

MEETING MINUTES
FULL BOARD
MAY 29, 2018

DRAFT

MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> OPEN SEAT (VACATED BY R. MURRAY)
MEMBER(S) ABSENT:	D. BROOKS, R. GARBER, OPEN SEAT	
OTHERS PRESENT	C. CONKLIN R. MARHOFER	ALISA SCHLACHT, DO - MEDICAL DIRECTOR

1. **CALL TO ORDER:** Meeting called to order by: **B. Spalding** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MAY 29, 2018**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: J. Pfeffer / Seconded by: M. Pizzimenti
<input checked="" type="checkbox"/> MOTION PASSED 09 / 09
<input type="checkbox"/> MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED APRIL 24, 2018**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer
<input checked="" type="checkbox"/> MOTION PASSED 09 / 09
<input type="checkbox"/> MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Recipient Rights - Board Member Training (every two years).
Members in attendance at tonight's RR Training:
J. Plas, L. Berry-Bobovski, B. Cox, B. Spalding, M. Pizzimenti, J. Pfeffer, G. McIntosh, S. Slaton.

Members who plan to attend the Recipient Rights make-up training on 06/26/18, at 5:30 pm: J. Aubry, D. Brooks and R. Garber.

- b) Per-Diem For Special Meetings / Functions: None Items Noted Below
- c) Event Announcement(s): None Item(s) Noted Below
- d) 2018 Town Hall Meeting - Review Public Feedback (Input / Likes & Improve / Evaluation)

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Plas

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 09 / 09

MOTION FAILED /

a) **CMHPSM REVISED POLICY #498: ACCESS SYSTEM (REF. W&M AG. #: 2)**

Motion to approve revised CMHPSM Policy #498, Access System, as presented.

b) **MI-C: MC3 POSITION IN MI-C FAMILY CASE MANAGEMENT PROGRAM (RESTRUCTURING DUE TO FUNDING & ELIMINATE ONE REGULAR PART TIME MHT II 24 HR/WK POSITION)**

(REF. W&M AG. #: 4)

Motion to approve the following:

PART I - Eliminate One MHT II RPT 24 hr/wk Position (R081):

rescind one Regular Part Time MHT II 24 Hr/Wk position in MI-C Family Case Management.

PART II - Funding Restructure for one MHT II RFT (R081)

approve funding restructure for the Regular Full Time MHT II MC3 position in MI-C Family Case Management to 50% from the MC3 grant from the University of Michigan and 50% from the LCCMHA MI-C budget.

c) **RELIAS LEARNING / CONTRACT RENEWAL (WEB BASED TRAINING/TRACKING SYSTEM) (REF. W&M AG. #: 5)**

Motion to approve the continuation of training services through Relias Learning for 190 LCCMHA users at the total cost of \$14,180.17 from 7/1/18 to 6/30/19.

d) **BEACON SPECIALIZED LIVING SERVICES - FY18 CONTRACT AMENDMENT #1 / CONSUMER #50996 (REF. W&M AG. #: 6)**

Motion to approve FY18 Contract Amendment #1 between LCCMHA and Beacon Specialized Living Services for psychiatric services for consumer #50996 at the rates presented. Effective 5/14/18 to 9/30/18.

e) **BEACON SPECIALIZED LIVING SERVICES - FY18 CONTRACT AMENDMENT #2 / CONSUMER #1143380 (REF. W&M AG. #: 7)**

Motion to approve FY18 Contract Amendment #2 between LCCMHA and Beacon Specialized Living Services for Community Living Supports and Personal Care services in a Licensed Residential setting for consumer #1143380 at the rates presented. Effective 5/14/18 to 9/30/18.

f) **LAURA HIGLE, LLP / FY18 CONTRACT FOR PSYCHOLOGICAL SERVICES (REF. W&M AG. #: 9)**

Motion to approve FY18 Contract between LCCMHA and Laura Higle, LLP for psychological services at rates as presented. Effective 6/1/18 to 9/30/18.

g) **STRIDENT HEALTHCARE, INC. / NEW FY18 CONTRACT FOR ABA SERVICES (REF. W&M AG. #: 10)**

Motion to approve FY18 Contract between LCCMHA and Strident Healthcare, Inc. for ABA services at rates, as presented. Effective 6/1/18 to 9/30/18.

h) **NURSING SERVICES - HEALTH & MEDICATION SERVICES NURSE SUPERVISOR - PROGRAM COORDINATOR / JOB DESCRIPTION UPDATED (REF. W&M AG. #: 11)**

Motion to approve the changes to the Health and Medication Services Nurse Supervisor - Program Coordinator job description (Job Code R110), as presented. Effective 05/29/18.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach May, 2018, Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) **MDHHS / LCCMHA - FY18 JAIL DIVERSION REVENUE CONTRACT**

Discussion was held.

Moved by: S. Slaton / Seconded by: L. Berry-Bobovski

Motion to approve FY18 MDHHS Revenue Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority for funding for Jail Diversion services totaling \$340,268.00, as presented. Effective 10/1/17 to 9/30/18.

MOTION PASSED 09 / 09

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) MDHHS / LCCMHA FY18 MDHHS/CMHSP MANAGED MENTAL HEALTH SUPPORTS & SERVICES CONTRACT-AMENDMENT #2

Discussion was held.

MOVED BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve Amendment #2 to the FY18 Managed Mental Health Supports and Services (GF) Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/17 to 9/30/18.

MOTION PASSED 09 / 09

MOTION FAILED /

The Minutes of the 05/22/18, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 06/13/18

b) 05/09/18 Draft Minutes

10. MACMH BOARD ASSOCIATION: **None** **Item(s) Noted Below**

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

1. Conference Call-in / LCCMHA Board & Committee Meetings. at the 03/28/17 Full Board Meeting R. Garber - Board Chair, appointed a sub-committee, consisting of two members, S. Slaton and J. Plas, to draft recommendation for board member to review and discuss. The proposed draft document should include parameters, and further include recommended language to update to the By-Laws for said proposal. The subcommittee proposal will return to the board for review and further discussion.
2. CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board.
3. MERS Defined Benefit (DB) Pension Plan / Amend FY18 Payment – Reference 05/22/18 Ways & Means, agenda item #3, has been put on hold until reporting issues are corrected in Cricket.

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 6:50 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Rainey Marhofer
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date