

MEETING MINUTES
FULL BOARD
TUESDAY FEBRUARY 25, 2020



MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY J. AUBRY)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<hr/>	
MEMBER(S) ATTENDING VIA TELECONFERENCE:	J. PLAS	
<hr/>		
MEMBER(S) ABSENT:	D. BROOKS, M. PIZZIMENTI	
<hr/>		
OTHERS PRESENT	C. CONKLIN A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- APPROVAL OF AGENDA:** **AGENDA DATED FEBRUARY 25, 2020**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDED ITEM# 5C: APPOINTMENT OF LCCMHA BOARD MEMBER TO THE RRAC. ADDED ITEM# 12A: LCCMHA BOARD DISCUSSION ON INFORMATION SHARED IN THE CUSTOMER SERVICE PRESENTATION UPDATE FROM WAYS & MEANS MEETING FEBRUARY 18, 2020.
Moved by: G. McIntosh / Seconded by: L. Berry-Bobovski
 MOTION PASSED 8 / 8
 MOTION FAILED /

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: BEFORE MOVING THE CONSENT AGENDA M. IKLE REQUESTED ITEM# 6C TO BE MOVED TO WAYS AND MEANS COMMITTEE ITEM# 8A.
Moved by: L. Berry-Bobovski / Seconded by: B. Spalding
 MOTION PASSED 8 / 8
 MOTION FAILED /

- CALL TO THE PUBLIC:** None.

4. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED JANUARY 28, 2020**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: L. Berry-Bobovski / SECONDED BY: B. Spalding
 MOTION PASSED 8 / 8
 MOTION FAILED /

5. **BOARD ADMINISTRATION:** **None** **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: **None** **Items Noted Below**
b) Event Announcement(s): **None** **Item(s) Noted Below**
- Genesis House Annual Spaghetti Dinner: 02/27/2020 from 3-7 pm
 - Town Hall Meeting: 05/12/2020 LESA Building at 5:30 pm
 - Special Ministries 2020 Basketball tournament: 02/29/2020 Parker Middle School from 1:30-3:30 pm
- c) Appointment of Mary Serio to The RRAC Committee by R. Garber, Board Chair

6. **CONSENT AGENDA:**

- Removal of item(s) from the Consent Agenda: **None** **Items Noted Below**
Item # 6c: Memo for NetScaler VPX 200 license from CDW

CONSENT AGENDA APPROVAL

Discussion was held. Additional information was requested via email by M. Ikle to Executive Director C. Conklin prior to Full Board meeting for Item# 6c: NetScaler VPX200 License. Item# 6c moved to Ways and Means Committee Recommendations Item# 8a. Information to be presented by C. Conklin, Executive Director.

MOVED BY: L. Berry-Bobovski / SECONDED BY: B. Spalding

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

- MOTION PASSED 8 / 8**
 MOTION FAILED /

a) **THE REGENTS OF THE UNIVERSITY OF MICHIGAN – FY20 MC3 CONTRACT (REF. W&M AG. #: 3)**

Motion to approve Subcontract #SUBK00012550 between The Regents of the University of Michigan and LCCMHA to fund one .5 FTE position related to the collaboration of children's mental health services, at rate presented. Effective 10/1/19 to 9/30/2020.

b) **RESCARE PREMIER – FY19 AND FY20 CONTRACT AMEND #5 – CONSUMER # 48100 (REF. W&M AG. #: 4)**

Motion to approve FY19 & FY20 Contract Amendment #5 between LCCMHA and ResCare Premier, Inc. at rates presented for Consumer #48100. Effective 2/26/2020 to 9/30/2020.

c) ~~MEMO FOR NETSCALER VPX 200 LICENSE FROM CDW~~ (Moved to Agenda Item# 8a)

d) **CMHPSM REVISED POLICY #448 CONSUMER EMPLOYMENT (REF. W&M AG. #: 6)**
Motion to approve the revised CMHPSM Policy# 448 Consumer Employment, as presented.

e) **CMHSPM REVISED POLICY #553 FINGERPRINTS, PHOTOGRAPHS, RECORDINGS, OR USE OF 1-WAY GLASS (REF. W&M AG. #: 7)**
Motion to approve the revised CMHPSM Policy# 553 Fingerprints, Photographs, Recordings, or Use of 1-Way Glass, as presented.

f) **CMHPSM REVISED POLICY #385 PERFORMANCE IMPROVEMENT (REF. W&M AG. #: 8)**
Motion to approve the revised CMHPSM Policy# 385 Performance Improvement, as presented.

g) **MEMO REQUESTING GENESIS HOUSE CLUBHOUSE CONFERENCE ATTENDANCE (REF. W&M AG. #: 9)**
Motion to approve a three-person Clubhouse contingent (one consumer member, one staff and one administrator) to participate in Comprehensive Clubhouse Training at an approved U.S. training base before 9/21/2020, based on site availability and in accordance with our agency policies. One MDHHS scholarship will cover \$6,500 in expenses. All remaining costs will be paid by the clubhouse FY20 budget at anticipated level of \$2,274 and not to exceed \$2,800, as presented.

7. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach February, 2020 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) Administrative hearing / Informational

8. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **MEMO FOR NETSCALER VPX 200 LICENSE FROM CDW**

Discussion was held. Additional clarification on Netscaler product presented to LCCMHA Board. NetScaler allows off site access and VPN to Citrix system.

Moved by: S. Slaton / Seconded by: L. Berry-Bobovski

Motion to approve purchase a NetScaler VPX 200 license from CDW at rate presented.

MOTION PASSED 9 / 9

MOTION FAILED /

The Minutes of the February 18, 2020, meeting of Ways & Means Committee were presented for review.

9. **CMHPSM (REGION 6):** None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Next Regional Board Meeting Date: 03/11/2020
- b) Draft Minutes from 02/12/2020

10. **CMHAM:** None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- b) Next Boardworks Training for LCCMHA Board Members: 02/25/2020 after meeting

11. **BOARD CORRESPONDENCE:** None **Item(s) Noted Below**

12. **NEW BUSINESS:** None **Item(s) Noted Below**

- a) LCCMHA Board amended the agenda and added under New Business: Item# 12a Customer Service presentation follow up per request of J. Plas. J. Plas expressed his concerns that only 30 people were surveyed and that some of the questions may have been difficult for consumers to understand. Discussion was held. There was clarification that there were 30 individuals per population. In addition, the survey is only one way to ensure consumer voice. Future presentations will be more comprehensive of other activities.

13. **OLD BUSINESS:** None **Item(s) Noted Below**

- a) Parking Lot Items:
 - o 1.) Update for MORC FY19 & FY20 Contract Amendment #4 for Consumer #49295 to be brought to the Board in March 2020.
 - o 2.) Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training in May of 2020.
 - o 3.) Contact information for Senator Lana Theis, Representatives Hank Vaupel and Anne Bollin will be emailed to LCCMHA Board Members.
 - o 4.) Information requested on the MAC conference in April in Lansing.
 - o 5.) Invitations will be extended to local Legislators Anne Bollin, Lana Theis, and Hank Vaupel to attend a LCCMHA Board Meeting. C. Conklin to invite Lana Theis and Hank Vaupel. R. Garber will invite Anne Bollin.
 - o 6.) R. Garber requested that the Heather Oaks Quarterly Reports be shared with the LCCMHA Board.

14. **CALL TO THE PUBLIC :** **No Response**

15. **ADJOURNMENT:** THE MEETING ADJOURNED AT 7:35 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date