

MEETING MINUTES
FULL BOARD
TUESDAY DECEMBER 15, 2020

DRAFT

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input type="checkbox"/> J. PLAS
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<hr/>	
MEMBER(S) ABSENT:	J. PLAS	
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	M. VERGITH J. HEINLEIN

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- Roll Call - Board Members** must also identify the county, city, township, or village and state where they are participating from.

Below is the identified locations of the attending LCCMHA Board Members:

- Lisa Berry-Bobovski- Genoa Township, Livingston County, Michigan
- Patrick Bridge – Genoa Township, Livingston County, Michigan
- Matt Ikle- Genoa Township, Livingston County, Michigan
- Gary McIntosh- Howell Township, Livingston County, Michigan
- Joanne Pfeffer- Pinckney, Livingston County, Michigan
- Mary Pizzimenti- Brighton Township, Livingston County, Michigan
- Mary Serio- Howell, Livingston County, Michigan
- Sharon Slaton- Livonia, Wayne County, Michigan
- Barb Spalding – Fowlerville, Livingston County, Michigan
- Roxanne Garber- Brighton Township, Livingston County, Michigan

Senate Bill 1108 signed 10/16/2020 effective immediately allowing public sector bodies to conduct public meetings remotely during the COVID-19 pandemic
This order supersedes sections 2 and 3 of Executive Directive 2020-2.
Rescission of Executive Orders 2020-129, 2020-132, 2020-141, and 2020-154

3. **APPROVAL OF AGENDA: AGENDA DATED DECEMBER 15, 2020**

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
- MOTION TO APPROVE THE AGENDA, AS MODIFIED:**
MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Serio
- MOTION PASSED 8 / 0**
- MOTION FAILED /**

4. **CALL TO THE PUBLIC: None.**

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED NOVEMBER 24, 2020**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
- MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton
- MOTION PASSED 8 / 0**
- MOTION FAILED /**

6. **BOARD ADMINISTRATION: None Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - R. Garber would like to celebrate J. Plas's 20 years of service a by inviting him to a Board meeting once meeting in person is allowed.
- c) The Joint Commission (TJC) / Presentation by M. Vergith (Informational)

d) **2021 BOARD OFFICERS – NOMINATING COMMITTEE RECOMMENDATIONS**

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: L. Berry-Bobovski

Motion to approve the Nominating Committee's recommendations for the 2021 LCCMHA Board Officers as follows:

BOARD CHAIRWOMEN: ROXANNE GARBER

VICE CHAIR: BARBARA SPALDING

SECRETARY: JOANNE PFEFFER

- MOTION PASSED 8 / 0**
- MOTION FAILED /**

- e) Livingston County Board of Commissioners
Resolution 2020-11-274 Approving Appointment to the LCCMHA Board:
Patrick Bridge.....Term expires 12-31-2022

7. **CONSENT AGENDA:**

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach December Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

d) EMPLOYEE RETIREMENT RECOGNITION RESOLUTION – MICHAEL BELLOWS

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: L. Berry-Bobovski

Motion to approve the Resolution of Recognition to Michael Bellows for his 19 plus years of service.

MOTION PASSED 9 / 0

MOTION FAILED /

9. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

a) LIVINGSTON CMH RECIPIENT RIGHTS OFFICE (RRO): 1) 2019-2020 ANNUAL REPORT 2) 2021 FUNDING OF THE RRO (2 ACTIONS)

Discussion was held.

The RRAC recommends the Governing Board accept the Recipient Rights Annual Report.

MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to accept the Recipient Rights Annual Report

MOTION PASSED 9 / 0

MOTION FAILED /

The RRAC recommends the Governing Board continue to fund the Recipient Rights Office at it's current staffing levels - 2 FTE's.

MOVED BY: L. Berry-Bobovski / SECONDED BY: J. Pfeffer

Motion to continue to fund the Recipient Rights Office at it's current staffing levels - 2 FTE's.

MOTION PASSED 9 / 0

MOTION FAILED /

b) BCA OF DETROIT DBA STONE CREST CENTER FY21 AND FY22 CONTRACT AMENDMENT #1 FOR PSYCHIATRIC INPATIENT SERVICES

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: L. Berry-Bobovski

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and BCA of Detroit dba StoneCrest Center for Psychiatric Inpatient Services, as presented. Effective 12/16/2020 to 9/30/2022.

MOTION PASSED 5 / 4 (M. IKLE, G. MCINTOSH,S. SLATON AND B SPALDING - NAY)

MOTION FAILED /

c) MEMO MERS DEFINED CONTRIBUTION – PLAN PROVISIONS

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: J. Pfeffer

Motion to approve the MERS Defined Contribution Plan Adoption Agreement Addendum with the current LCCMHA provisions, as presented. Effective 01/01/2021.

MOTION PASSED 7 / 2 (S. SLATON AND B. SPALDING- NAY)

MOTION FAILED /

d) MEMO MERS DEFINED BENEFIT – PLAN PROVISIONS

Discussion was held.

MOVED BY: M. Ikle / SECONDED BY: L. Berry-Bobovski

Motion to approve the MERS Defined Benefit Plan Adoption Agreement Addendum with the current LCCMHA provisions, as presented. Effective 01/01/2021.

MOTION PASSED 7 / 2 (S. SLATON AND B. SPALDING - NAY)

MOTION FAILED /

e) JAIL DIVERSION CONTRACT FY21, FY22, AND PART OF FY23

Discussion was held.

MOVED BY: M. Ikle / SECONDED BY: S. Slaton

Motion to approve FY21/FY22 (three months of FY23) Livingston County/Sheriff Office Revenue Contract between the Livingston County Sheriff Office and Livingston County Community Mental Health Authority for funding for Inmate Mental Health Services for \$173,000 annually, as presented. Effective 01/1/21 to 12/31/22.

MOTION PASSED 9 / 0

MOTION FAILED /

f) JAIL DIVERSION JOB DESCRIPTION FOR (C30) OCCASIONAL PART TIME (OPT) JAIL DIVERSION CLINICIAN

Discussion was held.

MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Pizzimenti

Motion to approve an job description for an occasional part time Jail Clinician (Grade C30) position.

MOTION PASSED 9 / 0

MOTION FAILED /

g) CBIZ BENEFITS & INSURANCE SERVICES, INC. FOR RETIREE HEALTHCARE ACTUARIAL SERVICES

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: M. Pizzimenti

Motion to approve Retiree Healthcare Actuarial Services by CBIZ Benefits & Insurance Services, Inc. for Livingston County Community Mental Health, as presented. Effective 12/16/2020 – 09/30/2022.

MOTION PASSED 5 / 4 (M. IKLE, G. McINTOSH, S. SLATON AND B. SPALDING - NAY)

MOTION FAILED /

h) AT&T VOICE COMPLETE LINK (2 ACTIONS)

Discussion was held.

Moved by: S. Slaton / Seconded by: M. Pizzimenti

Motion to approve CompleteLink 2.0 AT&T ILEC Confirmation of Service order for twenty-four (24) months for twelve (12) POTs lines, as presented. Effective 12/16/2020 to 12/15/2022.

MOTION PASSED 7 / 2 (M. IKLE AND B SPALDING -NAY)

MOTION FAILED /

Moved by: L. Berry-Bobovski / Seconded by: S. Slaton

Motion to renew the MIDeal Agreement with AT&T Intrastate ILEC Network Services Discount Pricing Schedule for thirty-six (36) months for two (2) PRI lines, as presented. Effective 12/16/2020 to 12/15/2023.

MOTION PASSED 7 / 2 (M. IKLE AND B. SPALDING - NAY)

MOTION FAILED /

i) AT&T DATA CONNECTIVITY

Discussion was held. M. Ikle spoke about the RFP process for major expenses. Board requested a report from Chris Bee at Planet Communications about other providers for this service and information about Comcast.

Moved by: M. Ikle / Seconded by: S. Slaton

Motion to table this item until January Full Board meeting when a report from Chris at Planet Communications can be brought back along with information from Comcast

MOTION PASSED 8 / 1 (B. SPALDING - NAY)

MOTION FAILED /

j) FY21 INFORMATION SYSTEMS SUBSCRIPTION & MAINTENANCE RENEWALS

Discussion was held.

Moved by: S. Slaton / Seconded by: M. Serio

Motion to approve subscriptions and maintenance for FY21 IT expenses, as presented. Effective 12/16/2020.

MOTION PASSED 8 / 0

MOTION FAILED /

k) COVID-19 PREMIUM PAY WAGE INCREASE TO PROVIDERS

Discussion was held.

Moved by: L. Berry-Bobovski / Seconded by: M. Pizzimenti

Motion to approve to increase the FY21 & FY22 contract(s) for the listed providers to increase current rates included in the Premium Pay wage pass through for service codes through the month of March 2021, as long as the extension has been approved by State legislature, MDHHS or the Region, as presented. Effective 01/01/2021 to 03/31/2021.

MOTION PASSED 8 / 0

MOTION FAILED /

l) LCCMHA REVISED POLICY #466: MEDICATION SAFETY

Discussion was held.

Moved BY: M. Ikle / SECONDED BY: M. Serio

Motion to approve LCCMHA Revised Policy #466: Medication Safety, as presented.

MOTION PASSED 8 / 0

MOTION FAILED /

m) LCCMHA REVISED POLICY #214: TEMPORARY EMERGENCY LEAVE – COVID-19

Discussion was held.

Moved BY: M. Ikle / SECONDED BY: S. Slaton

Motion to approve LCCMHA Revised Policy #214: Temporary Emergency Leave - COVID-19, as presented.

MOTION PASSED 8 / 0

MOTION FAILED /

n) 2021 HOLIDAY SCHEDULE - DRAFT (INFORMATIONAL)

o) ASHTHORN HOLDINGS DBA BRIGHTSTAR FOR TEMPORARY REGISTERED NURSING SERVICES

Discussion was held.

Moved BY: S. Slaton / SECONDED BY: M. Ikle

Motion to approve a Contract between LCCMHA and Ashthorn Holdings DBA BrightStar of Howell for temporary registered nursing services, as presented. Effective 12/16/20 to 09/30/21.

MOTION PASSED 8 / 0

MOTION FAILED /

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

- Next Regional Board Meeting Date: January 13, 2021
- 12/09/2020 Draft Minutes

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

- Matt Ikle to serve on the Member Services Committee.
- Mary Serio to serve the on By-laws Committee.

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

LCCMHA

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DATE: 12/15/2020

a) Parking Lot Items:

- 1. Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training at next in-person LCCMHA Board meeting.
- 2. Senator Lana Theis, Representatives Hank Vaupel and Anne Bollin have been contacted to schedule participation at a LCCMHA Board meeting as soon as it can be arranged (Fall 2020). Need to update to include Representative Bob Bezotte in new year.
- 3. Town Hall Meeting was cancelled for May 12th and will be rescheduled (Due to COVID-19).
- 4. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
- 5. Board would like to discuss Agency audits in more detail after COVID-19.
- 6. C. Conklin to contact LETS for information for the Board on the services that they provide.
- 7. A policy or procedure that would allow the Executive Director to approve a one-time exception to allow staff, on a strictly voluntary basis to donate up to 8 hours vacation / floating holiday time, in hourly units, to an employee who would meet established criteria. (Update of Delegated Authority Policy #348)

15. CALL TO THE PUBLIC: No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 8:22 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date