

MEETING MINUTES
FULL BOARD
MARCH 29, 2016



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	R. GARBER	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Murray** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 29, 2016**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: B. Cox / Seconded by: J. Plas
 MOTION PASSED 11 / 11
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 23, 2016**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: S. Slaton / Seconded by: J. Aubry
 MOTION PASSED 11 / 11
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - 04/26/16 Full Board Meeting location - Genesis House 501 W. Grand River, Fowlerville
 - 05/10/16 Annual Town Hall Meeting / Three Fires Elementary School, Howell 6pm

- 05/31/16 Board Member Recipient Right Training (every 2 years). Training begins promptly at 6pm. Full Board Meeting immediately following training
- c) Livingston County Board of Commissioners - Resolution No. 2016-03-040 / Resolution in Opposition to Section 298 of the Executive Budget Proposal for Fiscal Year 2017

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: B. Cox

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 11

MOTION FAILED /

a) LCCMHA POLICY - REVISED #464: LABORATORY STUDIES (REF. W&M AG. #: 2)

Motion to approve the revisions to the LCCMHA Policy #464, Laboratory Studies, as presented.

b) EMPLOYEE RETIREMENT RESOLUTION / JEAN SCANLON (REF. W&M AG. #: 3)

Motion to approve the Resolution of Recognition to Jean Scanlon for 22 years of service at the agency, as presented.

c) DR. SUSHMA GUNTURU, M.D. - FY16 CONTRACT FOR PSYCHIATRIC SERVICES (EXECUTIVE DIRECTOR REQUESTING ASSIGNMENT OF TEMPORARY CLINICAL RESPONSIBILITIES / 120 DAYS MAX, PER POLICY #484) (REF. W&M AG. #: 4)

Motion to approve the FY16 Contract between LCCMHA and Dr. Sushma Gunturu, M.D. for psychiatric services at \$160 per hour, as presented. Effective upon approval of credentialing with assignment of temporary clinical responsibilities by LCCMHA Executive Director to 9/30/16.

d) MI-A CIP / PROGRAM COORDINATOR POSITION - REQUEST TO INCREASE HOURS FROM 32 HR/WK TO 40 HR/WK (REF. W&M AG. #: 5)

Motion to approve an increase to the MI-A CIP regular 32-hour full-time program coordinator II (LC-15) position to a regular 40-hour full-time program coordinator II (LC-15) position, effective upon hire start date after 5/26/16, as presented.

e) **FRANCIS COLLIGAN, MD - RENEWAL OF CLINICAL RESPONSIBILITIES (REF. W&M AG. #: 7)**
Motion to approve the recredentialing of Francis Colligan, MD, as follows:
Term: March 2016 Through March 2018
Discipline: Psychiatrist
Population: Adults w/developmental disability; Adults w/serious and persistent mental illness; Older adults w/serious, persistent mental illness; Co-occurring disorders: substance abuse and mental illness
Clinical Responsibilities: Psychiatric Evaluation, Medication Review, Treatment Planning, Medication Administration

f) **MDHHS - CMHSP FY16 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES CONTRACT AMENDMENT NO. 2 (REF. W&M AG. #: 8)**
Motion to approve Amendment #2 to the FY16 Managed Mental Health Supports and Services Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority with the changes as presented. Effective 4/1/16 to 9/30/16.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach March, 2016 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **CMH 2280 BUILDING - CONSTRUCTION PROJECT RESTROOM CONVERSION TO EXAM ROOM / ARCHITECTURAL SERVICES - LINDHOUT & ASSOCIATES**
MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Plas
Motion to approve the conversion of the restroom/exam room renovation project located at 2280 building and to move forward with hiring Lindhout Associates to complete the architectural drawings as required by Livingston County Building Department. The cost not to exceed \$2,025, as presented. Effective 4/1/16.
 MOTION PASSED 11 / 11
 MOTION FAILED /

b) **2016 WALK A MILE RALLY - MACMHB / DONATION REQUEST**
MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Aubry
Motion to approve a donation in the amount of \$250 for the 2016 MACMHB Walk a Mile Rally event which will be held on Wednesday, May 18, 2016 on the front lawn of the Michigan Capitol building.
 MOTION PASSED 8 / 3 - NAY (MCINTOSH, SLATON, MURRAY)
 MOTION FAILED /

The Minutes of the March 22, 2016, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Next Regional Board Meeting: 04/13/16

10. **MACMH BOARD ASSOCIATION:** **None** **Item(s) Noted Below**
- a) Event Announcement(s): **None** **Items Noted Below**
- 2016 CMH - PAC / board donations due by 05/06/16
 - 2016 Walk a Mile Rally / 05/18/16 on Front Lawn of State Capitol Building
 - Spring Conference May 10th & 11th / Dearborn MI
- b) Election of Officers for 2016-2017 at the Spring Conference in Dearborn / Informational
11. **BOARD CORRESPONDENCE:** **None** **Item(s) Noted Below**
12. **NEW BUSINESS:** **None** **Item(s) Noted Below**
13. **OLD BUSINESS:** **None** **Item(s) Noted Below**
14. **CALL TO THE PUBLIC :** **No Response**
15. **ADJOURNMENT:** **THE MEETING ADJOURNED AT 6:50 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

 Rainey Marhofer
 RECORDING SECRETARY

 Joanne Pfeffer
 BOARD SECRETARY

 Date