

MEETING MINUTES

FULL BOARD

TUESDAY OCTOBER 27, 2020

DRAFT

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY J. AUBRY)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI)	<input checked="" type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
MEMBER(S) ABSENT:	B. SPALDING	
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
2. **SENATE BILL 1108 SIGNED 10/16/2020 EFFECTIVE IMMEDIATELY ALLOWING PUBLIC SECTOR BODIES TO CONDUCT PUBLIC MEETINGS REMOTELY DURING THE COVID-19 PANDEMIC.** THIS ORDER SUPERSEDES SECTIONS 2 AND 3 OF EXECUTIVE DIRECTIVE 2020-2. RESCISSION OF EXECUTIVE ORDERS 2020-129, 2020-132, 2020-141, AND 2020-154. THE PUBLIC WAS ALLOWED TO PARTICIPATE IN LCCMHA’S ZOOM MEETING WITH INFORMATION POSTED AT MEETING SITE AND ON LCCMHA WEBSITE.

3. **APPROVAL OF AGENDA:** AGENDA DATED OCTOBER 27, 2020

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED:

Moved by: J. Plas / Seconded by: G. McIntosh

MOTION PASSED 9 / 0

MOTION FAILED /

4. **CALL TO THE PUBLIC:** None.

5. **APPROVAL OF MINUTES:** MINUTES OF MEETING DATED SEPTEMBER 29, 2020

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

Moved by: G. McIntosh / Seconded by: M. Pizzimenti

MOTION PASSED 9 / 0

MOTION FAILED /

6. **BOARD ADMINISTRATION:** None **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - CMHAM Virtual Conference the week of October 26, 2020 - M Serio & J. Plas to attend
- c) 2021 Board and Committee Dates / Preplanning Discussion (2021 Board dates coming to the Board in November).
- d) Appointment of Nominating Committee for 2021 Board Officers / R. Garber nominated the following:
 - S. Slaton – Chair
 - M. Serio
 - M. Pizzimenti

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: L. Berry-Bobovski

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 9 / 0

MOTION FAILED /

a) MORC – UPDATE TO APPROVAL BY BOARD 9/29/2020 – FY21 RATES (REF. W&M AG. #: 3)

Motion to approve update to FY21 and FY22 Contract between LCCMHA and MORC for services for Consumer #35110, #41628, and #49295, as presented. Effective 10/1/2020 to 9/30/2022.

b) PREMIUM PAY PASS THROUGH – UPDATE TO APPROVAL BY BOARD 9/29/2020 – EXTENDED EFFECTIVE DATES (REF. W&M AG. #: 4)

Motion to approve an increase to the FY21 & FY22 contract(s) for the listed providers to increase current rates included in the Premium Pay wage pass through for service codes for the month of October through the month of December, as presented. Effective 10/1/2020 to 12/31/2020.

c) HOPE NETWORK BEHAVIORAL HEALTH - UPDATE TO APPROVAL BY BOARD 9/29/2020 – RATE CHANGES (REF. W&M AG. #: 5)

Motion to approve FY21 and FY22 Contract between LCCMHA and Hope Network Behavioral Health Services with updated rates reflecting a 3% increase, as presented. Effective 10/1/2020 to 9/30/2022.

d) PINE REST FY21 AND FY22 CONTRACT FOR INPATIENT PSYCHIATRIC SERVICES (REF. W&M AG. #: 8)

Motion to approve FY21 and FY22 Contract between LCCMHA and Pine Rest Christian Mental Health Services for Inpatient Psychiatric Services at the per diem rates presented. Effective 10/28/2020 to 9/30/2022.

e) HEATH SOURCE SAGINAW'S FY21 AND FY22 CONTRACT FOR INPATIENT PSYCHIATRIC SERVICES

(REF. W&M AG. #: 9)

Motion to approve FY21 and FY22 Contract between LCCMHA and HealthSource Saginaw for Inpatient Psychiatric Services at the per diem rates presented. Effective 10/28/2020 to 9/30/2022.

f) CMHPSM REVISED POLICY # 387: FINANCIAL AUDITS OF CONTRACTS (REF. W&M AG. #: 10)

Motion to approve revised CMHPSM Policy #387: Financial Audits and Contracts, as presented.

g) CMHPSM REVISED POLICY # 494: ASSESSMENT AND REASSESSMENT (REF. W&M AG. #: 11)

Motion to approve revised CMHPSM Policy #494: Assessment and Reassessment, as presented.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach October 2020 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

9. **WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

a) **2021 EMPLOYEE FLEXIBLE BENEFITS PLAN RENEWALS (4 ACTIONS) (REF. W&M AG #1)**

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: L. Berry-Bobovski

Medical / Rx:

Motion to approve a one year contract renewal for Plan Year 2021 with BCBSM for:

- 1.) Simply Blue PPO H.S.A. \$2,000 (single deductible) / \$4,000 (two person-family) style plan with 10/30/60 Rx after deductible.
- 2.) 2500 PPO \$2,500 (single) / \$5,000 (two-person/family) Style Plan with Rx with employee co-premiums and co-insurance.
- 3.) 4000 PPO \$4,000(single) / \$8,000 (two-person/family) Style Plan with Rx with employee co-premiums and co-insurance.

Plans were presented by HUB International and all plans are designed with employee co-premiums to be sloped to share 50% of the 4.2% increase of the annual plan cost. Effective 01/01/2021 to 12/31/2021.

MOTION PASSED 7 / 2 (M. IKLE AND J. PLAS - NAY)

MOTION FAILED /

Dental:

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to approve a one year contract renewal for Plan Year 2021 with Delta Dental for dental coverage with no rate increase. Employee co-premiums continuing at 12% of the annual plan cost, as presented by HUB International on 10/20/20. Effective 01/01/2021 through 12/31/2021.

MOTION PASSED 9 / 0

MOTION FAILED /

Life, LTD & AD&D Insurance:

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to approve contract for Plan Year 2021 with Dearborn for Life, Long-term disability and Accidental death and dismemberment insurance, as presented by HUB International on 10/20/20. The change in vendor to Dearborn represents a 4.6% rate decrease from Hartford. Effective 01/01/2021 through 12/31/2021.

MOTION PASSED 8 / 1 (M. IKLE- NAY)

MOTION FAILED /

Vision:

MOVED BY: M. Pizzimenti / SECONDED BY: M. Ikle

Motion to approve contract renewal for Plan Year 2021 with Eye Med for vision coverage, procured at group rates with no rate increases and paid 100% by employees as presented by HUB International on 10/20/20. Effective 01/01/2021 through 12/31/2021.

MOTION PASSED 9 / 0

MOTION FAILED /

b) **2021 EMPLOYEE RETIREE MEDICAL RX PLAN RENEWALS (2 - ACTIONS) (REF. W&M AG. #1)**

Discussion was held.

RETIREE MEDICAL:

MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to approve the 2021 Retiree Medical Plan and contract renewal with Benistar Employer Services Trust, at the rates presented by HUB International on 10/20/2020 which has an average rate increase of 4.50%. Effective 01/01/2021 through 12/31/2021.

MOTION PASSED 9 / 0

MOTION FAILED /

Discussion was held.

RETIREE RX:

MOVED BY: M. Pizzimenti / SECONDED BY: M. Ikle

Motion to approve the 2021 Retiree Rx Plan and contract renewal with Express Scripts Group Medicare Part D Program, at the rates presented by HUB international on 10/27/2020 which reflects a decrease of 7.69%. Effective 01/01/2021 through 12/31/2021.

MOTION PASSED 9 / 0

MOTION FAILED /

c) **622 CANON MULTIFUNCTION PRINTER/COPIER – REPLACEMENT 2-ACTIONS (REF. W&M AG. #6)**

Discussion was held.

PURCHASE:

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to approve the purchase of one (1) Canon imageRUNNER advance DX 5760i Multifunction Color Printer/Copier from Applied Imaging for the 622/Miller Building for the total cost of \$12,260. Effective 10/29/2020.

MOTION PASSED 5 / 4 (M. IKLE, G. MCINTOSH, J. PLAS AND S. SLATON - NAY)

MOTION FAILED /

MAINTENANCE:

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to approve Annual Maintenance Contracts between LCCMHA and Applied Imaging for a Canon imageRUNNER Advance DX 5760i Multifunction Color Printer/Copier with Black and White copy pricing at .0050 per print and Color copy pricing at .0351 per print. Effective 11/1/2020 to 10/31/2025.

MOTION PASSED 5 / 4 (M. IKLE, G. MCINTOSH, J. PLAS AND S. SLATON)

MOTION FAILED /

d) LIVINGSTON ESSENTIAL TRANSPORTATION SERVICES (L.E.T.S.) - UPDATE TO APPROVAL BY BOARD 09/29/2020 - EXTENDING CONTACT TO 12/31/2023(REF. W&M AG. #7)

Discussion was held. J. Plas concerned about duration of contact stating that only a 2-year contact should be approved. Discussion on rates and levels of service for LETS. Rate has been the same for this service since 2002. C. Conklin will follow up with LETS to provide LCCMHA Board with information on the services they provide.

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to approve a three-year Contract between the Livingston Essential Transportation Services and LCCMHA for pre-authorized transportation services at the rate of \$5.50 per one-way trip, per consumer, as presented. Effective 1/1/2021 to 12/31/2023.

MOTION PASSED 8 / 1 (J. PLAS- NAY)

MOTION FAILED /

The Minutes of the October 20, 2020, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 11/11/2020

b) 10/14/2020 Meeting Cancelled

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Fall Virtual Conference to be held the week of October 26, 2020

12. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

13. NEW BUSINESS: None **Item(s) Noted Below**

14. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

- 1. Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training at next in-person LCCMHA Board meeting.
- 2. Senator Lana Theis, Representatives Hank Vaupel and Anne Bollin have been contacted to schedule participation at a LCCMHA Board meeting as soon as it can be arranged (Fall 2020). C. Conklin followed up with Lana Theis's office about scheduling and is waiting for a response.
- 3. Town Hall Meeting was cancelled for May 12th and will be rescheduled (Due to COVID-19).
- 4. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
- 5. Board would like to discuss Agency audits in more detail after COVID-19.
- 6. Board Members to submit questions on COVID-19 for Livingston County Health Department to Executive Director.
- 7. C. Conklin to contact LETS for information for the Board on the services that they provide.

15. CALL TO THE PUBLIC: **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:42 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date