



**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY APRIL 27, 2021**

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
	<hr/>	
<b>MEMBER(S) ABSENT:</b>		
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL -** Board Members must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of the attending LCCMHA Board Members:

- Lisa Berry-Bobovski - Genoa Township, Livingston County, Michigan
- Patrick Bridge - Genoa Township, Livingston County, Michigan
- Matt Ikle - Genoa Township, Livingston County, Michigan
- Gary McIntosh - Howell Township, Livingston County, Michigan
- Joanne Pfeffer - Pinckney, Livingston County, Michigan
- Mary Pizzimenti - Brighton Township, Livingston County, Michigan
- Mary Serio - Oceola Township, Livingston County, Michigan
- Sharon Slaton - Brighton Township, Livingston County Michigan
- Barb Spalding - Handy Township, Livingston County, Michigan
- Suzanne Vandemergel – City of Howell, Livingston County, Michigan
- Roxanne Garber – City of Howell, Livingston County, Michigan

**(RESOLUTION 21-07) – ADOPTED ON THE 29TH DAY OF MARCH 2021**

**A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE OF PERMITTING THE HOWELL CITY COUNCIL AND OTHER PUBLIC BODIES OF THE CITY AND WITHIN THE CITY TO MEET BY ELECTRONIC AND TELEPHONIC MEANS.**

**BE IT FURTHER RESOLVED THAT DUE TO THE PROLONGED NATURE OF THIS EVENT, THIS EMERGENCY DECLARATION MAY REMAIN IN EFFECT UNTIL MAY 31, 2021 OR WHEN THE CITY COUNCIL ACTS TO TERMINATE OR EXTEND THE STATE OF EMERGENCY.**

3. **APPROVAL OF AGENDA: AGENDA DATED APRIL 27, 2021**

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.  
 MOTION TO APPROVE THE AGENDA, AS MODIFIED: ADDED ITEM #6e: Regional Board Appointments per R. Garber.  
MOVED BY: **S. Slaton** / SECONDED BY: **M. Pizzimenti**  
 MOTION PASSED 11 / 0  
 MOTION FAILED /

4. **CALL TO THE PUBLIC:**  None.

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED MARCH 30, 2021**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.  
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:  
MOVED BY: **M. Ikle** / SECONDED BY: **S. Slaton**  
 MOTION PASSED 11 / 0  
 MOTION FAILED /

6. **BOARD ADMINISTRATION:**  None  Item(s) Noted Below

- a) PER-DIEM FOR SPECIAL MEETINGS / FUNCTIONS:  NONE  ITEMS NOTED BELOW  
b) EVENT ANNOUNCEMENT(S):  NONE  ITEM(S) NOTED BELOW
- GENESIS HOUSE – ALL MINDS MATTER VIRTUAL 5K APRIL 28-MAY 2, 2021
  - TOWN HALL MEETING 05/11/2021 TO BE RESCHEDULED WHEN COVID-19 RESTRICTIONS ALLOW OR VIRTUALLY
  - RECIPIENT RIGHTS – BOARD MEMBER TRAINING WILL BE HELD AT 6 PM ON 05/18/2021
- c) REMINDER TO LCCMHA BOARD MEMBERS: LIVINGSTON COUNTY REQUIRES ALL APPOINTMENTS TO A COUNTY BOARD/COMMITTEE TO TAKE AN OATH OF OFFICE. THIS CAN BE COMPLETED AT THE OLD COURTHOUSE BUILDING 200 E GRAND RIVER AVE HOWELL, MI 48843 MON-FRI 8 AM-5  
d) BOARD EXPENSE VOUCHERS – R. GARBER.  
e) MARY SERIO APPOINTED TO CMHPSM BOARD TO REPLACE GARY MCINTOSH DUE TO HIS RESIGNATION FOR REMAINDER OF HIS TERM (05/01/2021 TO 06/30/2021).

CMHPSM - APPOINTMENT OF LIVINGSTON CMH BOARD MEMBER(S) EFFECTIVE JULY 1, 2021-BY R. GARBER, BOARD CHAIR:

MARY SERIO 3 YEAR TERM (TERM BEGINS 07/2021)  
ROXANNE GARBER 2 YEAR TERM (TERM BEGINS 07/2020)  
SHARON SLATON 1 YEAR TERM (TERM BEGAN 07/2019)

**7. CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 11 / 0**

**MOTION FAILED /**

**a) LAPEER TEAM WORKS - FY21 AND FY22 CONTRACT FOR SKILL BUILDING & SUPPORTED EMPLOYMENT (REF. W&M AG. #: 3)**

Motion to approve FY21 and FY22 Contract between LCCMHA and Lapeer Team Works, Inc. for services, as presented. Effective 5/1/2021 to 9/30/2022.

**b) CMHPSM - FY21 ROSC CONTRACT (REF. W&M AG. #: 4)**

Motion to approve FY21 Contract #C20027 – SUD Funding for services between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority, as presented. Effective 10/1/2020 to 9/30/21

**c) LIFE ENRICHMENT ACADEMY, INC. (L.E.A.) - FY21 AND FY22 CONTRACT AMENDMENT #1 RATE INCREASE FOR SKILL BUILDING GROUP SERVICES (REF. W&M AG. #: 6)**

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Life Enrichment Academy, Inc. to increase the rate for Skill Building Group services, as presented. Effective 5/1/2021 to 9/30/2022.

**d) CMHPSM REVISED POLICY #484: CREDENTIALING FOR LICENSED INDEPENDENT PROVIDERS (REF. W&M AG. #: 7)**

Motion to approve revised CMHPSM Policy #484: Credentialing for Licensed Independent Providers, as presented.

**e) CMHPSM REVISED POLICY #486: ORGANIZATIONAL CREDENTIALING / RECREDENTIALING AND MONITORING (REF. W&M AG. #: 8)**

Motion to approve revised CMHPSM Policy #486: Organizational Credentialing / Recredentialing and Monitoring, as presented.

f) **CMHPSM REVISED POLICY #550: OFFICE OF RECIPIENT RIGHTS (REF. W&M AG. #: 9)**  
Motion to approve revised CMHPSM Policy #550: Office of Recipient Rights, as presented.

g) **CMHPSM REVISED POLICY # 553: FINGERPRINTS, PHOTOGRAPHS, RECORDINGS, OR USE OF 1-WAY GLASS (REF. W&M AG. #: 10)**  
Motion to approve revised CMHPSM Policy #553: Fingerprints, Photographs, Recordings, or Use of 1-way Glass, as presented.

h) **CMHPSM REVISED POLICY #554: ABUSE AND NEGLECT (REF. W&M AG. #: 11)**  
Motion to approve revised CMHPSM Policy #554: Abuse and Neglect, as presented.

i) **CMHPSM REVISED POLICY #950: PRIVACY AND SECURITY OF WORKSTATIONS AND ELECTRONIC COMMUNICATION (REF. W&M AG. #: 12)**  
Motion to approve revised CMHPSM Policy #950 Privacy and Security of Workstations and Electronic Communication, as presented.

**8. EXECUTIVE DIRECTOR’S REPORT:**

- a) Delegated Contract Approach April 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational
- d) Gearing Towards Integration: A proposal to move Michigan forward with behavioral health integration / Informational

e) **KAREN PORTER LMSW, FY21 & FY22 CONTRACT FY21 AND FY22 CONTRACT FOR EMERGENCY SERVICES AND CAFAS TRAINING. EFFECTIVE 5/1/2021 TO 9/30/2022.**  
Discussion was held.  
**Moved by: S. Vandemergel / Seconded by: L. Berry-Bobovski**  
Motion to approve a FY21 and FY22 Contract between LCCMHA and Karen Porter, LMSW for Emergency Services and CAFAS Training at rates presented. Effective 5/1/2021 to 9/30/2022.  
 **MOTION PASSED 11 / 0**  
 **MOTION FAILED /**

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

**a) RPC / FY20 AUDITED FINANCIAL STATEMENTS (REF. W&M AG. #1) (REF. W&M AG. #1)**

Discussion was held.

**Moved by: M. Pizzimenti / Seconded by: L. Berry-Bobovski**

Motion to approve the Annual Independent Audit for year ending September 30, 2020 (FY20), conducted by Roslund, Prestage & Company, P.C. Certified Public Accountants, as presented.

**MOTION PASSED 11 / 0**

**MOTION FAILED /**

**b) TRIBUTARY CORPORATION - FY21 AND FY22 CONTRACT AMENDMENT #1 FOR SHAFER ROAD RATE INCREASE TO H2015 AND T2027 CODES (REF. W&M AG. #5)**

Discussion was held. Board requested follow up in 3 months (July 2021) to measure the effect the Tributary rate increase had on hiring staff for this facility.

**Moved by: M. Pizzimenti / Seconded by: J. Pfeffer**

Motion to approve FY21 & FY22 Contract Amendment #1 between LCCMHA and Tributary Corporation to increase the H2015 and T2027 rates as presented. Effective 5/1/2021 to 9/30/2022.

**MOTION PASSED 8 / 3 (M. IKLE, S. SLATON, B. SPALDING - NAY)**

**MOTION FAILED /**

**c) MI-C FAMILY CASE MANAGEMENT PROGRAM: CONVERSION OF ONE EXISTING REGULAR PART TIME (20 HOUR/WEEK) MENTAL HEALTH THERAPIST I/II POSITION TO ONE REGULAR FULL TIME MENTAL (40 HOURS/ WEEK)HEALTH THERAPIST I/II POSITION (REF. W&M AG. #13)**

Discussion was held.

**Moved by: M. Pizzimenti / Seconded by: M. Serio**

Motion to approve to Convert one regular, part time (20 hours/week) Mental Health Therapist I/II position in the MI-C Family Case Management program to one regular full time Mental Health Therapist I/II positions, effective 4/28/2021.

**MOTION PASSED 11 / 0**

**MOTION FAILED /**

The Minutes of the April 20, 2021, meeting of Ways & Means Committee were presented for review.

**10. CMHPSM (REGION 6):**  None  **Item(s) Noted Below**

a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: May 12, 2021
- 04/07/21 Draft Minutes

11. CMHAM:  None  Item(s) Noted Below

- a) Event Announcement(s):  None  Items Noted Below
- b) Board Member Orientation Guide

12. BOARD CORRESPONDENCE:  None  Item(s) Noted Below

13. NEW BUSINESS:  None  Item(s) Noted Below

14. OLD BUSINESS:  None  Item(s) Noted Below

a) Parking Lot Items:

1. Recipient Rights Officer to provide the LCCMHA Board with past years comparison graphs from their annual report during Board Member Recipient Rights training at next in-person LCCMHA Board meeting.
2. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
3. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
4. Board would like to discuss Agency audits in more detail after COVID-19.
5. Board requested follow up in 3 months (July 2021) to measure the effect the Tributary rate increase had on hiring staff for this facility.

15. CALL TO THE PUBLIC:  No Response

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:20 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Joanne Pfeffer**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**