

**MEETING MINUTES**  
**FULL BOARD**  
**APRIL 30, 2019**

Approved

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input type="checkbox"/> M. PIZZIMENTI COMM. CHAIR
	<input checked="" type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> OPEN SEAT (VACATED BY B. COX)
	<hr/>	
<b>MEMBER(S) ABSENT:</b>	J. AUBRY, M. PIZZIMENTI	
<b>OTHERS PRESENT</b>	C. CONKLIN GENESIS CLUBHOUSE MEMBERS & STAFF	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:02 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED APRIL 30, 2019**

<input type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS PRESENTED.</b>
<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS MODIFIED:</b> MOVED ADMINISTRATIVE HEARING UPDATE (CLOSED SESSION) FROM ITEM 7d TO 15 ON TODAY'S AGENDA. <b>Moved by: L. Berry-Bobovski / Seconded by: J. Plas</b>
<input checked="" type="checkbox"/> <b>MOTION PASSED 7 / 7</b>
<input type="checkbox"/> <b>MOTION FAILED /</b>

3. **CALL TO THE PUBLIC:**  **None.**  Genesis House members discussed Clubhouse.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MARCH 26, 2019**

<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.</b>
<input type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS MODIFIED:</b> <b>Moved by: J. Pfeffer / Seconded by: S. Slaton</b>
<input checked="" type="checkbox"/> <b>MOTION PASSED 9 / 9</b>
<input type="checkbox"/> <b>MOTION FAILED /</b>

5. **BOARD ADMINISTRATION:**  None  **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions:  None  Items Noted Below

b) Event Announcement(s):  None  Item(s) Noted Below

- May 4, 2019 : All Minds Matter 5k Run/ walk / Location – Genesis House Fowlerville 10am-2pm
- May 7, 2019 : Annual Town Hall Meeting / Location – Livingston County EMS Building, 1911 Tooley Road Howell, MI (5:30pm-7:30pm)

6. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**Moved by: L. Berry-Bobovski / Seconded by: J. Pfeffer**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 9 / 9**

**MOTION FAILED /**

**a) FY19 CMHPSM-LCCMHA MEDICAID SUBCONTRACT #C19025. (REF. W&M AG. #: 2)**

Motion to approve FY19 Medicaid Subcontracting Agreement #19025 between the Community Mental Health Partnership of Southeast Michigan and the Livingston County Community Mental Health Authority, as presented. Effective 10/1/18 to 9/30/19.

**b) FY19 CMHPSM-LCCMHA MASTER GRANT AND PROJECT AGREEMENT (PMTO, CLUBHOUSE, SIS ASSESSMENTS ). (REF. W&M AG. #: 3)**

Motion to approve FY19 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority in the amounts presented. Effective 10/1/18 to 9/30/19.

**c) FY19 UNIVERSITY OF MICHIGAN REGENTS CONTRACT (MC3 GRANT) . (REF. W&M AG. #: 4)**

Motion to approve Subcontract #SUBK00010609 between The Regents of the University of Michigan and LCCMHA to fund one .5 FTE position related to the collaboration of children's mental health services in the total amount of \$48,660 as presented. Effective 10/1/18 to 9/30/19.

**d) IVYREHAB NORTHERN PT LLC – UPDATE TO BOARD APPROVED CONTRACT 3/26/19 (DATE CORRECTION ONLY). (REF. W&M AG. #: 5)**

Motion to approve FY19 & FY20 Contract between LCCMHA and Ivyrehab Northern PT, LLC (formerly Leaps and Bounds Therapy Services) for ABA and Outpatient services at rates as presented. Effective 4/29/19 to 9/30/20.

e) **DR. MANZAR RAJPUT, MD – FY19 AND FY20 CONTRACT (LIP CONTRACT FOR PSYCHIATRY SERVICES). (REF. W&M AG. #: 6)**

Motion to approve FY19 and FY20 Contract between LCCMHA and Dr. Manzar Rajput, M.D. for psychiatric services, as presented. Effective 5/1/19 to 9/30/20.

f) **MICHIGAN COMMUNITY SERVICES, INC. (MCSI) – LICENSED RESIDENTIAL SERVICES – CONSUMER #30543 ). (REF. W&M AG. #: 7)**

Motion to approve FY19 and FY20 Contract between LCCMHA and MCSI for Community Living Supports and Personal Care for Consumer #30543 at \$175.90 per day, as presented. Effective 5/1/19 to 9/30/20.

g) **WAGE PASS THROUGH FOR LICENSED RESIDENTIAL PROVIDERS (REF. W&M AG. #: 8)**

Motion to amend the FY19 & FY20 contract(s) for the listed providers to increase current rates included in the direct care wage pass through for service codes included in the attachment, as presented. Effective 4/1/19.

h) **CMHPSM REVISED POLICY # 395 CLAIMS POLICY. (REF. W&M AG. #: 13)**

Motion to approve revised CMHPSM Policy #395 Claims Policy, as presented.

i) **CMHPSM REVISED POLICY #575 PERSON CENTERED PLANNING. (REF. W&M AG. #: 14)**

Motion to approve revised CMHPSM Policy #575 Person-Centered Planning, as presented.

**7. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach April 2019 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) ~~Administrative Hearing (closed session)~~ (Moved to Item #15)

**8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **LCCMHA PERSONNEL MANUAL (VERSION 20190429)**

Discussion was held.

**MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**

Motion to approve the updated LCCMHA Personnel Manual (Version 20190429), with an effective date of May 6, 2019.

**MOTION PASSED 9 / 9**

**MOTION FAILED /**

**b) LCCMHA NEW POLICY #232 TUITION REIMBURSEMENT POLICY**

Discussion was held.

**Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**

Motion to approve new LCCMHA Policy #232 Tuition Reimbursement, as presented.

**MOTION PASSED 9 / 9**

**MOTION FAILED /**

**c) LCCMHA NEW POLICY #359 CREDIT CARD POLICY / PROCEDURE**

Discussion was held. Added disciplinary language to policy.

**Moved BY: L. Berry-Bobovski / SECONDED BY: J. Plas**

Motion to approve New LCCMHA Policy #359 Credit Card Policy / Procedure, as presented.

**MOTION PASSED 9 / 9**

**MOTION FAILED /**

**d) LCCMHA REVISED POLICY #204 RECRUITMENT, HIRING, RE-HIRE, PROMOTION & TRANSFER OF EMPLOYEES.**

Discussion was held. Added at will employee status to policy.

**Moved BY: L. Berry-Bobovski / SECONDED BY: M. Ikle**

Motion to approve revised LCCMHA Policy #204 Recruitment, Hiring, Re-hire, Promotion & Transfer of employees, as presented.

**MOTION PASSED 9 / 9**

**MOTION FAILED /**

**e) LCCMHA NEW POLICY #360 SOCIAL MEDIA POLICY**

Discussion was held.

**Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer**

Motion to approve New LCCMHA Policy #360 Social Media Policy, as presented.

**MOTION PASSED 9 / 9**

**MOTION FAILED /**

The Minutes of the April 23, 2019, meeting of Ways & Means Committee were presented for review.

**9. CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: May 8, 2019

b) 04/10/2019 Draft Minutes

**10. CMHAM:**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- WALK-A-MILE IN MY SHOES THURSDAY, MAY 9, 2019 • 1:30 P.M. - 3:00 P.M. AT STATE CAPITOL

b) 2019 PAC CAMPAIGN ANNOUNCEMENT

c) THE JIM NEUBACHER MEDIA AWARD, "GO TO BAT" AWARD, AND THE HAL MADDEN AWARD, AND THE PARTNERS IN EXCELLENCE NOMINATION FORMS

11. BOARD CORRESPONDENCE:  None  Item(s) Noted Below

12. NEW BUSINESS:  None  Item(s) Noted Below

13. OLD BUSINESS:  None  Item(s) Noted Below

a) Parking Lot Items:

- CMH Facilities Visits: C. Conklin will follow up on LCCMHA Board interest to tour group homes.

14. CALL TO THE PUBLIC :  No Response

**15. ADMINISTRATIVE HEARING UPDATE (CLOSED SESSION)**

**ADMINISTRATIVE HEARING (CLOSED SESSION) (MOVED FROM ITEM #7d)**

**CLOSE MEETING TO THE PUBLIC**

Discussion was held.

**Moved by: S. Slaton / Seconded by: J. Plas**

Motion to approve closing board item to the public.

**MOTION PASSED 9 / 9**

**MOTION FAILED**

**OPEN MEETING TO THE PUBLIC**

Discussion was held.

**Moved by: S. Slaton / Seconded by: L. Berry-Bobovski**

Motion to open LCCMHA Board Meeting to the public.

**MOTION PASSED 9 / 9**

**MOTION FAILED**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
Constance Conklin  
RECORDING SECRETARY

\_\_\_\_\_  
Joanne Pfeffer  
BOARD SECRETARY

\_\_\_\_\_  
Date