

Board Approved

MEETING MINUTES

FULL BOARD

FEBRUARY 23, 2016

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	D. BROOKS	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 23, 2016**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: R. Murray / Seconded by: J. Plas
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 26, 2016**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: J. Plas / Seconded by: R. Murray
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** None Item(s) Noted Below

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - 02/25/16 - Genesis House Annual Spaghetti Dinner 3pm to 7pm
 - 05/10/16 - Annual Town Hall Meeting / Three Fires Elementary School - 6pm

c) **LCCMHA BOARD - RESOLUTION IN OPPOSITION TO MICHIGAN GOVERNOR SNYDER'S FY17 EXECUTIVE BUDGET PROPOSAL / BOILERPLATE SECTION #298**

Discussion was held.

Moved by: J. Plas / Seconded by: L. Berry-Bobovski

Motion to approve the Resolution in Opposition to Michigan Governor Snyder's FY17 Executive Budget Proposal / Boilerplate Section #298, as presented

MOTION PASSED 11 / 11 (ABSENT: D. BROOKS)

MOTION FAILED /

- d) Livingston County Board of Commissioners - Legislative Committee 02/22/16: C. Conklin presented a draft Resolution in Opposition to Michigan Governor Snyder FY17 Executive Budget Proposal / Boilerplate Section #298 for the committee members review. The Legislative Committee members requested LCCMHA make revisions to the proposed resolution. The revised draft will be presented to the Board of Commissioners on 03/07/16, for approval.

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

6-i: Rose Hill Center FY15 & 16 Contract Amendment #1. (Moved to Section 8 - b)

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: R. Murray

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 11

MOTION FAILED /

a) **MERS - LISA PAQUETTE / REQUEST TO PURCHASE ADD'L GENERIC CREDIT SERVICE (REF. W&M AG. #: 2)**

Motion to approve, as provided by the MERS Plan Document, an additional 5 years of generic credited service be granted to Lisa Paquette by resolution adopted by the LCCMHA at its meeting on February 23, 2016.

b) **RPC / SINGLE AUDIT ENGAGEMENT LETTER - PROJECT FEE (REF. W&M AG. #: 3)**

Motion to approve additional compensation to Roslund, Prestage and Company, PC for one additional FY15 federal grant audit for Livingston County CMHA in the amount of \$1,200, as presented. Effective 10/1/15 to 9/30/16.

c) **GENESIS HOUSE - ATTENDING COMPREHENSIVE CLUBHOUSE TRAINING & OUT OF STATE TRAVEL (REF. W&M AG. #: 4)**

Motion to approve a four-person Clubhouse contingent (one consumer member, two staff and one administrator) to participate in Comprehensive Clubhouse Training at an approved U.S. training base before 9/30/16, based on site availability and in accordance with our agency policies. One MDHHS scholarship will cover \$2,250 in training/lodging and up to \$1,500 in travel expenses. All remaining cost will be paid by the clubhouse FY16 budget not to exceed \$6,904, as presented.

d) SHELLEY STRZALKOWSKI, LLP - FY16 CONTRACT FOR UTILIZATION REVIEW & CASE REVIEW (REF. W&M AG. #: 5)

Motion to approve a FY16 Contract between LCCMHA and Shelley Strzalkowski for Utilization Review/Case Review services at \$25 per hour, as presented. Effective 3/1/16 to 9/30/16.

e) HASSELBRING CLARK / PURCHASE CANON iRC4235 ADVANCE B&W COPIER & PAPER DECK AND MAINTENANCE AGREEMENT (FINANCE DEPT.) (REF. W&M AG. #: 6)

Motion to approve the purchase of one (1) Canon iRC4235 Advance B&W copier and additional Paper Deck for a total cost of \$7,232. Effective 3/1/16.

Motion to approve a one (1) year Service Contract between Hasselbring Clark and LCCMHA for the Canon iRC4235 Advance B&W copier for a total annual cost of \$612.00. Effective 3/1/16 to 2/28/17.

f) HASSELBRING CLARK / SERVICE CONTRACT FOR CANON IR3225, B&W COPIER (MOVING FROM FINANCE DEPT. TO PERS) (REF. W&M AG. #: 7)

Motion to approve a one (1) year Service Contract between Hasselbring Clark and LCCMHA for the Canon iR3225, B&W copier for a total annual cost of \$1,296.00. Effective 3/1/16 to 2/28/17.

g) MACMHB - FY16 & FY17 REVENUE CONTRACT FOR SENIOR REACH (GRANT FUNDING FROM HEALTH ENDOWMENT FUND) SEE UPDATED CIF DATED 02/15/16 (REF. W&M AG. #: 8)

Motion to approve a two (2) year contract between the Michigan Association of CMH Boards and Livingston County CMHA for Senior Reach service funding in the amount of \$241,012, as presented. Effective 1/1/16 to 12/31/17.

h) NEW PROGRAM: MI-A SENIOR REACH & STAFFING NEEDS (REF. W&M AG. #: 9)

Motion to approve the following:

- 1) The development of new Senior REACH program at Livingston CMH under grant funding (1/1/16-12/31/17 currently).
- 2) Assign an existing full-time program coordinator (LC-15) for 5.5 hours to the Senior REACH program, as requested.
- 3) Create one regular full-time mental health therapist 2 (LC-13), as requested. Effective upon grant approval 2/28/16.
- 4) Create one regular 20-hour part-time case manager (LC-11), as requested. Effective upon grant approval 2/28/16.

i) ** ROSE HILL CENTER - FY15 &16 CONTRACT AMENDMENT #1 / CONSUMER #217875 (REF. W&M AG. #:)**

Removed from Consent Agenda and moved to Section 8 - Ways & Means Committee Recommendations

j) **ON TIME TRANSPORTATION - FY16 TRANSPORTATION CONTRACT / CONSUMER #47569 (REF. W&M AG. #: 11)**
Motion to approve a FY16 Contract between LCCMHA and On Time Transportation for non-emergency transportation for Consumer #47569 at rates presented. Effective 3/1/16 to 9/30/16.

k) **JASON NEWBERRY, LMSW - FY16 CONTRACT FOR EMERGENCY SERVICES (REF. W&M AG. #: 12)**
Motion to approve a FY16 Contract between LCCMHA and Jason Newberry for Emergency Services at rates presented. Effective 3/1/16 to 9/30/16.

l) **JASON NEWBERRY, LMSW - APPOINTMENT OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 13)**
Motion to approve the credentialing of Jason Newberry, as follows:
Term: February 2016 Through February 2018
Discipline: Licensed Masters Social Work
Population: Children w/developmental disability, Adults w/developmental disability, Children w/serious emotional disturbance, Adults w/serious and persistent mental illness, Older adults w/serious persistent mental illness, Co-Occurring disorders: substance abuse and mental illness
Clinical Responsibilities: Mental Health Assessment

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach February, 2016 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **CMH 2280 BUILDING - CONSTRUCTION PROJECT / RESTROOM CONVERSION TO EXAM ROOM**
Moved by: J. Plas / Seconded by: J. Aubry
Motion to table agenda item until March. Additional information to be presented at that time..
 MOTION PASSED 11 / 11
 MOTION FAILED /

b) **ROSE HILL CENTER - FY15 &16 CONTRACT AMENDMENT #1 / CONSUMER #217875 (AMENDMENT UPDATED 02/23/16)**
Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer
Motion to approve FY15 &16 Contract Amendment #1 between LCCMHA and Rose Hill Center for licensed residential services in a licensed setting for Consumer #217875 at the rate of \$225 per day, as presented. Effective 2/15/16 to 9/30/16.
 MOTION PASSED 11 / 11
 MOTION FAILED /

Rate was reduced since the Ways & Means Meeting on 02/16/16. Above motion reflects the rate reduction.

The Minutes of the February 16, 2016, meeting of Ways & Means Committee were presented for review.

9. **CMHPSM (REGION 6):** None **Item(s) Noted Below**
- a) Event Announcement(s): None Items Noted Below
- Next Regional Board Meeting: 03/09/16
- b) 02/10/16 Draft Minutes
10. **MACMH BOARD ASSOCIATION:** None **Item(s) Noted Below**
- a) Event Announcement(s): None Items Noted Below
- 2016 Annual CMH - PAC Campaign
- b) Additional Section 298 Advocacy Tools: Follow the Money / Protecting Michigan's Vulnerable / TBD White Paper & State Discussions
- c) Description of collaborative process to replace Section 298 and redesign the state's Medicaid system
- d) Joint MAHP & MACMHB Letter 02/18/16 / - Service Integration
11. **BOARD CORRESPONDENCE:** None **Item(s) Noted Below**
- a) Article: Lt. Gov. Calley to lead effort to find consensus on mental health funding / Crain's Detroit Business 02/20/16
- b) Article: The sky is not falling / Dome Magazine 02/19/16
- c) Article: Local leaders say Snyder's Budget Proposal has "a lot of unknowns" / WHMI 93.5 02/23/16
12. **NEW BUSINESS:** None **Item(s) Noted Below**
- a) MPAS - C. Conklin notified members of a case involving a consumer and Michigan Protection & Advocacy Services, Inc.
13. **OLD BUSINESS:** None **Item(s) Noted Below**
14. **CALL TO THE PUBLIC :** **No Response**
15. **ADJOURNMENT:** THE MEETING ADJOURNED AT 6:45 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

 Rainey Marhofer
 RECORDING SECRETARY

 Joanne Pfeffer
 BOARD SECRETARY

 Date