



**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY MAY 25, 2021**

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
	<hr/>	
<b>MEMBER(S) ABSENT:</b>		
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL -** Board Members must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of the attending LCCMHA Board Members:

- Lisa Berry-Bobovski – Peaine Township, Charlevoix County, Michigan
- Patrick Bridge - Genoa Township, Livingston County, Michigan
- Matt Ikle - Genoa Township, Livingston County, Michigan
- Gary McIntosh - Howell Township, Livingston County, Michigan
- Joanne Pfeffer – Hamburg Township, Livingston County, Michigan
- Mary Pizzimenti - Brighton Township, Livingston County, Michigan
- Mary Serio - Oceola Township, Livingston County, Michigan
- Sharon Slaton - Brighton Township, Livingston County Michigan
- Barb Spalding - Handy Township, Livingston County, Michigan
- Suzanne Vandemergel – City of Howell, Livingston County, Michigan
- Roxanne Garber – City of Howell, Livingston County, Michigan

**(RESOLUTION 21-07) – ADOPTED ON THE 29TH DAY OF MARCH 2021**

**A RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY FOR THE PURPOSE OF PERMITTING THE HOWELL CITY COUNCIL AND OTHER PUBLIC BODIES OF THE CITY AND WITHIN THE CITY TO MEET BY ELECTRONIC AND TELEPHONIC MEANS.**

**BE IT FURTHER RESOLVED THAT DUE TO THE PROLONGED NATURE OF THIS EVENT, THIS EMERGENCY DECLARATION MAY REMAIN IN EFFECT UNTIL MAY 31, 2021 OR WHEN THE CITY COUNCIL ACTS TO TERMINATE OR EXTEND THE STATE OF EMERGENCY.**

3. **APPROVAL OF AGENDA: AGENDA DATED MAY 25, 2021**

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
- MOTION TO APPROVE THE AGENDA, AS MODIFIED:**  
**MOVED BY: S. Slaton / SECONDED BY: M. Pizzimenti**
- MOTION PASSED 8 / 0**
- MOTION FAILED /**

4. **CALL TO THE PUBLIC:  None.**

5. **APPROVAL OF MINUTES: MINUTES OF MEETING DATED APRIL 27, 2021**

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
- MOTION TO APPROVE THE MINUTES, AS MODIFIED:**  
**MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Serio**
- MOTION PASSED 8 / 0**
- MOTION FAILED /**

6. **BOARD ADMINISTRATION:  None  Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions:  None  Items Noted Below
- b) Event Announcement(s):  None  Item(s) Noted Below
  - CMHAM Virtual Annual Summer Conference June 14-17
- c) Executive Director Contract / Evaluation Committee - Appointments By Board Chair (3 members)  
Board Chair R. Garber appointed the following members:  
L. Berry-Bobovski – Committee Chair  
P. Bridge  
J. Pfeffer

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

- MOTION PASSED 9 / 0**
- MOTION FAILED /**

a) **CMHPSM - FY21 MASTER GRANT AND PROJECT AGREEMENT – CLUBHOUSE BLOCK GRANT FUNDING AND PURCHASE OF SIS ASSESSMENTS (REF. W&M AG. #: 3)**

Motion to approve FY21 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority in the amounts presented. Effective 10/1/2020 to 9/30/2021.

**b) WORK SKILLS CORPORATION – FY21 AND FY22 CONTRACT AMENDMENT #1 – ADDING LICENSED RESIDENTIAL CODES AND FUNCTIONAL ASSESSMENT SERVICES RATES (REF. W&M AG. #: 4)**

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Work Skills Corporation to add licensed residential services and Functional Behavior Assessment, as presented. Effective 6/1/2021 to 9/30/2022.

**c) OCCUPATIONAL THERAPIST RATE INCREASE - FY21 AND FY22 CONTRACT AMENDMENT #1 (MARTHA FARRAND, CARA MURRAY AND DEANETTE WIECZOREK AND FUTURE CONTRACTED OT'S) (REF. W&M AG. #: 5)**

Motion to approve FY21 and FY22 Contract Amendment #1 to increase the rate for Occupational Therapist Licensed Independent Professionals, as presented. Effective 6/1/2021 to 9/30/2022.

**d) MACOMB OAKLAND REGIONAL CENTER (MORC) FY21 AND FY22 CONTRACT AMENDMENT #1 - ENHANCED RATE (H2014) ADDING BEHAVIORAL TREATMENT PLAN (H2000) (REF. W&M AG. #: 6)**

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and MORC for Skill Building services for a specific consumer, as presented. Effective 1/1/2021 to 9/30/22.

**e) FLATROCK MANOR - FY21 & FY22 CONTRACT AMENDMENT #1 ADDING 1:1 CONSUMER SERVICES RATES (REF. W&M AG. #: 7)**

Motion to approve FY21 & FY22 Contract Amendment #1 between LCCMHA and Flatrock Manor, Inc. to provide one on one service in addition to Community Living Supports and Personal Care with the approval of the Executive Director, as presented. Effective 6/1/2021 to 9/30/2022.

**8. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach April 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

- a) **MEMO REQUESTING MHBG COVID SUPPLEMENTAL FUNDING CREATE ONE REGULAR FULL TIME PARENT PEER SUPPORT SPECIALIST I (R021) OR PARENT PEER SUPPORT SPECIALIST II (R041) FOR MI-C FAMILY SUPPORT PROGRAM (REF. W&M AG. #8)**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: M. Ikle**

Motion to approve to create one regular full-time parent peer support specialist I (R021) or parent peer support specialist II (R041) position in the MI-C Family Support program, as presented. Effective 06/01/2021.

- MOTION PASSED 11 / 0**  
 **MOTION FAILED /**

- b) **MEMO REQUESTING MHBG COVID SUPPLEMENTAL FUNDING CREATE TWO REGULAR PEER SPECIALIST I (R021) OR PEER SUPPORT SPECIALIST II (R041) POSITIONS IN THE MI-A COMPLEX CARE PROGRAM (REF. W&M AG. #9)**

Discussion was held. approve to create two regular full-time peer support specialist I (R021) or peer support specialist II (R041) positions in the Complex Care program, as presented. Effective 06/01/2021.

**MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer**

Motion to

- MOTION PASSED 11 / 0**  
 **MOTION FAILED /**

The Minutes of the May 18, 2021, meeting of Ways & Means Committee were presented for review.

**10. CMHPSM (REGION 6):**  None  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
- Next Regional Board Meeting Date: June 09, 2021
  - 05/12/2021 Draft Minutes

**11. CMHAM:**  None  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
- **CMHAM VIRTUAL ANNUAL SUMMER CONFERENCE JUNE 14-17-NO VOTING DELEGATES REQUIRED**

**12. BOARD CORRESPONDENCE:**  None  **Item(s) Noted Below**

- a) Heather Oaks Quarterly Report  
b) Genesis House All Minds Matter 5K fundraiser Thank you

**13. NEW BUSINESS:**  None  **Item(s) Noted Below**

**14. OLD BUSINESS:**    **None**    **Item(s) Noted Below**

a)   **Parking Lot Items:**

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
3. Board would like to discuss Agency audits in more detail after COVID-19.
4. Board requested follow up in 3 months (July 2021) to measure the effect the Tributary rate increase had on hiring staff for this facility.

**15. CALL TO THE PUBLIC:**    **No Response**

**15. ADJOURNMENT:**   **THE MEETING ADJOURNED AT 6:37 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
**RECORDING SECRETARY**

\_\_\_\_\_  
**Joanne Pfeffer**  
**BOARD SECRETARY**

\_\_\_\_\_  
**Date**