

**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY FEBRUARY 23, 2021**

Approved

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
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<b>MEMBER(S) ABSENT:</b>		
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:04 PM**.
- ROLL CALL:** Board Members must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of the attending LCCMHA Board Members:

- Lisa Berry-Bobovski - Genoa Township, Livingston County, Michigan
- Patrick Bridge - Genoa Township, Livingston County, Michigan
- Matt Ikle - Genoa Township, Livingston County, Michigan
- Gary McIntosh - Howell Township, Livingston County, Michigan
- Joanne Pfeffer - Hamburg Township, Livingston County, Michigan
- Mary Pizzimenti - Brighton Township, Livingston County, Michigan
- Mary Serio - Oceloa Township, Livingston County, Michigan
- Sharon Slaton - Brighton Township, Livingston County Michigan
- Barb Spalding - Handy Township, Livingston County, Michigan
- Suzanne Vandemergel - Howell, Livingston County, Michigan
- Roxanne Garber - Howell, Livingston County, Michigan

The State’s Legislative Branch enacted and the Governor signed Senate Bill 1108 as 2020 Public Act 228, which modified the Open Meetings Act, 1976 PA 267 (OMA), effective October 16, 2020 and retroactive to March 18, 2020. The passage of 2020 Public Act 228 allowed for meetings of a public body to be held electronically or with remote participation under limited circumstances.

The State Legislature revised provisions added to the OMA by 2020 Public Act 228 on December 22, 2020. Specifically, the State Legislative Branch enacted, and the Governor has signed into law, Senate Bill 1246 as 2020 Public Act 254 to address the continuation of remote attendance to meetings open to the public.

**3. APPROVAL OF AGENDA: AGENDA DATED FEBRUARY 23, 2021**

<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: ITEM #8e NATIONWIDE ADDED TO THE AGENDA PER R. GARBER
MOVED BY: <b>S. Slaton</b> / SECONDED BY: <b>J. Pfeffer</b>
<input checked="" type="checkbox"/> MOTION PASSED 10 / 0
<input type="checkbox"/> MOTION FAILED /

**4. CALL TO THE PUBLIC:  None.**

**5. APPROVAL OF MINUTES: MINUTES OF MEETING DATED JANUARY 26, 2021**

<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: <b>M. Ikle</b> / SECONDED BY: <b>S. Slaton</b>
<input checked="" type="checkbox"/> MOTION PASSED 10 / 0
<input type="checkbox"/> MOTION FAILED /

**6. BOARD ADMINISTRATION:  None  Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions:  None  Items Noted Below
- b) Event Announcement(s):  None  Item(s) Noted Below
  - Genesis House – All Minds Matter Virtual 5k April 28-May 2, 2021
- c) Livingston County Board of Commissioners:  
Resolution number 2021-01-016. Approving Appointment to the LCCMHA Board  
S. Vandemergel.....term expires 12/31/2023
- d) 2021 LCCMHA Board Roster / Informational

**7. CONSENT AGENDA:**

**8. EXECUTIVE DIRECTOR’S REPORT:**

- a) Delegated Contract Approach January 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational
- d) Livingston Essential Transportation Service (LETS) / Informational
- e) Nationwide: Board requested our Nationwide representative attend a meeting and present information to them on LCCMHA’s 401(a) Social Security Alternative. Explaining the services and plans offered to employees, fee structures, account statement information, and the conditions (age / employment status) to qualify for a withdrawal from the account.

9. COMMITTEE OF THE WHOLE – MOTION RECOMMENDATIONS:

a) FINANCE REPORT / INFORMATIONAL

**b) MEMO TO REQUEST ACT MENTAL HEALTH THERAPIST II RECLASSIFICATION TO CASE MANAGER I, II, OR III**

Discussion was held.

**MOVED BY: S. Slaton / SECONDED BY: M. Ikle**

Motion to approve to reclassify the vacant Mental Health Therapist II (R081) in the ACT program to a Case Manager I (R062), Case Manager II (R072), or Case Manager III (R082) position effective 2/24/2021, as presented.

**MOTION PASSED 11 / 0**

**MOTION FAILED /**

**c) UPDATED MEMO AND LCCMHA REVISED POLICY # 348: BOARD DELEGATED CONTRACT, COORDINATION AGREEMENT, AND PERSONNEL PROCEDURE**

Discussion was held. M. Ikle requested that per Roberts Rules, if L. Berry-Bobovski and M. Serio would agree to revise the original motion to change the Executive Director's Delegated Authority Spending limit to \$15,000. They both declined to change their original motion.

**MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Serio**

Motion to approve the revised Policy # 348: Board Delegated Contract, Coordination and Personnel Procedure, as presented. Effective February 23, 2021.

**MOTION PASSED 6 / 4 (M. IKLE, G. MCINTOSH, S. SLATON, AND B. SPALDING - NAY / NEW BOARD MEMBER S. VANDEMERGEL ABSTAINED)**

**MOTION FAILED /**

**d) CMHPSM REVISED POLICY #381: PROCUREMENT OF GOODS AND SERVICES**

Discussion was held.

**MOVED BY: M. Ikle / SECONDED BY: S. Slaton**

Motion to approve the revision of Policy #381: Procurement of Goods and Services with a \$15,000 delegated authority spending limit, made by M. Ikle. Effective February 23, 2021.

**MOTION PASSED /**

**MOTION FAILED 4 / 6 (L. BERRY-BOBOVSKI, P. BRIDGE, J. PFEFFER, M. PIZZIMENTI, M. SERIO, AND R. GARBER- NAY / NEW BOARD MEMBER S. VANDEMERGEL ABSTAINED)**

Discussion was held.

**MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Serio**

Motion to approve revised Policy #381: Procurement of Goods and Services, as presented. Effective February 23, 2021.

**MOTION PASSED 6 / 4 (M. IKLE, G. MCINTOSH, S. SLATON, AND B. SPALDING - NAY / NEW BOARD MEMBER S. VANDEMERGEL ABSTAINED)**

**MOTION FAILED /**

**10. CMHPSM (REGION 6):**  None  **Item(s) Noted Below**

- a) EVENT ANNOUNCEMENT(S):  NONE  ITEMS NOTED BELOW
- Next Regional Board Meeting Date: March 10, 2021
- b) 02/10/2021 Draft Minutes

**11. CMHAM:**  None  **Item(s) Noted Below**

- a) EVENT ANNOUNCEMENT(S):  NONE  ITEMS NOTED BELOW
- Virtual Winter Conference February 9-12, 2021.

**12. BOARD CORRESPONDENCE:**  None  **Item(s) Noted Below**

**13. NEW BUSINESS:**  None  **Item(s) Noted Below**

**14. OLD BUSINESS:**  None  **Item(s) Noted Below**

a) PARKING LOT ITEMS:

1. Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training at next in-person LCCMHA Board meeting.
2. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin have been contacted to schedule participation at a LCCMHA Board meeting as soon as it can be arranged.
3. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
4. Board would like to discuss Agency audits in more detail after COVID-19.
5. Board requested our Nationwide representative attend a meeting and present information on LCCMHA 401(a) Social Security Alternative. Explaining the services and plans offered to employees, fee structures, account statement information, and the conditions (age / employment status) to qualify for a withdrawal from the account.

15. CALL TO THE PUBLIC:  No Response

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:55 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Joanne Pfeffer**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**