

MEETING MINUTES

FULL BOARD

TUESDAY JANUARY 28, 2020

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY J. AUBRY)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
MEMBER(S) ATTENDING VIA TELECONFERENCE:		
MEMBER(S) ABSENT:	D. BROOKS	
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **APPROVAL OF AGENDA:** **AGENDA DATED JANUARY 28, 2020**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: G. McIntosh / SECONDED BY: M. Ikle
<input checked="" type="checkbox"/> MOTION PASSED 9 / 9
<input type="checkbox"/> MOTION FAILED /

3. **CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED DECEMBER 10, 2019**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: S. Slaton / SECONDED BY: M. Pizzimenti
<input checked="" type="checkbox"/> MOTION PASSED 9 / 9
<input type="checkbox"/> MOTION FAILED /

5. **BOARD ADMINISTRATION:** None Item(s) Noted Below

a) Per-Diem For Special Meetings / Functions: None Items Noted Below

- b) Event Announcement(s): None Item(s) Noted Below
 - 2020 Special Ministries Basketball Fundraiser 02/29/2020 at Parker Middle School 1:30-3:30 pm
 - Annual Genesis House Spaghetti Dinner Fundraiser 02/27/2020 at Genesis House from 3:00- 7:00 pm
- c) Livingston County Board of Commissioners:

Resolution Number 2020-01-021 approving re-appointments to the LCCMHA Board:

 - L. Berry-Bobovski.....term expires 12/31/2022
 - G. McIntosh.....term expires 12/31/2022
 - J. Pfeffer.....term expires 12/31/2022
 - M. Serio.....term expires 12/31/2022
- d) 2020 Board Committee Chairs - appointed by Board Chair, R. Garber
 - 1) Ways & Means Committee Chair : Mary Pizzimenti
 - 2) RRAC Committee Chair : Lisa Berry-Bobovski

6. CONSENT AGENDA:

7. EXECUTIVE DIRECTOR’S REPORT:

- a) Delegated Contract Approach January, 2020 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

d) ADMINISTRATIVE HEARING (CLOSED SESSION)

CLOSE MEETING TO THE PUBLIC

Moved by: M. Ikle / Seconded by: S. Slaton

Motion to approve closing board item to the public.

MOTION PASSED 10 / 10

MOTION FAILED /

OPEN MEETING TO THE PUBLIC

Moved by: M.Ikle / Seconded by: J. Pfeffer

Motion to open LCCMHA meeting to the public.

MOTION PASSED 10 / 10

MOTION FAILED /

8. COMMITTEE OF THE WHOLE RECOMMENATIONS:

- a) FINANCE REPORT – INFORMATIONAL

b) 2020 TOWN HALL MEETING : LOCATION & COST

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Pizzimenti

Motion to approve the request to hold the 2020 Annual Town Hall meeting at the Livingston Educational Services Agency with the costs not to exceed \$700.00.

MOTION PASSED 10 / 10

MOTION FAILED /

c) FLATROCK MANOR, INC. FY 19 AND FY20 CONTRACT AMENDMENT #6 – EMERGENCY PLACEMENT FOR CONSUMER #1127587

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to approve FY19 & FY20 Contract Amendment #6 between LCCMHA and Flatrock Manor, Inc. to add Licensed Residential CLS and Personal Care services for Consumer #1127587 at rate presented. Effective 1/15/2020 to 9/30/2020.

MOTION PASSED 10 / 10

MOTION FAILED /

d) RESCARE PREMIER, INC FY19 AND FY20 RATE INCREASE FOR CONTRACT AMENDMENT #4 – CONSUMER #48746

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: L. Berry-Bobovski

Motion to approve FY19 & FY20 Contract Amendment #4 between LCCMHA and ResCare Premier, Inc. to increase the per diem rate for Consumer #48746 at rate presented, effective 2/1/2020 to 9/30/2020

MOTION PASSED 10 / 10

MOTION FAILED /

e) CANDLE, INC. (REALITY TOUR) - RENEWAL EFFECTIVE 02/05/2020 TO 02/05/2021

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: M. Ikle

Motion to approve the License Agreement between Candle, Inc. and LCCMHA for the Reality Tour Program Model, annual license fee renewal at rate presented. Effective 2/5/2020 to 2/5/2021.

MOTION PASSED 10 / 10

MOTION FAILED /

f) **MAXIMUS FITNESS - GENESIS HOUSE - RENEWAL OF (2) GYM MEMBERSHIPS EFFECTIVE 02/13/2020 TO 02/13/2021**

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: S. Slaton

Motion to approve the renewal of (2) memberships to Maximus Fitness at \$250 for one year for a total of \$500 to be funded by Clubhouse Foundation Account, as presented. Effective 2/13/2020 to 2/13/2021.

MOTION PASSED 10 / 10

MOTION FAILED /

g) **MEMO TO RESCIND FIFTEEN (15) OBSOLETE LOCAL POLICIES**

Discussion was held.

Moved BY: G. McIntosh / SECONDED BY: M. Serio

Motion to rescind the following fifteen (15) obsolete policies:

#215 – Staff Development

#219 – Non-Employee Access to LCCMHA or LCCMHA Treatment Programs

#224 – Non-Discrimination

#312 – Services to Out-of-County Residents

#326 – Supported Community Living Program Handling Consumer Funds & Food Stamps

#345 – Corporate Compliance Sanctions

#405 – Intake Policy

#503 – Board Access to Client Records

#505 – Microfilming and Expunging Client Records

#509 – Barrier Free Access to Services

#520 – Duty to Warn

#532 – Substance Abuse Services – Outpatient Rights System

#533 – Substance Abuse Services – General Rights

#534 – Substance Abuse Services – Treatment

#911 – Notice of Privacy Practices (Dated09

MOTION PASSED 10 / 10

MOTION FAILED /

h) **CIF CENTRIA HEALTHCARE-FY19 AND FY20 CONTRACT AMENDMENT #3-ASSESSMENT CODES**

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: M. Pizzimenti

Motion to approve FY19 & FY20 Contract Amendment #3 between LCCMHA and Centria Healthcare, LLC to add evaluation/assessment codes at rates presented. Effective 2/1/2020 to 9/30/2020.

MOTION PASSED 10 / 10

MOTION FAILED /

i) **CIF COURTYARD MANOR OF WIXOM-FY19 AND FY20 CONTRACT AMENDMENT #3**

Discussion was held.

MOVED BY: G. McIntosh / SECONDED BY: S. Slaton

Motion to approve to FY19 & FY20 Contract Amendment #3 between LCCMHA and Courtyard Manor of Wixom for licensed residential services for Consumer #34938 at rate presented, effective 1/22/2020 to 9/30/2020.

MOTION PASSED 10 / 10

MOTION FAILED /

j) **CMHPSM POLICY #577 REVISED NOTICE OF PRIVACY CONSUMER COMPLAINTS**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: G. McIntosh

Motion to approve the revised CMHPSM Policy #577 Notice of Privacy Consumer Complaints, as presented.

MOTION PASSED 10 / 10

MOTION FAILED /

9. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- Next Regional Board Meeting Date : February 12, 2020
 - Regional Board Meeting Date: January 08, 2020 - CANCELLED
- b) 12/11/2019 Draft Minutes

10. CMHAM: **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- Winter Conference February 4th & 5th - Kalamazoo, Michigan
- b) LCCMHA has received CMHAM Boardworks training DVD's, and will schedule training sessions with the input of the LCCMHA Board.

11. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

- a) Thank you from Gleaner Community Food Bank of Southeastern Michigan
- b) 2019 Healthy Michigan Worksite Awardees

12. NEW BUSINESS: **None** **Item(s) Noted Below**

13. OLD BUSINESS: **None** **Item(s) Noted Below**

- a) Parking Lot Items:
- 1.) Leslie Hall, Consumer Service Coordinator will present the Customer Service Report update in February of 2020.

- 2.) Update for MORC FY19 & FY20 Contract Amendment #4 for Consumer #49295 to be brought to the Board in March 2020.
- 3.) Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training in May of 2020.

14. **CALL TO THE PUBLIC :** **No Response**

15. **ADJOURNMENT:** **THE MEETING ADJOURNED AT 7:10 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date