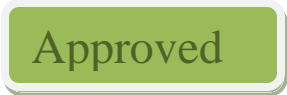


**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY MAY 26, 2020**



<b>MEMBER(S) ATTENDING VIA TELECONFERENCE ALLOWED PER GOVERNOR EXECUTIVE ORDER 2020-75:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY J. AUBRY)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input type="checkbox"/> D. BROOKS	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
<b>MEMBER(S) ABSENT:</b>	<b>L. BERRY-BOBOVSKI, D. BROOKS, G. MCINTOSH</b>	
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:08 PM**.
- Governor Executive Order 2020-75 on Open Meeting Act : Temporary Authorization of Remote Participation in Public Meetings and Hearings**

The LCCMHA Board accepted the Governor’s Executive Order 2020-75 on Open Meetings Act: Temporary Authorization of remote participation in public meetings and hearings and temporary relief from monthly meeting requirements for school boards. This order is effective from May 06, 2020 to June 30, 2020. This order rescinds previous Executive Order 2020-48.

The Public was allowed to participate in tonight’s LCCMHA’s Zoom Meeting number 865 1037 5594 by using information provided on the LCCMHA website in advance of the meeting.

**3. APPROVAL OF AGENDA: AGENDA DATED MAY 26, 2020**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED: C. CONKLIN REQUESTED THAT ITEM #9A : MUNIS EXECU TIME BE REMOVED FROM THE AGENDA AND BROUGHT BACK TO THE LCCMHA BOARD ONCE ADDITIONAL INFORMATION IS OBTAINED.

**Moved by: J. Pfeffer / Seconded by: S. Slaton**

MOTION PASSED 6 / 7 ( M. IKLE-NAY)

MOTION FAILED /

4. **CALL TO THE PUBLIC:**  None.

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED APRIL 28, 2020**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**  
 **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**  
**MOVED BY: S. Slaton / SECONDED BY: M. Pizzimenti**  
 **MOTION PASSED 7 / 7**  
 **MOTION FAILED /**

6. **BOARD ADMINISTRATION:**  None  **Item(s) Noted Below**

a) Per-Diem For Special Meetings / Functions:  None  Items Noted Below

b) Event Announcement(s):  None  **Item(s) Noted Below**

- Board Member Recipient Rights Training Rescheduled to June 30, 2020 at 6 pm if meeting in person

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  **Items Noted Below**

**CONSENT AGENDA APPROVAL**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

- MOTION PASSED 7 / 7**  
 **MOTION FAILED /**

a) **CMHPSM – FY20 MASTER GRANT & PROJECT AGREEMENT - PMTO, CLUBHOUSE BLOCK GRANT, SIS ASSESSMENTS (REF. W&M AG. #: 4)**

Motion to approve FY20 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority in the amounts presented. Effective 10/1/19 to 9/30/2020.

b) **CMHPSM – FY20 MEDICAID SUBCONTRACT #C20019 (REF. W&M AG. #: 5)**

Motion to approve the FY20 Medicaid Subcontracting Agreement #C20019 between the Community Mental Health Partnership of Southeast Michigan and the Livingston County Community Mental Health Authority, as presented. Effective 10/1/19 to 9/30/2020.

c) **NEW OAKLAND CHILD AND FAMILY CENTER – FY19 & FY20 CONTRACT AMENDMENT #2 – ADDING PARTIAL HOSPITALIZATION (REF. W&M AG. #: 6)**

Motion to approve FY20 Contract Amendment #2 between LCCMHA and Ismail B. Sendi, MD, PC, d/b/a New Oakland Child and Family Center to add partial hospitalization services at rates presented. Effective: 6/1/2020 to 9/30/2020.

**d) CMHPSM REVISED POLICY #485: CLINICAL PRACTICES GUIDELINES (REF. W&M AG. #: 8)**

Motion to approve CMHPSM Revised Policy #485: Clinical Practices Guidelines, as presented.

**e) CMHPSM NEW POLICY #430: ASSESSMENT AND AUTHORIZATION OF COMMUNITY LIVING SUPPORTS (CLS) SERVICES (REF. W&M AG. #: 9)**

Motion to approve CMHPSM New Policy #430: Assessment and Authorization of Community Living Supports (CLS) services, as presented.

**f) MAURICE MOSES, LLP - MEMO TO THE BOARD – TERMINATION OF CONTRACT (REF. W&M AG. #: 10)**

Motion to approve the termination of FY19/FY20 Contract between Livingston County Community Mental Health Authority and Maurice Moses, LLP (LIP). Effective 5/8/2020.

**g) ERIN PARCELL, LPC FY20 CONTRACT FOR BEHAVIORAL SERVICES (REF. W&M AG. #: 11)**

Motion to approve a FY20 Contract between LCCMHA and Erin Parcell, LPC for behavioral services at rates as presented. Effective 6/1/2020 to 9/30/2020.

**8. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach May 2020 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

**d) REPORT REGARDING RESOLUTION AUTHORIZING RECEIPT OF FUNDING, SUPPLEMENTAL PAYMENTS TO PROVIDERS, ESTABLISHING CONTRACTS WITH PROVIDERS AND EXPANSION OF THE SPENDING AUTHORITY OF THE EXECUTIVE DIRECTOR IN RESPONSE TO COVID-19 LIVINGSTON COMMUNITY MENTAL HEALTH AUTHORITY**

Discussion was held. C. Conklin, Executive Director reported that she has not utilized Resolution Authorizing Receipt of Funding, Supplemental Payments to Providers, Establishing Contracts with Providers and Expansion of the Spending Authority of the Executive Director in Response to COVID-19-Livingston County Community Mental Health Authority to date, but asked that the LCCMHA Board approve an extension for the use of this authority until June 30, 2020. LCCMHA Board agreed to approve of the extension of the Executive Director to pass-through supplemental payments to providers once the funding has been received. This approval is effective until June 30, 2020.

**MOVED BY: S. Slaton / SECONDED BY: M. Serio**

Motion to approve the LCCMHA Executive Director's authority to provide supplemental payments to providers upon receipt of funding for that purpose, effective until June 30, 2020.

**MOTION PASSED 8/ 8**

**MOTION FAILED /**

e) COVID-19 Preliminary Plan to return to work - Draft / Informational

**f) ADMINISTRATIVE HEARING UPDATE (CLOSED SESSION)**

Discussion was held.

**CLOSE MEETING TO THE PUBLIC**

**Moved BY: M. Ikle / SECONDED BY: J. Pfeffer**

Motion to approve closing board item to the public.

**MOTION PASSED 8/8**

**MOTION FAILED /**

**OPEN MEETING TO THE PUBLIC**

**Moved BY: M. Ikle / SECONDED BY: J. Pfeffer**

Motion to open LCCMHA meeting to the public.

**MOTION PASSED 8/8**

**MOTION FAILED /**

**g) FUNDING REQUEST FOR THE USE OF COVID-19 GENERAL FUND ALLOCATION FOR CHROMEBOOK COMPUTERS FOR STAFF**

Discussion was held.

**Moved BY: S. Slaton / SECONDED BY: M. Serio**

Motion to approve the purchase Chromebooks from Best Buy with the costs not to exceed \$19,952.

**MOTION PASSED 8/8**

**MOTION FAILED /**

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

- a) ~~MUNIS EXEC TIME~~ REMOVED FROM THE AGENDA. WILL BE BROUGHT BACK ONCE ADDITIONAL INFORMATION IS OBTAINED.

The Minutes of the May 19, 2020 meeting of Ways & Means Committee were presented for review.

**10. CMHPSM (REGION 6):**  None  Item(s) Noted Below

- a) Event Announcement(s):  None  Items Noted Below
- Next Regional Board Meeting Date: June 10, 2020
- b) 05/13/2020 Draft Minutes

**11. CMHAM:**  None  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- 2020 Spring Conference moved to August 2020, may be a virtual meeting

**12. BOARD CORRESPONDENCE:**  None  **Item(s) Noted Below**

a) Letter from Elissa Slotkin

**13. NEW BUSINESS:**  None  **Item(s) Noted Below**

**14. OLD BUSINESS:**  None  **Item(s) Noted Below**

a) Parking Lot Items:

1. Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training in June of 2020 if meeting in person.

2. Senator Lana Theis, Representatives Hank Vaupel and Anne Bollin will be contacted to reschedule participation at a LCCMHA Full Board meeting after COVID-19 restriction is lifted.

3. Town Hall Meeting was cancelled for May 12th and will be rescheduled (Due to COVID-19)

4. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.

5. Board would like to discuss Agency audits in more detail after COVID-19

6. LCCMHA Board would like to complete a Boardworks training DVD's via Zoom Meeting after the next Ways and Means Meeting.

**15. CALL TO THE PUBLIC :**  **No Response**

**16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:08 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Joanne Pfeffer**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**