

MEETING MINUTES

FULL BOARD

FEBRUARY 27, 2018

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. McINTOSH
	<input type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input type="checkbox"/> OPEN SEAT (VACATED BY R. MURRAY)
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER – BOARD SECRETARY
	<input type="checkbox"/> OPEN SEAT (VACATED BY L. CARROLL)	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING – BOARD VICE CHAIR
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI	
OTHERS PRESENT	C. CONKLIN H. MARSHALL	

1. **CALL TO ORDER:** Meeting called to order by: **R. GARBER** at **6:01 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 27, 2018**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: DETAILS OF MODIFICATION
MOVED BY: J. Pfeffer / SECONDED BY: B. Spalding
<input checked="" type="checkbox"/> MOTION PASSED 9 / 9
<input type="checkbox"/> MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.** Insert Call to the Public Info

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JANUARY 30, 2018**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED: DETAILS OF MODIFICATION
MOVED BY: G. McIntosh / SECONDED BY: B. Spalding
<input checked="" type="checkbox"/> MOTION PASSED 9 / 9
<input type="checkbox"/> MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**

b) Event Announcement(s): **None** **Item(s) Noted Below**

• TOWN HALL - MAY 1, 2018 5:30PM LESA

• ANNUAL GENESIS HOUSE SPAGHETTI DINNER – FEBRUARY 28, 2018 3PM-7PM

Town Hall meeting will start at 5:30PM not 6:00PM. This will allow the group to have more time at the location as we have to vacate by 8:00PM.

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

i) CANDLE INC. - FY18 ADMINISTRATIVE CONTRACT (REF. W&M AG. #11)

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: J. Plas / SECONDED BY: J. Aubry

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 9 / 9

MOTION FAILED /

a) CMHPSM REVISED POLICY #439: CONSUMER APPEALS (REF. W&M AG. #: 2)

Motion to Approve the revised CMHPSM Policy #439: Consumer Appeals, as presented.

b) CMHPSM REVISED POLICY #394: DEBARMENT, SUSPENSION AND EXCLUSION (REF. W&M AG. #: 3)

Motion to approve the revised CMHPSM Policy #394: Debarment, Suspension and Exclusion, as presented.

c) CMHPSM REVISED POLICY #555: CONFIDENTIALITY & ACCESS TO CONSUMER RECORDS (REF. W&M AG. #: 4)

Motion to approve the revised CMHPSM Policy #555: Confidentiality & Access to Consumer Records, as presented.

d) CMHPSM NEW POLICY #395: CLAIMS PAYMENT & APPEAL (REF. W&M AG. #: 5)

Motion to approve the new CMHPSM Policy #395: Claims Payment & Appeal, as presented.

e) FIRSTLIGHT HOME CARE - FY18 SERVICE CONTRACT (REF. W&M AG. #: 7)

Motion to approve the FY18 contract between LCCMHA and D. Moerland Inc. d/b/a FirstLight Home Care of Greater Lansing, MI for CLS and Respite services at rates as presented. Effective 03/01/18 to 09/30/18.

f) LAURA GOLDMAN – FY17 & FY18 SERVICE CONTRACT AMENDMENT #1 (REF. W&M AG. #: 8)

Motion to approve the FY18 Contract Amendment #1 between LCCMHA and Laura Goldman, FNP to add medication administration services at \$16.25 per encounter, as presented. Effective 03/01/2018 to 09/30/2018.

g) CHRISTINE CONVERY – FY18 ADMINISTRATIVE CONTRACT (REF. W&M AG. #: 9)

Motion to approve the FY18 Contract between LCCMHA and Christine Convery for Epidemiology Services under the PA2 SUD funding in LCCMHA-CMHPSM ROSC contact at \$48.00 per hour, not to exceed \$7,000 in the contract term, as presented. Effective 02/05/2018 to 02/05/2019.

h) MICHIGAN ASSOCIATION OF COMMUNITY MENTAL HEALTH BOARDS (MACMHB) – CONTRACT AMENDMENT #1 (REF. W&M AG. #: 10)

Motion to approve Amendment #1 between the Michigan Association of CMH Boards and Livingston County CMHA for Senior Reach Bridge Funding in the amount of \$20,000.00, as presented. Effective 10/01/2017 to 09/30/2018.

i) RECOGNITION RESOLUTION IN HONOR OF BARBARA WALENTOWSKI (REF. W&M AG. #: 13)

Motion to approve the Recognition Resolution in honor of Barbara Walentowski, as presented.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach February, 2018 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) RESCARE PREMIER, INC. AMENDMENT#5- CONS. 30543

Discussion was held.

Moved by: B. Cox / Seconded by: S. Slaton

Motion to approve to add consumer #30534 to above named provider's contract providing specialized residential services.

MOTION PASSED 9 / 9

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) A RESOLUTION AUTHORIZING THE FULL ENGAGEMENT OF LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY ON THE ISSUE OF THE STATE OF MICHIGAN'S MEDICAID ENROLLMENT MISCLASSIFICATION

Discussion was held.

Moved by: J. Pfeffer / Seconded by: J. Plas

Motion to approve the Resolution authorizing the full engagement of LCCMHA on the issue of the State of Michigan's Medicaid Enrollment Misclassification, as presented.

MOTION PASSED 9 / 9

MOTION FAILED /

b) CANDLE INC. - FY18 ADMINISTRATIVE CONTRACT

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: J. Pfeffer

Motion to approve the FY18 contract between LCCMHA and Candle, Inc. for the Reality Tour Program Model, first year License Fee and annual renewal for 1 additional year, as presented. Effective 02/05/2018 to 02/05/2019.

MOTION PASSED 9 / 9

MOTION FAILED /

The Minutes of the February 20, 2018, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: March 7, 2018

b) 02/14/2018 Draft Minutes

10. CMHAM BOARD ASSOCIATION: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Spring Conference May 1st & 2nd Suburban Collection Showplace in Novi

b) 2018 Annual PAC Campaign

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

12. NEW BUSINESS: None **Item(s) Noted Below**

a) School Discussion- keep as a standing item

i. Explore ways the CMH Board could be involved

1. Meet with Superintendent
2. Legislative Advocacy
3. Community Outreach

13. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

- o Conference Call-in / LCCMHA Board & Committee Meetings. at the 03/28/17 Full Board Meeting R. Garber - Board Chair, appointed a sub-committee, consisting of two members, S. Slaton and J. Plas, to draft recommendation for board member to review and discuss. The proposed draft document should include parameters, and further include recommended language to update to the By-Laws for said proposal. The subcommittee proposal will return to the board for review and further discussion.
- o CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board.

14. CALL TO THE PUBLIC : **No Response** Insert Call to the Public Info if Needed

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:15 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Heather Marshall
Heather Marshall
RECORDING SECRETARY

Joanne Pfeffer
Joanne Pfeffer
BOARD SECRETARY

3/20/18
Date