

**MEETING MINUTES
FULL BOARD
DECEMBER 11, 2018**



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> OPEN SEAT (VACATED BY R. MURRAY)
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MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN A. BOWERS	K. AULETTE J. HEINLEIN

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:19 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED DECEMBER 11, 2018**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: G. McIntosh / SECONDED BY: J. Plas
 MOTION PASSED 10 / 10
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED NOVEMBER 27, 2018**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: J. Aubry / SECONDED BY: B. Spalding
 MOTION PASSED 10 / 10
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
- b) Event Announcement(s): **None** **Item(s) Noted Below**
 - 2018 agency holiday party: 12/19/2018 3:30 pm - 5:00 pm / EMS Building, 1911 Tooley Rd.

c) 2019 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS

Discussion was held.

Moved BY: J. Aubry / SECONDED BY: J. Pfeffer

Motion to approve the Nominating Committee's recommendations for the 2019 LCCMHA Board Officers as follows:

BOARD CHAIRWOMEN: ROXANNE GARBER

VICE CHAIR: BARBARA SPALDING

SECRETARY: JOANNE PFEFFER

MOTION PASSED 10 / 10

MOTION FAILED /

6. CONSENT AGENDA:

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach December, 2018 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) 2019 Holiday Schedule / Informational

8. COMMITTEE OF THE WHOLE:

a) FY19 INFORMATION SYSTEMS BUDGET, PERS ROUTER REPLACEMENT, BACKUP SERVER REPLACEMENT

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Pizzimenti

Motion to approve ATT proposal to increase Internet and WAN bandwidth to 100 Mbps, to upgrade to an enhanced cloud-based firewall and to maintain Miller and Main PRI's at a cost of \$5045/month. Effective: 12/11/2018.

MOTION PASSED 11 / 11

MOTION FAILED /

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to to approve FY19 expenses as presented between LCCMHA and Barracuda (\$850 for License Subscription), Citrix (\$12,750 for Subscription), Cisco (\$35,000 for PERS Router Replacement) and CDW (\$12,448 for Subscriptions/Services and \$9,200 for Back-up Server Replacement), for a total cost of \$70,248. Effective: 12/11/18.

MOTION PASSED 11 / 11

MOTION FAILED /

b) RETIREMENT RESOLUTION K. CHRISTOPHERSON

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve the Resolution of recognition to Kim Christopherson for her 26 plus years of service to the agency as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

c) RETIREMENT RESOLUTION B. PRESTON

Discussion was held.

Moved BY: J. Aubry / SECONDED BY: L. Berry-Bobovski

Motion to approve the Resolution of recognition to Bill Preston for his 6 plus years of service to the agency as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

d) RETIREMENT RESOLUTION S. BENNETT

Discussion was held.

Moved BY: M. Pizzimenti / SECONDED BY: B. Cox

Motion to approve the Resolution of recognition to Sue Bennett for her 15 plus years of service to the agency as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

e) FY19 MEDICAID, HMP, AUTISM FUNDING PROJECTION- INFORMATIONAL

Discussion was held. K. Aulette presented projected FY19 Medicaid, HMP, Autism funding . Informational only. No motion required.

f) STAFF VACATION / FLOATING HOLIDAY DONATION REQUEST (MW)

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: L. Berry-Bobovski

Motion to approve a one-time exception to allow staff, on a strictly voluntary basis to donate up to 8 hours vacation/floating holiday time, in hourly units, to be used for employee, MW not to exceed approved FMLA leave.

MOTION PASSED 11 / 11

MOTION FAILED /

g) FY 19 & 20 ABA PROVIDER RATE AND CODE CHANGES WITH CMHPSM REGIONAL RATES AND CODES

Discussion was held.

Moved BY: J. Aubry / SECONDED BY: S. Slaton

Motion to approve update to the FY19 & FY20 contract(s) for the above providers to change the current codes and rates for ABA Benefit services included in the attachment, as presented. Effective 1/1/19

MOTION PASSED 11 / 11

MOTION FAILED /

h.) CLOSE MEETING TO THE PUBLIC

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to approve closing this board item to the public.

MOTION PASSED 11 / 11

MOTION FAILED /

MEMO TO REQUEST ACTION DUE TO LACK OF ADEQUATE FUNDING

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Plas

Motion to have LCCMHA Board approval in seeking action due to lack of adequate funding.

MOTION PASSED 11 / 11

MOTION FAILED /

OPEN MEETING TO THE PUBLIC

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Slaton

Motion to open LCCMHA Board meeting to the public.

MOTION PASSED 11 / 11

MOTION FAILED /

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Dates: 12/12/2018 & 01/09/2019

b) 11/14/2018 draft minutes

10. CMHAM: **None** **Item(s) Noted Below**

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

1.) CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Work Skills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board. Update : Board Members toured Work Skills on 10/08/2018.

2.)MERS Defined Benefit (DB) Pension Plan / Amend FY18 Payment – Reference 05/22/18 Ways & Means, agenda item #3, has been put on hold until reporting issues are corrected in Cricket.

3.) Present CAFAS (Child / Adolescent Functional Assessment Scale) outcome data in the next year.

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:30 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angie Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date