Serenity Home Care and Rehab Services at rates, as presented. Effective 11/1/15 to 9/30/16.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach January 2016 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) **FLATROCK MANOR, LLC (LAPEER) - FY15 & FY16 CONTRACT AMENDMENT NO. 7 / PLACEMENT OF CONSUMER #49634**

Discussion was held.

Moved by: S. Slaton / Seconded by: R. Murray

Motion to approve the FY15 &16 Contract Amendment #7 between LCCMHA and Flatrock Manor, LLC for Community Living Supports and Personal Care services in a licensed residential setting for consumer #49634 at rates as presented. Effective 2/5/16 to 9/30/16.

MOTION PASSED 12 / 12

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **MUNICIPAL CONSULTING SERVICES - CONTRACT FOR CLASSIFICATION & COMPENSATION STUDY**

Moved by: L. Berry-Bobovski / Seconded by: R. Murray

Motion to approve a contract with Municipal Consulting Services LLC to develop a classification and compensation system for Livingston County CMHA, not to exceed \$18,000, as presented. Effective 2/1/16 to 9/30/16.

MOTION PASSED 10 / 02 (NAYS: J. PLAS AND S. SLATON)

MOTION FAILED /

b) **NATIONWIDE 401A MPP: RESTATED PLAN DOCUMENTS FOR THE PENSION PROTECTION ACT (PPA) RESTATEMENT / RESOLUTION**

Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer

Motion to adopt the resolution amending the Governmental Money Purchase Plan that the IRS requires pertaining to recent law changes, commonly referred to as the Pension Protection Act Restatement. In addition to the resolution, the updated documents include; the restated Adoption Agreement, the Basic Plan Document and the Summary Plan Description, as presented. Effective 01/01/16.

MOTION PASSED 12 / 12

MOTION FAILED /

c) **MDHHS - LCCMHA / JAIL DIVERSION GRANT FUNDING (AWARDED BY MDHHS)**

Moved by: L. Berry-Bobovski / Seconded by: J. Aubry

Motion to approve the Jail Diversion Revenue Contract #20162315-00 between Michigan Department of Health and Human Services and LCCMHA for the funding amount of \$681,220 as presented. Effective 01/01/16 through 12/31/17.

MOTION PASSED 12 / 12

MOTION FAILED /

d) **NEW PROGRAM: LIVINGSTON COUNTY CMH JAIL DIVERSION & STAFFING NEEDS (GRANT FUNDED)**

MOVED BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve the following new program and staffing needs:

- 1) The new program at Livingston County CMH, titled: Livingston County CMH Jail Diversion
- 2) Assign one existing full-time LC-15 Program Coordinator position the designation of 12 hours assigned to the Jail Diversion program as presented.
- 3) Create one full-time LC-12: Mental Health Therapist I or LC13: Mental Health Therapist II: assigned to the Jail Diversion program, as presented.
- 4) Create one full-time LC-11 Case Manager position assigned to the Jail Diversion Program as presented.
- 5) Create two part-time (up to 24 hours each) LC-4 or LC-6 Peer depending on experience/certification assigned to Jail Diversion as presented.

MOTION PASSED 12 / 12

MOTION FAILED /

The Minutes of the January 19, 2016, meeting of Ways & Means Committee were presented for review.

9. **CMHPSM (REGION 6):** None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Next Regional Board Meeting Date: 02/10/16
- b) 12/09/15 Draft Minutes
- c) 01/13/16 Draft Minutes
- d) CMHPSM - PIHP Agreement with McLaren Health

10. **MACMH BOARD ASSOCIATION:** None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Winter Conference - 02/02 & 02/03/2016 / Kalamazoo MI
- b) Boardworks Report - 01/13/16

11. **BOARD CORRESPONDENCE:** None **Item(s) Noted Below**

- a) UM - Life Goals/ADEPT Project - LCCMHA High Performance Letter
- b) Holiday Party - Thank you (Staff)
- c) The Link - LCMHA 2016 Winter/Spring

12. **NEW BUSINESS:** None **Item(s) Noted Below**

13. **OLD BUSINESS:** None **Item(s) Noted Below**

14. **CALL TO THE PUBLIC :** **No Response**

15. **ADJOURNMENT: THE MEETING ADJOURNED AT 7:20 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date