

MEETING MINUTES
FULL BOARD
FEBRUARY 28, 2017



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, B. COX, R. MURRAY	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:05 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 28, 2017**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: J. Pfeffer / SECONDED BY: G. McIntosh
 MOTION PASSED 09 / 09

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 31, 2017**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: J. Plas / SECONDED BY: J. Pfeffer
 MOTION PASSED 09 / 09

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
- b) Event Announcement(s): **None** **Item(s) Noted Below**
 - 2017 Annual Town Hall Event - 05/09/17 at L.E.S.A. Howell 6 - 8 pm

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: L. Carroll / Seconded by: J. Aubry

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 09 / 09

a) EMPLOYEE RETIREMENT RECOGNITION RESOLUTION - ARLENE MACIAG (REF. W&M AG. #: 2)

Motion to approve the Resolution of Recognition to Arlene Maciag for 22 years of service at the agency, as presented.

b) HASSELBRING-CLARK / SERVICE CONTRACT - CANON IRC4235 ADVANCE B&W COPIER (FINANCE DEPT.) (REF. W&M AG. #: 3)

Motion to approve a one (1) year Service Contract between Hasselbring Clark and LCCMHA for the Canon iRC4235 Advance B&W copier (Finance Dept.) for a total annual cost of \$655.00. Effective 3/7/17 to 3/6/18.

c) HASSELBRING-CLARK / SERVICE CONTRACT - CANON IR3225, B&W COPIER (PERS) (REF. W&M AG. #: 4)

Motion to approve a one (1) year Service Contract between Hasselbring Clark and LCCMHA for the Canon iR3225, B&W copier (PERS) for a total annual cost of \$1,392.00. Effective 3/1/17 to 2/28/18.

d) THE REGENTS OF THE UNIVERSITY OF MICHIGAN / SUBCONTRACT #300420057 - MICHIGAN CHILD COLLABORATIVE CARE PROGRAM (MC3) (REF. W&M AG. #: 5)

Motion to approve Subcontract #300420057 between The Regents of the University of Michigan and LCCMHA to fund one .5 FTE position related to the collaboration of children's mental health services in the total amount of \$47,207, as presented. Effective 10/1/16 to 9/30/17.

e) THE REGENTS OF THE UNIVERSITY OF MICHIGAN (U OF M HEALTH SYSTEMS) / SERVICE AGREEMENT FOR TELEPSYCHIATRY SERVICES - MICHIGAN CHILD COLLABORATIVE CARE (MC3) GRANT (REF. W&M AG. #: 6)

Motion to approve the Professional Services Agreement between LCCMHA and The Regents of the University of Michigan (University of Michigan Health Systems) for Telepsychiatry Services associated with the Michigan Child Collaborative Care (MC3) grant at the rates presented. Effective upon signature with annual renewal with written agreement between parties.

f) **JAIL DIVERSION PROGRAM - ELIMINATE 2 PSS RPT POSITIONS & CREATE 1 PSS RFT POSITION (REF. W&M AG. #: 7)**

PART I - Eliminate two PSS / RPT Positions

Motion to eliminate the two regular part-time Peer Specialist I (RO21) or Peer Specialist II (RO41) positions in the Jail Diversion Program.

PART II - Create one PSS / RFT Position

Motion to create a new regular full time Peer Specialist I (R021) or Peer Specialist II (RO41) position in the Jail Diversion Program.

g) **LEAPS AND BOUNDS THERAPY SERVICES - FY17 & FY18 CONTRACT AMENDMENT #1 / RATE INCREASES (REF. W&M AG. #: 9)**

Motion to approve FY17 & FY18 Contract Amendment #1 between LCCMHA and Leaps and Bounds Therapy Services to add services and increase rates, as presented. Effective 3/1/17 to 9/30/18.

h) **CMHPSM SUD POLICY & OVERSIGHT BOARD APPOINTMENT BY LCCMHA / SUSAN WEBB - 3 YEAR TERM EXPIRING 09/30/19 (VACATED BY CHERYL DAVIS) (REF. W&M AG. #: 10)**

Motion to approve the following Livingston CMH appointment to the CMHPSM SUD Oversight and Policy Board:

Susan Webb.....term expiring 09/30/19 (3 year term)
(Replacing C. Davis - term expired 09/30/16)

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach February, 2017 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) **FY17 MRS ICTA AGREEMENT #316 (LCCMHA FUNDING) - AMENDMENT**

Discussion was held.

Moved by: B. Spalding / Seconded by: J. Pfeffer

Motion to approve FY17 Interagency Cash Transfer Agreement #316 Amendment (LCCMHA funding) between Michigan Rehabilitation Services and LCCMHA to provide an additional \$13,400 to MRS to increase employment service funding for LCCMHA consumers, as presented.

Effective 3/1/17 to 9/30/17.

MOTION PASSED 09 / 09

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) DD - PERS / PURCHASE OF 30 MAIN STREET MESSENGER MONITORS FROM SUPPORTED LIVING TECHNOLOGIES

Discussion was held.

MOVED BY: J. Pfeffer / SECONDED BY: J. Aubry

Motion to approve the purchase of thirty (30) Main Street Messengers for the Personal Emergency Response System (PERS) program, from Supported Living Technologies at the cost of \$499 per monitor for a total of \$15,500 as presented.

MOTION PASSED 09 / 09

b) MACMHB 2017 WALK-A-MILE RALLY ON 05/10/17 (DONATION REQUEST)

Discussion was held.

MOTION #1:

MOVED BY: J. Plas / SECONDED BY: NONE

Motion to approve a \$350 donation to MACMHB for the 13th annual Walk-a-Mike in My Shoes Rally event scheduled for 05/10/17 on front lawn of the Michigan Capitol.

NO SECOND - THE MOTION WILL NOT BE CONSIDERED.

MOTION #2:

MOVED BY: J. Aubry / SECONDED BY: NONE

Motion to approve a \$250 donation to MACMHB for the 13th annual Walk-a-Mike in My Shoes Rally event scheduled for 05/10/17 on front lawn of the Michigan Capitol.

NO SECOND - THE MOTION WILL NOT BE CONSIDERED.

MOTION #3:

MOVED BY: J. Plas / SECONDED BY: NONE

Motion to approve a \$350 donation to MACMHB for the 13th annual Walk-a-Mike in My Shoes Rally event scheduled for 05/10/17 on front lawn of the Michigan Capitol.

NO SECOND - THE MOTION WILL NOT BE CONSIDERED.

The Minutes of the February 21, 2017, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

- Next Regional Board Meeting: 03/08/17

b) 02/08/17 Draft Minutes

10. MACMH BOARD ASSOCIATION: None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

b) Board Member Governance Competencies: Members will to complete the self-evaluation competencies and return them to J. Plas. J. Plas will submit our results/forms to the MACMHB for tabulation.

c) 2017 Annual CMH - PAC Campaign

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

- a) Stepping Stones Engagement Center Open for Business 02/04/17 WMHI Article

12. NEW BUSINESS: None **Item(s) Noted Below**

- a) List of LCCMHA facilities / possible future site visits by board members (requested at 02.21.17 W&M Meeting)
Discussion: Members suggested visiting Workskills, one CMH group home and the Engagement Center.

13. OLD BUSINESS: None **Item(s) Noted Below**

- a) Parking Lot Items:
 - o MERS Defined Benefit (DB) Pension Plan:
 - Reference 12/13/16 Full Board Minutes: tabled the MERS Service Credit Purchase (opt-out) agenda item until July, 2017, upon receipt and review of our next actuarial valuation report. The agency expects to receive the report at the end of June, 2017.
 - Reference 05/24/16 W&M Meeting: after the presentation of the FY15 audited financial statement discussion was held regarding future options to reduce deficits for the MERS DB pension liability and OPEB liability (retiree healthcare).
 - o CLS provider survey(s): survey rates paid to direct care staff workers prior to contract increase. Survey again in 6 months after rate increase.
 - o Conference Call-in / LCCMHA Board & Committee Meetings. At the 01/31/17 Full Board meeting, J. Plas asked that this item be added back on the parking lot list for future discussion and collection of additional information. This items will be on the March Ways & Means agenda for discussion.
 - o Requests for Donation & Sponsorships: At the 02/28/17 Full Board meeting, G. McIntosh requested this topic be added to the March Ways & Means agenda for discussion.
 - o CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home and the Engagement Center. C. Conklin will follow up.

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: **THE MEETING ADJOURNED AT 7:05 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date