

MEETING MINUTES
FULL BOARD
JANUARY 30, 2018

DRAFT

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input type="checkbox"/> OPEN SEAT (VACATED BY R. MURRAY)
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> OPEN SEAT (VACATED BY L. CARROLL)	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN R. MARHOFER	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:10 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED JANUARY 30, 2018**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: ITEM #7-D ADDED (OAK GROVE GROUP HOME)
Moved by: L. Berry-Bobovski / Seconded by: G. McIntosh
 MOTION PASSED 10 / 10
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED DECEMBER 12, 2017**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED: DETAILS OF MODIFICATION
Moved by: G. McIntosh / Seconded by: S. Slaton
 MOTION PASSED 10 / 10
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
- b) Event Announcement(s): **None** **Item(s) Noted Below**

- c) Livingston County Board of Commissioners:
 - Resolution 2017-12-213 approving reappointment to the LCCMHA Board:
 - J. Plas..... term expires 12/31/2020
 - Resolution 2018-01-013 approving reappointment to the LCCMHA Board:
 - L. Berry-Bobovski term expires 12/31/2019
- d) 2018 Board Committee Chairs - appointed by Board Chair, R. Garber:
 - 1) Ways & Means Committee Chair: Lisa Berry-Bobovski
 - 2) RRAC Committee Chair - Roxanne Garber

e) **2018 TOWN HALL MEETING OPTIONS**
 Discussion was held.

2018 Town Hall Meeting Date / Change
Moved BY: L. Berry-Bobovski / SECONDED BY: J. Aubry
 Motion to change the date of the 2018 Town Hall Public Meeting from 05/08/18 to 05/01/18.

MOTION PASSED 10 / 10
 MOTION FAILED /

2018 Town Hall Meeting / Location & Cost
Moved BY: L. Berry-Bobovski / SECONDED BY: J. Aubry
 Motion to hold the 2018 Annual Town Hall meeting at the Livingston Educational Service Agency (LESA) with the costs not to exceed \$600.00

MOTION PASSED 10 / 10
 MOTION FAILED /

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL
 Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton
 Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 10
 MOTION FAILED /

a) **EMPOWER RETIREMENT (AKA: GREAT-WEST) 457 DEFERRED COMPENSATION PLAN / PLAN UPDATES AND AMENDMENTS (REF. W&M AG. #: 2)**

Motion to approve the following amendments / agreements with Empower Retirement:
 Amendment No. 1 to Agreement for Recordkeeping and Communication Services 457(b) Plan Government 457(b) Roth and In-Plan Rollover/Transfer Election
 Amendment to Great-West Model 457(b) Plan Document for Governmental Employers
 Empower Retirement Advisory Services Agreement
 Effective 02/01/2018

b) MAXIMUS FITNESS / GENESIS HOUSE - RENEWAL OF TWO (2) GYM MEMBERSHIP (REF. W&M AG. #: 3)

Motion to approve the renewal of (2) memberships to Maximus Fitness at \$250 for one year for a total of \$500 to be funded by Clubhouse Foundation Account, as presented. Effective 2/5/18 to 2/5/19.

c) COURTYARD MANOR OF WIXOM / FY17 & FY18 CONTRACT AMENDMENT #1 - CONSUMER #98189 (REF. W&M AG. #: 4)

Motion to approve to FY17 & FY18 Contract Amendment #1 between LCCMHA and Courtyard Manor of Wixom for licensed residential services at rates presented for Consumer #98189, effective 1/23/18 to 9/30/18.

d) WASHTENAW COUNTY COMMUNITY MENTAL HEALTH / AMENDMENT #1 TO THE FY18 MASTER EARNED REVENUE EXCHANGE SERVICES AGREEMENT (LIVINGSTON PURCHASER) (REF. W&M AG. #: 5)

Motion to approve Amendment #1 to FY18 Master Earned Revenue Exchange Services Agreement for Livingston County Community Mental Health Authority to purchase services from Washtenaw County Community Mental Health to include a one-time forensic psychiatric evaluation by Dr. Daniel Mayman, as presented. Effective 10/1/17 to 9/30/18.

e) LIVINGSTON ESSENTIAL TRANSPORTATION SERVICES (LETS) / THREE (3) YEAR CONTRACT FOR CONSUMER TRANSPORTATION (REF. W&M AG. #: 6)

Motion to approve a three year Contract between the Livingston Essential Transportation Services and LCCMHA for pre-authorized transportation services at the rate of \$5.50 per one-way trip, per consumer from 1/1/18 to 12/31/20, as presented. Effective 1/1/18 to 12/31/20.

f) RELIABLE HOME CARE LLC / FY18 SERVICE CONTRACT FOR CLS & RESPITE SERVICES (REF. W&M AG. #: 7)

Motion to approve FY18 Contract between LCCMHA and Reliable Home Care LLC for CLS and Respite services at rates as presented. Effective 2/1/18 to 9/30/18.

g) RESIDENTIAL OPTIONS, INC. (ROI) / FY18 SERVICE CONTRACT FOR ABA SERVICES (REF. W&M AG. #: 8)

Motion to approve FY18 Contract between LCCMHA and Residential Options, Inc. for ABA services at rates, as presented. Effective 2/1/18 to 9/30/18.

Insert Additional Info if Needed

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach January, 2018 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) OAK GROVE ROAD GROUP HOME / BATHROOM REPAIR

Discussion was held.

Moved by: G. McIntosh / Seconded by: J. Plas

Motion to approve approve repairs to the Oak Grove Group Home bathroom per the original and revised quotes provided by Ostlund for a total cost of \$8,200, as presented. Effective 1/30/18.

MOTION PASSED 10 / 10

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

The Minutes of the January 23, 2018, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 02/07/2018

b) 11/08/17 Draft Minutes

c) 01/10/18 Draft Minutes

10. MACMH BOARD ASSOCIATION: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Winter Conference / February 6th & 7th

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

- Conference Call-in / LCCMHA Board & Committee Meetings. at the 03/28/17 Full Board Meeting R. Garber - Board Chair, appointed a sub-committee, consisting of two members, S. Slaton and J. Plas, to draft recommendation for board member to review and discuss. The proposed draft document should include parameters, and further include recommended language to update to the By-Laws for said proposal. The subcommittee proposal will return to the board for review and further discussion.

- CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board. (Board members completed a tour of our Engagement Center on 09/26/17 at 4:00 pm)

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date