

MEETING MINUTES
FULL BOARD
JULY 31, 2018



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> OPEN SEAT (VACATED BY R. MURRAY)
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MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI	
OTHERS PRESENT	C. CONKLIN A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:03 PM.**

2. **APPROVAL OF AGENDA:** **AGENDA DATED JULY 31, 2018**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: J. PLAS REQUESTS DISCUSSION OF BOARD MEMBERS GAINING ACCESS TO THE BACKDOOR FOR MEETINGS. THIS WILL BE ADDED TO NEW BUSINESS.
MOVED BY: G. McIntosh / SECONDED BY: J. Plas
 MOTION PASSED 9 / 9
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JUNE 26, 2018**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: G. McIntosh / SECONDED BY: J. Plas
 MOTION PASSED 9 / 9
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None**
- b) Event Announcement(s): **None** **Item(s) Noted Below**

6. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: J. Aubry

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 9 / 9

MOTION FAILED /

a) CENTER FOR HEALTHCARE RESEARCH AND TRANSFORMATION (CHRT) - SIM HUBLET SUBCONTRACTOR AGREEMENT. EFFECTIVE FROM 08/01/18 TO 07/31/19. (REF. W&M AG. #: 4)

Motion to approve the SIM Hublet Subcontract Agreement Amendment #2 between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority, as presented. Effective 8/1/18 to 7/31/19.

b) CMHAM Association Dues FY19 due in October 2018 (REF. W&M AG. #: 5)

Motion to approve the FY19 proposed dues for Livingston CMH in the amount of \$13,236 which reflects a \$36.00 increase (0.27%) increase over prior fiscal year.

c) Rose Hill Center - FY 17&18 Contract Ammendment #4 - Consumer #217875 - moving consumer to stepdown program. (REF. W&M AG. #: 6)

Motion to to approve FY18 Contract Amendment #4 between LCCMHA and Rose Hill Center for services in an unlicensed setting (Stepdown program) for Consumer #217875 at rates as presented with the option to return to higher level of care (licensed residential) at \$229.50 per day, as presented.

d) HUB International (UTB:Marwil and Associates) - Third party service agreement amendment Eff 08/01/18 - 12/31/19 (REF. W&M AG. #: 7)

Motion to to amend the Consulting and Third Party Administrator Service Agreement between Marwil & Associates, LLC and LCCMHA for services, as presented. Effective 8/1/18 to 12/31/19.

e) Tyler Technologies - Ammendment for MUNIS software change - Eff. 08/01/18 - 12/31/19 (REF. W&M AG. #: 8)

Motion to approve an amendment to the agreement dated August 8, 2011 between Tyler Technologies and LCCMHA to use DocOrigin, as presented. Effective 8/1/18 to 12/31/19

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach July 2018 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) MMRMA FY19 RENEWAL

Discussion was held.

Moved by: J. Aubry / Seconded by: B. Spalding

Motion to approve renewal for annual dues for FY19 in the amount of \$42,034.

MOTION PASSED 10 / 10

MOTION FAILED /

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) Costco - Executive Business Membership Renewal (2 cards) Effective 09/01/18 to 08/31/19

Discussion was held. Additional information was presented to board showing a breakdown of the benefits of a \$120 membership vs. a \$60 membership.

Moved by: J. Aubry / Seconded by: J. Pfeffer

Motion to renew two (2) Costco Executive Business Membership cards at the annual cost of \$120, as presented. Effective 9/1/18 to 8/31/19.

MOTION PASSED 9 / 10 (NAY - J. PLAS)

MOTION FAILED /

The Minutes of the July 24, 2018 meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Next Regional Board Meeting Date: 08/08/2018
- b) 107/11/2018 Draft Minutes

10. CMHAM: None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

12. NEW BUSINESS: None **Item(s) Noted Below**

a.) Conference Call In / Follow Up:

R. Garber addressed information gathered on Conference / Call-in / LCCMHA Board & Committee Meetings per her request at July 31, 2018 Full Board Meeting. R. Garber researched information that included parameters and language. CMH staff gathered information regarding the technological information i.e. dedicated conference telephone line and subscription.

Recommendations: R. Garber created a subcommittee consisting J. Plas, S. Slaton and Mary Pizzimenti to develop a draft recommendation for board member conference call in. It should include parameters and further include recommended language to update the By-Laws for said proposal.

b.) A discussion was held per J. Plas's request regarding the usage of staff access badges for LCCMHA Board Members. This would allow access to the door closest to the parking. C. Conklin is gathering information to bring back to the board.

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

- 1.) CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Workskills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board.
- 2.) MERS Defined Benefit (DB) Pension Plan / Amend FY18 Payment – Reference 05/22/18 Ways & Means, agenda item #3, has been put on hold until reporting issues are corrected in Cricket

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: **THE MEETING ADJOURNED AT 6:54 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angie Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date