



MEETING MINUTES
FULL BOARD
TUESDAY JUNE 29, 2021

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBERS ATTENDING VIA TELECONFERENCE	L. BERRY-BOBOVSKI, M. IKLE	
MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL -** Board Members attending virtually must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of virtually attending LCCMHA Board Members:

Lisa Berry-Bobovski – Peaine Township, Charlevoix County, Michigan
 Matt Ikle – Genoa Township, Livingston County, Michigan

LCCMHA HELD A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.

3. APPROVAL OF AGENDA: AGENDA DATED JUNE 29, 2021

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: G. McIntosh / SECONDED BY: M. Serio

MOTION PASSED 10 / 0

MOTION FAILED /

4. **CALL TO THE PUBLIC:** None.

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MAY 25, 2021**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

MOVED BY: G. McIntosh / SECONDED BY: M. Serio

MOTION PASSED 10 / 0

MOTION FAILED /

6. **BOARD ADMINISTRATION:** None Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: None Items Noted Below

b) Event Announcement(s): None Item(s) Noted Below

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 0

MOTION FAILED /

a) **ANNA'S LAWN PREP – FY21 AND FY22 CONTRACT AMENDMENT #1 – RATE INCREASES (REF. W&M AG. #: 2)**

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Anna's Lawn Prep to increase rates as presented. Effective 7/1/2021 to 9/30/2022.

b) **THOMAS AND PATRICIA BROCK LEASE – BRIARWOOD GROUP HOME (REF. W&M AG. #: 3)**

Motion to approve a lease agreement between LCCMHA and Thomas and Patricia Brock for the Briarwood Group Home at 1746 Triangle Lake Rd., Howell, MI 48843 as presented. Term Dates: 7/1/2021 and ongoing until amended or terminated.

c) **MICHIGAN LEARNING COMMUNITY, LLC - FY21 AND FY22 CONTRACT – ABA SERVICES (REF. W&M AG. #: 4)**

Motion to approve FY21 and FY22 Contract between LCCMHA and Michigan Learning Community, LLC for ABA services at rates presented. Effective 7/1/2021 to 9/30/2022.

d) MERCYPLUS HEALTHCARE SERVICES - FY21 AND FY22 CONTRACT AMENDMENT #1 – ADDING OT AND SPEECH SERVICES (REF. W&M AG. #: 5)

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Mercy Plus Healthcare Services to add OT and Speech services at rates as presented. Effective 7/1/2021 to 9/30/2022.

e) RICH'S RESIDENTIAL AND HOME CARE OPTIONS – FY21 AND FY22 CONTRACT – UNLICENSED CLS SERVICES (REF. W&M AG. #: 6)

Motion to approve FY21 and FY22 Contract between LCCMHA and Rich's Residential and Home Care Options for CLS and Overnight Health and Safety Support services at rates presented. Effective 7/1/2021 to 9/30/2022.

f) LAURA HIGLE, LLP - FY21 AND FY22 CONTRACT AMENDMENT #1 – RATE INCREASE (REF. W&M AG. #: 7)

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Laura Higle, LLP for psychological services at rates presented. Effective 7/1/2021 to 9/30/2022.

g) ROSE HILL CENTER - FY21 AND FY22 CONTRACT AMENDMENT #1 FOR COMMUNITY LIVING SUPPORT AND PERSONAL CARE SERVICES (REF. W&M AG. #: 9)

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Rose Hill Center for Community Living Support and Personal Care services, at the rate presented. Effective 10/1/2020 to 9/30/2022.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach April 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

d) ELIMINATION OF THE ACCOUNTING SUPERVISOR POSITION AND REPLACING IT WITH ACCOUNTING MANAGER JOB DESCRIPTION AND PAY SCALE (2 ACTIONS)

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Vandemergel

1. Motion to approve the elimination of the Accounting Supervisor (R101) position and approve the replacement position with the Accounting Manager (R111) position and job description, as presented. Effective 6/30/2021.

MOTION PASSED 10 / 1 (M. IKLE-NAY)

MOTION FAILED /

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: J. Pfeffer

2. Motion to approve the adjustment in the pay scale for the Accounting Manager (previously Accounting Supervisor) (R101) range to next salary level (R111), as presented. Effective 6/30/2021.

MOTION PASSED 10 / 1 (M. IKLE - NAY)

MOTION FAILED /

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) MEMO TO BOARD - FY21 SUPPLEMENTAL PAYMENT TO PROVIDERS (REF. W&M AG. #8)

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton

Motion to approve that funding in the amount of \$247,167.03 approved by the regional board as well as the supplemental payment to fiscal intermediaries of \$2,100 to be allocated in the form of a supplemental payment pass through to the providers listed above to assist the provider network in delivering essential face-to-face services.

MOTION PASSED 11 / 0

MOTION FAILED /

b) **LCCMHA BY-LAWS: MODIFICATIONS NEEDED DUE TO OPEN MEETING ACT UPDATE (REF. W&M AG. #10)**

Discussion was held. Board members discussed changes that needed to occur to the LCCMHA By-laws to be compliant with changes in the Open Meetings Act rendered on 06/04/2021.

LCCMHA By-laws have proposed changes in Article IV Section E Item 1 which would read :

Board members must be present in person to participate unless they meet 1 of the following criteria and notify the Board Chair:

- a. Reside in a location that is under a current declared state of emergency (e.g. County, city, village, township);
- b. Medical condition (no verification required); or
- c. Active military duty.

Items a & b above are available if applicable until 12/31/21. Then only #c is an allowable basis for a member of the public body to participate (e.g. vote etc.) via virtual means.

Section IV Section E Items 2,3,&4 added the word remotely.

Section IV Section E Item 5 added - Other Board members may attend meetings via telephone conference or remotely but cannot vote on any items unless they meet the criteria above.

Moved by: M. Pizzimenti / Seconded by: M. Serio

Motion to approve modifying the LCCMHA By-laws to be compliant with the modifications in the Open Meeting Act rendered 06/04/2021.

MOTION PASSED 11 / 0

MOTION FAILED /

The Minutes of the June 22, 2021, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

- Next Regional Board Meeting Date: July 14, 2021
- 06/09/2021 Draft Minutes

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None **Items Noted Below**

- **CMHAM VIRTUAL ANNUAL SUMMER CONFERENCE JUNE 14-17**

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

a) **Parking Lot Items:**

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
3. Board would like to discuss Agency audits in more detail after COVID-19.
4. Board would like to re-visit committee structure.
5. Board requested follow up in 3 months (July 2021) to measure the effect the Tributary rate increase had on hiring staff for this facility.

15. CALL TO THE PUBLIC: **No Response**

15. ADJOURNMENT: **THE MEETING ADJOURNED AT 8:07 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date