

MEETING MINUTES
FULL BOARD
JUNE 28, 2016



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	R. MURRAY, J. PLAS	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	L. HALL / CUSTOMER SERVICE

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED DATE**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: G. McIntosh / SECONDED BY: L. Carroll
 MOTION PASSED 10 / 10
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MAY 31, 2016**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: G. McIntosh / SECONDED BY: J. Aubry
 MOTION PASSED 10 / 10
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
- c) Customer Service Annual Report - Presented by L. Hall

- d) CMHPSM - Appointment of Livingston CMH Board Member(s) by R. Garber - Board Chair, Effective July, 2016:
 Sharon Slaton 3 year term (term begins: 07/2016 - ends 06/2019) Replacing J. Plas
 Barbara Cox 2 year term remaining (term began 07/2015 - ends 06/2018)

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 10

MOTION FAILED /

a) CMHPSM SUD FY16 CONTRACT #2260 AMENDMENT #2 / ADD'L REVENUE FOR WAKE UP LIVINGSTON (PROJECT LAZARUS) (REF. W&M AG. #: 2)

Motion to approve Amendment #2 to the FY16 Contract #2260 between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority for additional funding not to exceed \$25,000 for Project Lazarus, as presented. Effective 7/1/16 to 9/30/16.

b) MI-A WAKE UP LIVINGSTON - COORDINATOR I OR II POSITION (SUD CONTRACT FUNDING SOURCE - PROJECT LAZARUS) (REF. W&M AG. #: 3)

Motion to approve creating a new part-time Occasional Program Coordinator Level I (14) or Level II (15) position to work up to 16 hours a week coordinating the Wake-Up Livingston Model under the supervision of the Engagement Center Program Coordinator, or approve a part-time Administrative Contract to provide up to 16 hours a week of Coordination of the Wake-Up Livingston Model.

c) STERICYCLE - CONTRACT FOR SHARPS AND MEDICATION WASTE REMOVAL (REF. W&M AG. #: 5)

Motion to approve a contract between Stericycle and LCCMHA for Sharps and Medication waste removal for a total of \$185.43 per month, as presented. Effective 7/1/16 to 6/30/17.

d) EXCEL EMPLOYMENT OPTIONS - FY15 & FY16 CONTRACT AMENDMENT #2 (REF. W&M AG. #: 6)

Motion to approve FY15 & FY16 Contract Amendment # 2 between LCCMHA and Excel Employment Options, Inc. to add Skill Building for Social Coaching (Code H2014 TT) at \$3.85 per 15 minutes, as presented. Effective 7/1/16 to 9/30/16.

e) **CMHPSM - LCCMHA FY16 CONTRACT #2491, AMENDMENT #1 (ADD'L FUNDING FOR 6% CLS RATE INCREASE APPROVED BY BOARD 05/2016) (REF. W&M AG. #: 7)**

Motion to approve Amendment #1 to the FY16 Contract #2491 between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority for additional Medicaid State Plan, Medicaid B3 and Habilitation Supports funding as presented. Effective 10/1/15 to 9/30/16.

f) **MDHHS DHS-SFSC MULTI-YEAR CONTRACT CONTRACT #FP16-47001 AMENDMENT #1 (BUDGET DECREASE) (REF. W&M AG. #: 8)**

Motion to approve Amendment #1 to Contract #FP16-47001 between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority reducing FY16 funding by \$800, resulting in the reduction of the total contract funding (FY16 through FY18) to \$20,200, as presented. Effective 11/12/15 to 9/30/16.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach June, 2016 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **STAFF PSYCHIATRIST LC-25 POSITION**

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer

Motion to approve a new LC-25 Adult Psychiatrist staff position (regular part-time 32 hours) under the supervision of the Executive Director.

MOTION PASSED 10 / 10

MOTION FAILED /

The Minutes of the June 21, 2016, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Next Regional Board Meeting Date: 07/13/16
- b) 06/08/16 Draft Minutes

10. MACMH BOARD ASSOCIATION: None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- b) 2016 LCCMHA's Board Member - Longevity

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

- a) St. Joseph Mercy Health System - Donation of \$50,000 for renovation and start up cost of the Livingston County Engagement Center

12. NEW BUSINESS: None **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

- Options to reduce deficits for MERS DB Pension Liability and OPEB Liability (retiree healthcare) / from discussion at 05/24/16 ways & means committee meeting - fy15 audited financial statement presentation
- CLS Provider Survey(s): Survey rates paid to direct care staff workers prior to contract increase. Survey again in 6 months after rate increase.

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: **THE MEETING ADJOURNED AT 6:50 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date