

MEETING MINUTES
FULL BOARD
MARCH 27, 2018



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> G. MCINTOSH
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input type="checkbox"/> OPEN SEAT (VACATED BY R. MURRAY)
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> OPEN SEAT (VACATED BY L. CARROLL)	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN H. MARSHALL	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 27, 2018**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: S. Slaton / SECONDED BY: B. Spalding
 MOTION PASSED 10 / 10
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.** Insert Call to the Public Info

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 27, 2018**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED: DETAILS OF MODIFICATION
MOVED BY: J. Plas / SECONDED BY: S. Slaton
 MOTION PASSED 10 / 10
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - Town Hall- May 1, 2018 5:30PM LESA

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 10

MOTION FAILED /

a) HEALTHCALL- FY18 NEW SERVICE CONTRACT FOR ABA SERVICE (REF. W&M AG. #: 2)

Motion to approve the FY18 Contract between LCCMHA and ABA Insight, LLC for ABA services at rates, as presented. Effective 4/1/18 to 9/30/18.

b) PATTERNS BEHAVIORAL SERVICES, INC.- FY18 NEW SERVICE CONTRACT FOR ABA SERVICES (REF. W&M AG. #: 3)

Motion to approve the FY18 Contract between LCCMHA and Patterns Behavioral Services, Inc., for ABA services at rates, as presented. Effective 4/1/18 to 9/30/18.

c) HOPE NETWORK BEHAVIORAL HEALTH SERVICES- FY18 SERVICE CONTRACT FOR RESIDENTIAL AND ANCILLARY SERVICES- CONSUMER #1141972 (REF. W&M AG. #: 4)

Motion to approve the FY18 Contract between LCCMHA and Hope Network Behavioral Health Services to provide licensed residential and ancillary services at rates, as presented. Effective 3/22/18 to 9/30/18.

d) COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN (PIHP)- FY18 MASTER GRANT & PROJECT AGREEMENT (REF. W&M AG. #: 5)

Motion to approve the FY18 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority in the amounts presented. Effective 10/1/17 to 9/30/18.

e) FLATROCK MANOR, INC.- FY17 & FY18 SERVICE CONTRACT AMENDMENT #4 CONSUMER #52471 (REF. W&M AG. #: 9)

Motion to approve the FY17 & FY18 Contract Amendment #4 between LCCMHA and Flatrock Manor, LLC to provide CLS, Personal Care and clinical services for Consumer #52471 in a licensed residential setting, as presented. Effective 3/12/18 to 9/30/18.

f) REQUEST TO CREATE A RFT PEER SUPPORT SPECIALIST I OR II POSITION AT THE ENGAGEMENT CENTER (REF. W&M AG. #: 10)

Motion to approve:

- 1) Eliminate one occasional part-time (up to 28 hours) peer support specialist I (C021) or II (C041) position and one occasional part-time (up to 28 hours) mental health assistant (C044) in the Substance Abuse Engagement Center program, effective 4/1/18, as presented.
- 2) Create one regular full-time peer support specialist I (R021) or II (R041) position in the Substance Abuse Engagement Center program, effective 4/1/18, as presented.

g) PROPOSED UPDATE TO THE LCCMHA ORGANIZATIONAL CHART (REF. W&M AG. #: 11)

Motion to approve the organizational chart with the Nursing Services being moved under the supervision of the Medical Director, as presented.

h) TYLER TECHNOLOGIES, INC. (MUNIS) - FY18 ADMINISTRATIVE CONTRACT TO PROVIDE PACE SERVICE THROUGH THE MUNIS PACKAGE. (REF. W&M AG. #: 12)

Motion to approve an Agreement between Tyler Technologies and LCCMHA to provide PACE services through the MUNIS package at the annual cost of \$8,475.00, as presented. Effective 4/1/18 to 3/31/19.

i) MAT PROVIDERS - FY18 SERVICE CONTRACT AMENDMENTS CODE ADDITION- MULTIPLE PROVIDERS (REF. W&M AG. #: 13)

Motion to approve the amendment to the FY18 contract(s) between LCCMHA and providers listed above to add drug testing services at \$15 per encounter, as presented. Effective 4/1/18 to 9/30/18.

j) COMMUNITY MENTAL HEALTH PARTNERSHIP OF SOUTHEAST MICHIGAN (PIHP)- FY18 MEDICAID SUBCONTRACT #2940 AMENDMENT #1 (REF. W&M AG. #: 14)

Motion to approve Amendment #1 to the FY18 Medicaid Subcontracting Agreement #2940 between the Community Mental Health Partnership of Southeast Michigan and the Livingston County Community Mental Health Authority, as presented. Effective 10/1/17 to 9/30/18.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach March, 2018 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) **WRAPAROUND FACILITATOR POSITION: FULL-TIME**

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: L. Berry-Bobovski

Motion to approve the request to un-freeze one full time Wraparound Facilitator Position I (C062) or Wraparound Facilitator Position II (C072), as presented Effective 03/28/2018.

MOTION PASSED 10 / 10

MOTION FAILED /

8. **WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **WAGE INCREASE PASS THROUGH TO OUT OF COUNTY LICENSED RESIDENTIAL PROVIDERS- FY17 & FY18 SERVICE CONTRACTS AMENDMENT MULTIPLE PROVIDERS**

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve to amend the FY17 & FY18 contract(s) for the above providers to increase current per diem rates impacted by the state mandated Direct Care Wage Pass Through for CLS services, as presented. Effective 10/1/17 to 9/30/18.

MOTION PASSED 9 / 10 (NAY- J. PLAS)

MOTION FAILED /

b) **MACOMB OAKLAND REGIONAL CENTER (MORC)- FY17 & FY18 SERVICE CONTRACT AMENDMENT #2 WAGE PASS THROUGH**

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Aubry

Motion to approve FY17 and FY18 Contract Amendment #2 between LCCMHA and MORC for Wage Pass Through to increase current per diem rates impacted by the state mandated Direct Care Wage Pass Through for Consumer #31150, #41628 and #49295, as presented. Effective 10/1/17 to 9/30/18.

MOTION PASSED 9 / 10 (NAY- J. PLAS)

MOTION FAILED /

c) FLATROCK MANOR, LLC – FY17 & FY18 SERVICE CONTRACT AMENDMENT #3 WAGE PASS THROUGH AND NAME CHANGE

Discussion was held.

Motion to approve:

Action #1:

Approve FY17 & FY18 Contract Amendment #3 between LCCMHA and Flatrock Manor, LLC for name change to Flatrock Manor, Inc., as presented. Effective 10/1/17 to 9/30/18.

MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Aubry

Motion Passed 10 / 10

Motion Failed /

Action #2:

Recommendation to approve FY17 & FY18 Contract Amendment #3 between LCCMHA and Flatrock Manor, LLC to increase current per diem rates impacted by the state mandated Direct Care Wage Pass Through for CLS services, as presented. Effective 10/1/17 to 9/30/18.

2.) MOVED BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

MOTION PASSED 9 / 10 (NAY- J. PLAS)

MOTION FAILED /

The Minutes of the March 20, 2018, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: April 11, 2018

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Spring Conference May 1st & 2nd Suburban Collection Showplace in Novi
- 14th Annual Walk-A-Mile In My Shoes Rally- May 2, 2018 1:15PM, Front Lawn of Michigan State Capitol

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

a) 2018 State of the County Address

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

- o Conference Call-in / LCCMHA Board & Committee Meetings. at the 03/28/17 Full Board Meeting R. Garber - Board Chair, appointed a sub-committee, consisting of two members, S. Slaton and J. Plas, to draft recommendation for board member to review and discuss. The proposed draft document should include parameters, and further include recommended language to update to the By-Laws for said proposal. The subcommittee proposal will return to the board for review and further discussion.
- o CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board.

- b) School Discussion- **WILL MOVE TO EXECUTIVE DIRECTORS REPORT PER BOARD REQUEST**
 - i. Explore ways the CMH Board could be involved
 - 1. Meet with Superintendents
 - 2. Legislative Advocacy
 - 3. Community Outreach

14. **CALL TO THE PUBLIC :** **No Response** Insert Call to the Public Info if Needed

15. **ADJOURNMENT: THE MEETING ADJOURNED AT 6:50 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Heather Marshall
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date