

MEETING MINUTES
FULL BOARD
MARCH 26, 2019

DRAFT

MEMBERS PRESENT:	<input type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI – COMM. CHAIR	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> B. COX	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> M. IKLE
MEMBER(S) ABSENT:	J. AUBRY	
OTHERS PRESENT	C. CONKLIN A. BOWERS	M. VERGITH

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:05 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 26, 2019**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: Agenda modified to move M. Vergith's presentation from agenda item 7d to agenda item 7a modification approved by Board Chair R. Garber.
Moved by: B. Cox / Seconded by: B. Spalding
 MOTION PASSED 10 / 10
 MOTION FAILED /

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 26, 2019**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: M. Pizzimenti / Seconded by: S. Slaton
 MOTION PASSED 10 / 10
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** None **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - Town Hall Meeting May 7, 2019 at EMS Building Registration starts at 5:30 pm.
 - Celebration of Success Event April 24th 2019 at LESA 5pm-7 pm.
- c) Resignation of Board Member Barb Cox effective 04/01/2019.

6. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 10

MOTION FAILED /

a) **CMHPSM NEW POLICY #608 PSYCHOTROPIC MEDICATION ORDERS AND CONSENTS. (REF. W&M AG. #: 3)**

Motion to approve new CMHPSM Policy #608 Psychotropic Medication Orders and Consents, as presented.

b) **CMHPSM REVISED POLICY #557 MEDICATION ADMINISTRATION MEDICATION STORAGE & OTHER MEDICAL TREATMENT. (REF. W&M AG. #: 4)**

Motion to approve revised CMHSPM Policy #557 Medication Administration Medication Storage & Other Medical Treatment, as presented.

c) **CMHPSM REVISED POLICY #439 CONSUMERS APPEALS. (REF. W&M AG. #: 5)**

Motion to approve revised CMHSPM Policy #439 Consumer Appeals, as presented.

d) **MEMO TO RESCIND POLICY # 202 EMPLOYEE PROTECTION OF CONFIDENTIAL MATERIAL (REF. W&M AG. #: 6)**

Motion to rescind local Policy #202 – Employee Protection of Confidential Material that is now covered under the CMHPSM Policy (local #555), titled CMHPSM Confidentiality and Consumer Access to Records, approved by LCCMHA Board 10/30/2018. Effective 03/27/2019.

e) **PRADER WILLI HOMES OF OCONOMOWOC, WI – FY19 AND FY20 CONTRACT – RESPITE (REF. W&M AG. #: 7)**

Motion to approve a FY19 & FY20 Contract between LCCMHA and Prader Willi Homes of Oconomowoc, WI for out-of-home respite for consumer #50079 at \$282.61 per day, as presented. Effective 4/1/19 to 9/30/20.

f) **CAMP TALAHY RETREAT AND NATURE CENTER – GENESIS HOUSE CAMP 2019 (REF. W&M AG. #: 8)**

Motion to approve a contractual agreement with Camp Talahi Retreat and Nature Center to purchase camp facility rental, lodging and food from 8/19/19 to 8/22/19, not to exceed \$5,025 for 35 campers, including five staff, as presented. Effective 4/1/19 to 8/22/19.

g) **IVYREHAB NORTHERN PT, LLC. (FORMERLY LEAPS AND BOUNDS THERAPY SERVICES) (REF. W&M AG. #: 10)**

Motion to approve FY19 & FY20 Contract between LCCMHA and Ivyrehab Northern PT, LLC (formerly Leaps and Bounds Therapy Services) for ABA and Outpatient services at rates as presented. Effective 4/30/19 to 9/30/20.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Presentation of CAFAS data to Board / M. Vergith Informational
- b) Delegated Contract Approach March / 2019 Report / Informational
- c) Wait List Update / Informational
- d) Agency & Community Updates / Informational

e) **ABA PROVIDER RATE CHANGES – CODES 97151, 97157, AND 97158 (REF W&M AG. #9 REMOVED FROM AGENDA). EFFECTIVE 01/01/2019**

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: B. Cox

Motion to amend FY19 & FY20 contracts for the above ABA providers changing the current rates for CPT Codes #97151, #97157 and #97158, as presented. Effective 1/1/19.

MOTION PASSED 11 / 11

MOTION FAILED /

f) **ABA PROVIDER RATE CHANGES – CODES H0031 U5 (REF W&M AG. #9 REMOVED FROM AGENDA) EFFECTIVE 04/01/2019.**

Discussion was held.

Moved by: S. Slaton / Seconded by: B. Spalding

Motion to amend FY19 & FY20 contracts for the above ABA providers changing the current rates for CPT Code H0031 U5 per encounter, as presented. Effective 4/1/19.

MOTION PASSED 10 / 11 (NAY M. IKLE)

MOTION FAILED /

g) DIRECT CARE WAGE INCREASE. EFFECTIVE 04/01/2019.

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to amend the FY19 & FY20 contract(s) for the above providers to increase current rates included in the direct care wage pass through for service codes included in the attachment, as presented. Effective 4/1/19.

MOTION PASSED 11 / 11

MOTION FAILED /

h) ADMINISTRATIVE HEARING (CLOSED SESSION)

CLOSE MEETING TO THE PUBLIC

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Ikle

Motion to approve closing board item to the public.

MOTION PASSED 11 / 11

MOTION FAILED

OPEN MEETING TO THE PUBLIC

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Ikle

Motion to open LCCMHA Board Meeting to the public.

MOTION PASSED 11 / 11

MOTION FAILED

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) RPC/ FY18 AUDITED FINANCIAL STATEMENTS REF. W&M AG. #1)

Discussion was held.

Moved BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to accept the Annual independent Audit for year ending September 30,2018 (FY18), conducted by Roslund Prestage & Company (RPC), as presented. The audit report included: auditor's letter and financial statements.

MOTION PASSED 11 / 11

MOTION FAILED /

b) PAYCOR – PAYROLL SERVICE / HR INFORMATION SYSTEM (REF. W&M AG. #11)

Discussion was held.

Moved BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to approve LCCMHA utilize Paycor as our Payroll Service company as well as their Human Resources Information System, per the Quote Summary prepared by Melanie Stevens, as presented. Effective 3/27/19.

MOTION PASSED 10 / 11(NAY JP)

MOTION FAILED /

The Minutes of the March 19, 2019, meeting of Ways & Means Committee were presented for review.

9. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: April 10, 2019

b) 03/13/2019 Draft Minutes

10. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Remittance form for donation to Walk-A-Mile Rally and Creative Minds Traveling Art Show (Personal Donations Accepted)

b) Walk-a-Mile in My Shoes Thursday, May 9, 2019 • 1:30 p.m. - 3:00 p.m. at State Capitol

c) 2019 PAC Campaign Announcement

11. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

12. NEW BUSINESS: None **Item(s) Noted Below**

13. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

- o 1.) CMH Facilities Visits: At 02/28/17 Full Board meeting board members requested touring: Work Skills, one CMH group home. C. Conklin will follow up. 04/25/17 Update: C. Conklin will talk to sites noted above and bring options back to the Board. Update : Board Members toured Work Skills on 10/08/2018.

CALL TO THE PUBLIC : **No Response** Insert Call to the Public Info if Needed

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:32 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date