

**MEETING MINUTES**  
**FULL BOARD**  
**OCTOBER 31, 2017**



<b>MEMBERS PRESENT:</b>	<input checked="" type="checkbox"/> <b>J. AUBRY</b>	<input checked="" type="checkbox"/> <b>G. MCINTOSH</b>
	<input checked="" type="checkbox"/> <b>L. BERRY-BOBOVSKI</b> – COMM. CHAIR	<input checked="" type="checkbox"/> <b>R. MURRAY</b> - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> <b>D. BROOKS</b>	<input checked="" type="checkbox"/> <b>J. PFEFFER</b> - BOARD SECRETARY
	<input checked="" type="checkbox"/> <b>L. CARROLL</b>	<input checked="" type="checkbox"/> <b>J. PLAS</b>
	<input type="checkbox"/> <b>B. COX</b>	<input checked="" type="checkbox"/> <b>S. SLATON</b>
	<input checked="" type="checkbox"/> <b>R. GARBER</b> – BOARD CHAIR	<input checked="" type="checkbox"/> <b>B. SPALDING</b>
<b>MEMBER(S) ABSENT:</b>	<b>B. COX</b>	
<b>OTHERS PRESENT</b>	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED OCTOBER 31, 2017**

**MOTION TO APPROVE THE AGENDA, AS PRESENTED.**  
 **MOTION TO APPROVE THE AGENDA, AS MODIFIED:**  
**MOVED BY: R. Murray / SECONDED BY: B. Spalding**  
 **MOTION PASSED 11 / 11**  
 **MOTION FAILED /**

3. **CALL TO THE PUBLIC:**  **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED SEPTEMBER 26, 2017**

**MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**  
 **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**  
**MOVED BY: R. Murray / SECONDED BY: L. Berry-Bobovski**  
 **MOTION PASSED 11 / 11**  
 **MOTION FAILED /**

5. **BOARD ADMINISTRATION:**  **None**  **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions:  None  Items Noted Below
- b) Event Announcement(s):  None  Item(s) Noted Below
- c) 2018 Board & Committee Dates / Preplanning discussion (2018 dates coming to Board in November)

- d) Appointment of Nominating Committee for 2018 Board Officers / by R. Garber  
J. Aubry - Committee Chair, G. McIntosh and D. Brooks

**6. CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**Moved by: L. Berry-Bobovski / Seconded by: S. Slaton**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**a) LCCMHA LOCAL POLICY #356 REVISION - UNFUNDED LIABILITY – MERS DB & OPEB (REF. W&M AG. #: 4)**

Motion to approve the revisions to local policy #356, Unfunded Liability - PERS Defined Benefit (DB) Plan and Other Post Employment Benefits (OPEB), as presented. Effective 10/01/2017.

**b) 2017 HOLIDAY PARTY - BUDGET (REF. W&M AG. #: 5)**

Motion to approve a 2017 Holiday Party - Staff Recognition Budget amount of not to exceed \$1,500.

**c) ABA INSIGHT, LLC / NEW FY18 CONTRACT FOR ABA SERVICES (REF. W&M AG. #: 6)**

Motion to approve FY18 Contract between LCCMHA and ABA Insight, LLC for ABA services at rates, as presented. Effective 11/1/17 to 9/30/18.

**d) CUMMINS BRIDGEWAY / MAINTENANCE AGREEMENT FOR MONTHLY BUILDING LOAD TESTS FOR THE ONAN 35GGPA GENERATOR (REF. W&M AG. #: 7)**

Motion to to approve a Planned Equipment Maintenance Agreement between Cummins-Bridgeway and LCCMHA for monthly Building Load Tests (10 per year) for the Onan 35GGPA Generator located at the 622 building at annual costs as presented. Effective 11/1/17 to 8/31/2021.

**e) PITNEY BOWES / 5 YEAR LEASE & MAINTENANCE AGREEMENT FOR POSTAGE METER, MODEL #DM400 (622 BUILDING) (REF. W&M AG. #: 8)**

Motion to approve the 5 year lease and maintenance agreement of one (1) Pitney Bowes Postage Meter, Model #DM400 for the 622 building at a total cost of \$2,070.72 per year. Effective 11/1/17.

**f) SHANER'S CUTTING EDGE / SNOW REMOVAL 2017-2018 SEASON / GENESIS HOUSE (REF. W&M AG. #: 9)**

Motion to approve a Contract between LCCMHA and Shaner's Cutting Edge for snow removal at the rates presented from 11/1/17 to 10/31/18, as presented. Effective 11/1/17 to 10/31/18.

**g) ANN ARBOR TREATMENT SERVICES, LLC / FY18 CONTRACT FOR SUD SERVICES (REF. W&M AG. #: 10)**  
Motion to approve FY18 Contract between LCCMHA and Ann Arbor Treatment Services for Substance Abuse Treatment services, as presented. Effective 11/1/17 to 9/30/18.

**h) DAWN INC. / FY18 CONTRACT FOR SUD SERVICES (REF. W&M AG. #: 11)**  
Motion to approve FY18 Contract between LCCMHA and Dawn Inc. for Substance Abuse Treatment services, as presented. Effective 10/1/17 to 9/30/18.

**i) FASPSYCH, LLC / AUTO RENEWAL CONTACT WITH 2% ANNUAL RATE INCREASE (REF. W&M AG. #: 12)**  
Motion to approve the Price and Payment Terms included in the Contract between LCCMHA and FasPsych, LLC that includes a rate increase of 2% effective 7/1/17 and a 2% increase on July 1 in future years until the termination of the contract, as presented. Effective 7/1/17.

**j) CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) / FY18 SIM HUBLET SUBCONTRACTOR AGREEMENT (REF. W&M AG. #: 13)**  
Motion to approve the FY18 SIM Hublet Subcontractor Agreement between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority, as presented. Effective 10/1/17 to 9/30/18.

**k) RESCARE PREMIER, INC. / FY17 7& FY18 CONTRACT AMENDMENT #3 – EMERGENCY PLACEMENT FOR CONSUMER #37189 (REF. W&M AG. #: 14)**  
Motion to approve FY17 & FY18 Contract Amendment #3 between LCCMHA and ResCare Premier, Inc. for licensed residential services for Consumer #37189 at \$237.00 per day, as presented, effective 10/16/17 to 9/30/18.

**l) MAURICE MOSES, LLP (COMMUNITY BASED INTERVENTION CONSULTANTS, INC.) (REF. W&M AG. #: 13)**  
Motion to approve FY17 & FY18 Contract Amendment #2 between LCCMHA and Maurice Moses, LLP for psychological testing services at \$100 per hour, as presented. Effective 10/1/17 to 9/30/18.

**m) MACOMB OAKLAND REGIONAL CENTER – AMENDMENT # 1 - FY18 SERVICE RATES FOR LCCMHA CONSUMERS; 31150, 41628, 49295 (REF. W&M AG. #: 17)**  
Motion to approve FY17 and FY18 Contract Amendment #1 between LCCMHA and MORC for rate changes for Consumer #31150, #41628 and #49295, as presented. Effective 10/1/17 to 9/30/18.

## 7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach October, 2017 Report / Informational

- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

**d) CARA MURRAY, OT / FY18 CONTRACT FOR OT SERVICES**

Discussion was held.

**Moved by: L. Berry-Bobovski / Seconded by: S. Slaton**

Motion to approve FY18 Contract between LCCMHA and Cara Murray, OT for occupational therapy services at \$47.00 per hour, as presented. Effective 11/1/17 to 9/30/18.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

- e) Board Member Knowledge Self-Assessment / Informational

**8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **2018 EMPLOYEE FLEXIBLE BENEFIT PLAN AND RETIREE MEDICAL & RX PLAN - RENEWALS (REF. W&M AG. #: 1)**

Discussion was held. BCBSM 2018 renewal for active employees is a -1.05% decrease for Medical/Rx. Retiree Renewal: 5.5% average renewal on medical tiered rates and 3.85% on Part D Rx plan (increase specific to drug cost increases).

2018 Employee Flexible Benefit Plans:

**Moved by: L. Berry-Bobovski / Seconded by: R. Murray**

Motion to approve the 2018 Employee Flexible Benefit Plans, as follows:

Medical / Rx: Approve a one year contract renewal with BCBSM for Option #3: Simple Blue PPO H.S.A. \$2,000 (single deductible) / \$4,000 (two person-family) style plan with 15/30/60 Rx after deductible with employee co-premiums re-sloped at the 4% of the annual plan cost, as presented by Marwil & Associates on 10/24/17. Effective 01/01/18 through 12/31/18. (Employee co-premium increased from 2% in 2017 to 4% for 2018)

Dental: Approve a one year contract for Plan Year 2018 with Delta Dental for dental coverage, at the new rates with employee co-premiums continuing at 5% of the annual plan cost, as presented by Marwil & Associates. Effective 01/01/18 through 12/31/18.

Life, LTD & AD&D Insurance: Approve contract renewal for Plan Year 2018 with The Hartford, at the prior year's guaranteed rate, for long term disability, employee life insurance and accidental death and dismemberment insurance, as presented by Marwil & Associates. Renewal effective 01/01/18 through 12/31/18. (Rates were based on a three year rate guarantee effective 01/01/16 through 12/31/18)

Vision: Approve a contract renewal for Plan Year 2018 with Eye Med for vision coverage, procured at group rates and paid 100% by employees. Effective 01/01/18 through 12/31/18. (Rates based on a 4 year rate guarantee effective 01/01/16 through 12/31/19)

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

2018 Retiree Medical / Rx Plan(s) as follows:

**Moved by: L. Berry-Bobovski / Seconded by: J. Aubry**

Motion to approve the 2018 Retiree Medical / Rx Plan(s) as follows:

Retiree Medical (Medicare Wrap Plan): Approve the 2018 Retiree Medical Plan and contract renewal with Benistar Employer Services Trust, at the rates presented by Marwil & Associates on 10/24/17. Effective 01/01/18 through 12/31/18.

Retiree Rx: Approve the 2018 Retiree Rx Plan and contract renewal with Express Scripts, at the rates presented by Marwil & Associates on 10/24/17. Effective 01/01/18 through 12/31/18.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

b) **LCCMHA BY-LAWS / ANNUAL REVIEW (LAST REVISION 11.24.15)**

Discussion was held.

**Moved by: L. Berry-Bobovski / Seconded by: S. Slaton**

Motion to approve the LCCMHA By-Laws, version 11.24.15, as presented with no changes.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**c) FY17 & FY18 - WAGE INCREASE PASS THROUGH / CONTRACT AMENDMENTS FOR DIRECT CARE WAGES TO PROVIDER WHO PERFORM DIRECT CARE SERVICES**

Discussion was held.

**MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**

Motion to amend the FY17 & FY18 contract(s) to increase current rates included in the direct care wage pass through for service codes, as presented. Effective 10/1/17

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

~~**d) BEACON SPECIALIZED LIVING SERVICES / FY18 CONTRACT - PLACEMENT OF CONSUMER #50996**~~

**THIS ITEM WAS REMOVED FROM THE FULL BOARD AGENDA**

**e) PAID TIME OFF (PTO) FUNDING THE LIABILITY**

Discussion was held.

**MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Aubry**

Motion to approve funding the PTO liability balance for FY17 at \$422,501 or up to the available resources. Some grants may not have the resource to absorbed cost, or may not approve funding the liability. We will work with RPC to determine the best course of action with regards to grants.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

The Minutes of the 10/24/17, meeting of Ways & Means Committee were presented for review.

**9. CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting: 11/08/17

b) 10/11/17 Draft Minutes

**10. MACMH BOARD ASSOCIATION:**  **None**  **Item(s) Noted Below**

**11. BOARD CORRESPONDENCE:**  **None**  **Item(s) Noted Below**

**12. NEW BUSINESS:**  **None**  **Item(s) Noted Below**

**13. OLD BUSINESS:**  **None**  **Item(s) Noted Below**

a) Parking Lot Items:

1. Conference Call-in / LCCMHA Board & Committee Meetings. at the 03/28/17 Full Board Meeting R. Garber - Board Chair, appointed a sub-committee, consisting of two members, S. Slaton and J. Plas, to draft recommendation for board member to review and discuss. The proposed draft document should include parameters, and further include recommended language to update to the By-Laws for said proposal. The subcommittee proposal will return to the board for review and further discussion.

2. CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board. (Board members completed a tour of our Engagement Center on 09/26/17 at 4:00 pm)

14. **CALL TO THE PUBLIC :**     **No Response**   

15. **ADJOURNMENT:**    **THE MEETING ADJOURNED AT 6:35 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

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Rainey Marhofer  
**RECORDING SECRETARY**

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**Joanne Pfeffer**  
**BOARD SECRETARY**

\_\_\_\_\_  
**Date**