

**MEETING MINUTES**  
**FULL BOARD**  
**APRIL 25, 2017**



<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> R. MURRAY - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. CARROLL	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING
<b>MEMBER(S) ABSENT:</b>	J. AUBRY, R. GARBER	
<b>OTHERS PRESENT</b>	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Murray** at **6:03 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED APRIL 25, 2017**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDED ITEM 10 - D: BOARD MEMBER GOVERNANCE COMPETENCIES  
**Moved by: L. Berry-Bobovski / Seconded by: L. Carroll**  
 MOTION PASSED 10 / 10  
 MOTION FAILED /

3. **CALL TO THE PUBLIC:**  None.  Item(s) Noted Below

Introductions were made by a number of members of the Genesis Clubhouse. M. Leahy, Program Coordinator of the clubhouse gave an overview of the past years special events.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MARCH 28, 2017**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.  
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:  
**Moved by: B. Cox / Seconded by: J. Plas**  
 MOTION PASSED 10 / 10  
 MOTION FAILED /

5. **BOARD ADMINISTRATION:**  None  Item(s) Noted Below

- a) Per-Diem For Special Meetings / Functions:  None  Items Noted Below
- b) Event Announcement(s):  None  Item(s) Noted Below
  - 2017 Annual Town Hall Event: 05/09/17 at L.E.S.A. W. Grand River, Howell 6-8pm
  - Genesis House: All Minds Matter 5K Walk/Run, Saturday 05/06/17 - Downtown Fowlerville

**6. CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**Moved by: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 10 / 10**

**MOTION FAILED /**

**a) FASTEMPS / FY17 AND FY18 CONTRACT FOR CLS AND RESPITE (REF. W&M AG. #: 4)**

Motion to approve FY17 and FY18 Contract between LCCMHA and FasTemps for CLS and Respite services at rates as presented. Effective 5/1/17 to 9/30/18.

**b) RESCARE PREMIER, INC. / FY17 & FY18 CONTRACT AMENDMENT #2 - CONSUMER #42557 PLACEMENT (REF. W&M AG. #: 5)**

Motion to approve FY17 & FY18 Contract Amendment #1 between LCCMHA and ResCare Premier, Inc. for licensed residential services for Consumer #42557 at the rates presented. Effective 4/17/17 to 9/30/18.

**c) THE REGENTS U OF M - SUBCONTRACT #300420057 AMENDMENT NO. 1 / MICHIGAN CHILD COLLABORATIVE CARE PROGRAM GRANT EXPANSION (MC3) / FTE INCREASE (REF. W&M AG. #: 6)**

Motion to approve Amendment 1 to Subcontract #300420057 between The Regents of the University of Michigan and LCCMHA to fund increase the staff position for the MC3 project from 0.5 FTE to 0.8 FTE in the total amount of \$59,147 as presented. Effective 5/1/17 to 9/30/17.

**d) FLATROCK MANOR, LLC (LAPEER) /- FY17 & FY18 CONTRACT AMENDMENT #2 - PLACEMENT OF CONSUMER #41545 (REF. W&M AG. #: 7)**

Motion to approve FY17 & FY18 Contract Amendment #2 between LCCMHA and Flatrock Manor, LLC to provide clinical services for Consumer #41545 in a licensed residential setting, as presented. Effective 5/1/17 to 9/30/18.

**e) CMHPSM - LCCMHA / FY17 MEDICAID SUBCONTRACT (REF. W&M AG. #: 8)**

Motion to approve FY17 Medicaid Subcontracting Agreement between the Community Mental Health Partnership of Southeast Michigan and the Livingston County Community Mental Health Authority, as presented. Effective 10/1/16 to 9/30/17.

**7. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach April, 2017 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) Board Update: Letter / State of MI - Dept. of Treasury, dated 04/05/17 - Request for Corrective Action Plan - explanation of past three years revenue deficiencies (replaces page 2 of April's W&M Agenda Item #1b) / Informational

**8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

**a) RPC / FY16 AUDITED FINANCIAL STATEMENTS PRESENTATION**

Discussion was held.

**Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer**

Motion to accept the Annual Independent Audit for year ending September 30, 2016 (FY15/16), conducted by Roslund Prestage & Company (RPC), as presented. The audit report included; auditor's report letter, financial statements.

**MOTION PASSED 10 / 10**

**MOTION FAILED /**

LCCMHA's corrective action plan letter has been submitted to the State of Michigan. The letter corresponds to questions on auditing procedures report submitted by our internal auditing firm, RPC, regarding expenditures that have exceeded revenues for the last three (3) years.

The Minutes of the April 18, 2017, meeting of Ways & Means Committee were presented for review.

**9. CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
  - Next Regional Board Meeting: 05/10/17
- b) 02/08/17 Draft Minutes

**10. MACMH BOARD ASSOCIATION:**  **None**  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
  - Spring Conference / May 15, 16 & 17 - Edward Hotel & Convention Center, Dearborn
  - 2017 Walk-a-Mile Rally Event 05/10/17
  - 2017 CMH - PAC Campaign (open for members individual donations)

**b) FY18 DUES STRUCTURE PROPOSAL**

Discussion was held. Members reviewed and discussed all options presented in the Revision to Association's due structure document presented at the meeting. The MACMHB Budget and Finance Committee is recommending Option #5 for approval during vote at spring conference.

**Moved by: S. Slaton / Seconded by: B. Cox**

Motion to direct the LCCMHA board member - voting delegate (J. Plas) and our executive director (Connie Conklin) to vote in opposition to Option #5 at the Spring Conference Member Assembly Meeting.

**MOTION PASSED 10 / 10**

**MOTION FAILED /**

- c) Spring Conference / board member voting delegate(s): J. Plas
- d) Board Member Governance Competencies (Add to Agenda by J. Plas on 04/25/17)

11. **BOARD CORRESPONDENCE:**     **None**     **Item(s) Noted Below**

12. **NEW BUSINESS:**     **None**     **Item(s) Noted Below**

13. **OLD BUSINESS:**     **None**     **Item(s) Noted Below**

a) Parking Lot Items:

1. MERS Defined Benefit (DB) Pension Plan:

a) Reference 12/13/16 Full Board Minutes: tabled the MERS Service Credit Purchase (opt-out) agenda item until July, 2017, upon receipt and review of our next actuarial valuation report. The agency expects to receive the report at the end of June, 2017.

b) Reference 05/24/16 W&M Meeting: after the presentation of the FY15 audited financial statement discussion was held regarding future options to reduce deficits for the MERS DB pension liability and OPEB liability (retiree healthcare).

2. Conference Call-in / LCCMHA Board & Committee Meetings. at the 03/28/17 Full Board Meeting R. Garber - Board Chair, appointed a sub-committee, consisting of two members, S. Slaton and J. Plas, to draft recommendation for board member to review and discuss. The proposed draft document should include parameters, and further include recommended language to update to the By-Laws for said proposal. The subcommittee proposal will return to the board for review and further discussion.

3. CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home and the Engagement Center. C. Conklin will follow up.  
04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board.

14. **CALL TO THE PUBLIC :**     **No Response**   

15. **ADJOURNMENT:**    **THE MEETING ADJOURNED AT 7:10 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
Rainey Marhofer  
RECORDING SECRETARY

\_\_\_\_\_  
Joanne Pfeffer  
BOARD SECRETARY

\_\_\_\_\_  
Date