

**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY MAY 28, 2019**



<b>MEMBERS PRESENT:</b>	<input checked="" type="checkbox"/> <b>J. AUBRY</b>	<input checked="" type="checkbox"/> <b>J. PFEFFER - BOARD SECRETARY</b>
	<input checked="" type="checkbox"/> <b>L. BERRY-BOBOVSKI</b>	<input checked="" type="checkbox"/> <b>M. PIZZIMENTI COMM. CHAIR</b>
	<input checked="" type="checkbox"/> <b>D. BROOKS</b>	<input checked="" type="checkbox"/> <b>J. PLAS</b>
	<input checked="" type="checkbox"/> <b>R. GARBER – BOARD CHAIR</b>	<input checked="" type="checkbox"/> <b>S. SLATON</b>
	<input checked="" type="checkbox"/> <b>M. IKLE</b>	<input checked="" type="checkbox"/> <b>B. SPALDING - BOARD VICE CHAIR</b>
	<input checked="" type="checkbox"/> <b>G. MCINTOSH</b>	<input type="checkbox"/> <b>OPEN SEAT (VACATED BY B. COX)</b>
	<b>MEMBER(S) ATTENDING VIA TELECONFERENCE:</b>	<b>L. BERRY-BOBOVSKI, J. PLAS</b>
<b>MEMBER(S) ABSENT:</b>		
<b>OTHERS PRESENT</b>	C. CONKLIN A. BOWERS K. AULETTE	E. SIMON

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:16 PM**. After completion of Recipient Rights Training.

2. **APPROVAL OF AGENDA:** **AGENDA DATED MAY 28, 2019**

<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS PRESENTED.</b> <input type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS MODIFIED:</b> <b>Moved by: J. Pfeffer / Seconded by: M. Ikle</b> <input checked="" type="checkbox"/> <b>MOTION PASSED 11 / 11</b> <input type="checkbox"/> <b>MOTION FAILED /</b>
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3. **CALL TO THE PUBLIC:**  **None.**

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED APRIL 30, 2019**

<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.</b> <input type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS MODIFIED:</b> <b>Moved by: S. Slaton / Seconded by: L. Berry-Bobovski</b> <input checked="" type="checkbox"/> <b>MOTION PASSED 11 / 11</b> <input type="checkbox"/> <b>MOTION FAILED /</b>
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5. **BOARD ADMINISTRATION:**  **None**  **Item(s) Noted Below**

a) Recipient Rights Board Training (now required annually) 6 pm to 6:15 pm

Members in attendance for tonight's RR training:

J. Aubry, D. Brooks, R. Garber, M. Ikle, G. McIntosh, J. Pfeffer, M. Pizzimenti, S. Slaton, B. Spalding

L. Berry-Bobovski and J. Plas to receive training credit with teleconference attendance and review of materials to be provided by E. Simon. C. Conklin, K. Aulette, and A. Bowers also received RR training credit.

- b) Per-Diem For Special Meetings / Functions:  None  Items Noted Below
- c) Event Announcement(s):  None  Item(s) Noted Below
  - 06/25/2019 RRO Board member Training – Make –up date at 5:30 pm -622 Building
  - 2019 Town Hall Meeting – review Public Feedback (Input / Likes & Improve / Evaluation)
  - Livingston County Board of Commissioners will be voting on appointment of Mary Serio to LCCMHA Board on 05/28/2019 at 7:30 pm
- d) Appointment of voting delegates for CMHAM 2019 Spring Conference June 11th and 12th at the Suburban Collection Showplace in Novi, MI. M. Ikle and J. Plas were appointed by Board Chair R. Garber.

**6. CONSENT AGENDA:**

(W&M Meeting cancelled 05/21/2019 due to low number of agenda items.)

**7. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach May 2019 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

**d) ADMINISTRATIVE HEARING ( CLOSED SESSION)**

Discussion was held.

**CLOSE MEETING TO THE PUBLIC**

**Moved BY: J. Pfeffer / SECONDED BY: S. Slaton**

Motion to approve closing board item to the public.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**OPEN MEETING TO THE PUBLIC**

**Moved BY: J. Pfeffer / SECONDED BY: S. Slaton**

Motion to open LCCMHA meeting to the public.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**8. COMMITTEE OF THE WHOLE:**

- a) **FINANCE REPORT INFORMATIONAL ONLY**

**b) CBIZ BENEFITS & INSURANCE SERVICES, INC. -FY19 RETIREE HEALTHCARE ACTUARIAL VALUATION PROPOSAL**

Discussion was held.

**Moved BY: S. Slaton / SECONDED BY: M. Pizzimenti**

Motion to approve Retiree Healthcare Actuarial Services by CBIZ Benefits & Insurance Services, Inc. for Livingston County Community Mental Health, as presented. Effective 5/29/2019 – 09/30/2020.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**c) MSU FY19 & FY20 CONTRACT FOR PSYCHIATRIC SERVICES**

Discussion was held.

**Moved BY: J. Pfeffer / SECONDED BY: S. Slaton**

Motion to to approve a Contract between LCCMHA and Michigan State University for psychiatric services, as presented. Effective 6/1/19 to 5/31/20.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**d) DR. COLLIGAN – FY19 & FY20 CONTRACT AMEND #1 – RATE INCREASE**

Discussion was held.

**Moved BY: J. Aubry / SECONDED BY: M. Pizzimenti**

Motion to approve FY19 and FY20 Contract Amendment #1 between LCCMHA and Dr. Frank Colligan, MD for psychiatric services, as presented. Effective 5/01/19 to 9/30/20.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**e) HOPE NETWORK - FY19 & FY20 CONTRACT AMEND #6 – ADDING S9445 AND S9946 CODES**

Discussion was held.

**Moved BY: J. Pfeffer / SECONDED BY: S. Slaton**

Motion to to approve FY19 and FY20 Contract Amendment #5 between LCCMHA and Hope Network Behavioral Health Services to add codes and rates, as presented. Effective 6/1/19 to 9/30/20.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

**CORRECTION TO CIF FOR HOPE NETWORK UNDER MOTION TO APPROVE IT WAS CHANGED FROM READING AMENDMENT #5 TO AMENDMENT #6.**

**Moved BY: S. Slaton / SECONDED BY: J. Aubry**

Motion to correct Contract Amendment #6 to read that the board is approving FY19 and FY20 Amendment #6

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

f) **CMHPSM REVISED POLICY #355 COUNTY OF FINANCIAL RESPONSIBILITY WITHIN THE CMHPSM PIHP**

Discussion was held.

**MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Pizzimenti**

Motion to approve the revised CMHPSM Policy #355 County of Financial Responsibility within the CMHPSM PIHP, as presented.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

g) **CMHPSM REVISED POLICY #389 SERVICE VERIFICATION**

Discussion was held.

**MOVED BY: M.ikle / SECONDED BY: J. Pfeffer**

Motion to approve the revised CMHPSM Policy #389 Service Verification, as presented.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

h) **CMHPSM REVISED POLICY #486 ORGANIZATIONAL CREDENTIALING/RECREDEATIONALING AND MONITORING**

Discussion was held.

**MOVED BY: G. McIntosh / SECONDED BY: J. Aubry**

Motion to approve the revised CMHPSM Policy# 486 Organizational Credentialing/Recredentialing and Monitoring, as presented.

**MOTION PASSED 11 / 11**

**MOTION FAILED /**

~~The Minutes of the May 20, 2019, meeting of Ways & Means Committee were presented for review. Meeting Cancelled.~~

9. **CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: June 12, 2019

b) 05/08/2019 Draft Minutes

10. **CMHAM:**  **None**  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Spring Conference : June 11th & 12 / Suburban Collection Showplace in Novi

b) 2019 PAC Campaign Announcement

11. **BOARD CORRESPONDENCE:**  **None**  **Item(s) Noted Below**

12. **NEW BUSINESS:**     **None**     **Item(s) Noted Below**

13. **OLD BUSINESS:**     **None**     **Item(s) Noted Below**

a) **Parking Lot Items:**

- o **CMH Facilities Visits:** C. Conklin will follow up on LCCMHA Board interest to tour group homes after new Board member is appointed.

14. **CALL TO THE PUBLIC :**     **No Response**   

15. **ADJOURNMENT:**    **THE MEETING ADJOURNED AT 7:00 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

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Angela Bowers  
**RECORDING SECRETARY**

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Joanne Pfeffer  
**BOARD SECRETARY**

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**Date**