

MEETING MINUTES
FULL BOARD
TUESDAY JUNE 25, 2019



MEMBERS PRESENT:	<input checked="" type="checkbox"/> J. AUBRY	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI - COMM. CHAIR
	<input type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
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MEMBER(S) ATTENDING VIA TELECONFERENCE:	L. BERRY BOBOVSKI	
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MEMBER(S) ABSENT:	D. BROOKS	
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OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	L. HALL

- 1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- 2. **APPROVAL OF AGENDA:** **AGENDA DATED JUNE 25, 2019**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: ITEM #5-G ADDED (DIRECT DEPOSIT FOR BOARD MEMEBERS)
MOVED BY: G. McIntosh / SECONDED BY: J. Aubry
 MOTION PASSED 9 / 9
 MOTION FAILED /

- 3. **CALL TO THE PUBLIC:** **None.**

- 4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MAY 28, 2019**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: G. McIntosh / SECONDED BY: B. Spalding
 MOTION PASSED 9 / 9
 MOTION FAILED /

5. BOARD ADMINISTRATION: None **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
- c) Customer Service Annual Report - FY18 / L. Hall (Informational) LCCMHA Board requested follow up chart comparing past years of data to be brought back to the board in 2-3 months for review. (See Item 13 #2 for additional information)
- d) CMHPSM - Appointment of Livingston CMH Board Member(s) Effective July , 2019-By R. Garber, Board Chair:
Sharon Slaton 3 year term (Term begins 07/2019) Renewed three year term
Gary McIntosh 2 year term (Term began 07/2018)
Roxanne Garber 1 year term (Term began 07/2017)
- e) Executive Director Evaluation Committee / Appointments By Board Chair (3 members)
Board Chair R. Garber appointed the following members:
M. Ikle – Committee Chair
R. Garber
M. Pizzimenti
- f) Livingston County Board of Commissioners:
Resolution 2019-05-081 approving appointment to the LCCMHA Board:
M. Serio.....Term Expires 12/31/20
- g) Direct Deposit-New payroll system will require Board Members to provide direct deposit information to payroll.

6. CONSENT AGENDA: (W&M MEETING CANCELLED DUE TO LOW NUMBER OF AGENDA ITEMS)

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach June 2019 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) ADMINISTRATIVE HEARING (CLOSED SESSION)

Discussion was held.

CLOSE MEETING TO THE PUBLIC

Moved by: S. Slaton / Seconded by: M. Pizzimenti

Motion to approve closing board item to the public.

MOTION PASSED 11 / 11

MOTION FAILED /

OPEN MEETING TO THE PUBLIC

Moved by: M.Ikle / Seconded by: S. Slaton

Motion to open LCCMHA meeting to the public.

MOTION PASSED 11 / 11

MOTION FAILED /

8. **Committee OF THE WHOLE:**

a) **FINANCE REPORT INFORMATIONAL ONLY**

b) **RELIAS LEARNING CONTRACT RENEWAL FY 19 & FY20 EFFECTIVE FROM 7/1/19 TO 6/30/20.**

Discussion was held.

Moved BY: M. Pizzimenti / SECONDED BY: J. Aubry

Motion to approve the continuation of training services through Relias Learning for 190 LCCMHA users at the total cost of \$15,030.98 from 7/1/19 to 6/30/20.

MOTION PASSED 11 / 11

MOTION FAILED /

LCCMHA Board has requested RFP process for FY20 for this service.

c) **LAURA GOLDMAN, FAMILY NURSE PRACTITIONER CONTRACT AMENDMENT #1 ADDING OBRA SERVICES FOR FY19 & FY20 EFFECTIVE 06/11/19 TO 09/30/20.**

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: B. Spalding

Motion to approve FY19 and FY20 Contract Amendment #1 between LCCMHA and Laura Goldman, FNP to add OBRA services at \$65.00 per hour, as presented. Effective 6/11/19 to 9/30/20.

MOTION PASSED 11 / 11

MOTION FAILED /

d) **MI WORKS 2019-20 EMPLOYMENT SERVICES & TRADE ADJUSTMENT ACT CONTRACT.**

Discussion was held.

Moved BY: M. Ikle / SECONDED BY: J. Plas

Motion to approve Contract #19-02-ES TAA CMH between Livingston County Michigan Works! and LCCMHA to fund employment services in the total amount not to exceed \$261,534 as presented. Effective 7/1/19 to 6/30/20.

MOTION PASSED 11 / 11

MOTION FAILED /

e) **ROSE HILL CENTER FY19 AND FY20 CONTRACT AMENDMENT #2 BETWEEN LCCMHA AND ROSE HILL CENTER FOR UNLICENSED CLS AND ANCILLARY SERVICES EFFECTIVE 7/1/19 TO 9/30/20.**

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: J. Pfeffer

Motion to approve a FY19 and FY20 Contract Amendment #2 between LCCMHA and Rose Hill Center for unlicensed CLS and ancillary services (TLP Program), as presented. Effective 7/1/19 to 9/30/20.

MOTION PASSED 10 / 11 (B. SPALDING ABSENT FOR VOTE)

MOTION FAILED /

f) **MEMO TO REQUEST DEVELOPMENT OF NEW RFT PROGRAM COORDINATOR II (R102) POSITION EFFECTIVE 7/1/19 FOR OBRA SERVICES TO BE FULLY FUNDED THROUGH OBRA CATEGORICAL FUNDS.**

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: J. Pfeffer

Motion to approve development of new RFT Program Coordinator II position (R102) effective 7/1/19 for OBRA services, as presented.

MOTION PASSED 11 / 11

MOTION FAILED /

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: JULY 10, 2019

b) 06/12/2019 DRAFT MINUTES

10. CMHAM: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Summary of 2019 Spring Conference

b) 2019 PAC Campaign Announcement

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

1. CMH Facilities Visits: C. Conklin will follow up on LCCMHA Board interest to tour group homes after new Board member is appointed.

2. 06/25/2019 LCCMHA Board requested that L. Hall create a comparison chart of past years data from the customer satisfaction surveys in our region. This will allow Board to review customer satisfaction for multi years. Data to be brought back to the board with in 2-3 months.

14. CALL TO THE PUBLIC : **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 8:00 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date