

MEETING MINUTES
FULL BOARD
TUESDAY JULY 27, 2021



MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBERS ATTENDING VIA TELECONFERENCE	L. BERRY-BOBOVSKI, M. IKLE	
MEMBER(S) ABSENT:		
OTHERS PRESENT	C. CONKLIN A. BOWERS K. AULETTE	M. O'HARE

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL -** Board Members attending virtually must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of virtually attending LCCMHA Board Members:

Lisa Berry-Bobovski – Peaine Township, Charlevoix County, Michigan
 Matt Ikle – Genoa Township, Livingston County, Michigan

LCCMHA held a Hybrid in-person and virtual Zoom meeting for the public.

3. APPROVAL OF AGENDA: AGENDA DATED JULY 27, 2021

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED. WITH TWO ADDITIONAL ITEMS (8d and 8e) <input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: Moved by: S. Slaton / Seconded by: M. Pizzimenti <input checked="" type="checkbox"/> MOTION PASSED 9/0 <input type="checkbox"/> MOTION FAILED /
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4. **CALL TO THE PUBLIC:** None.

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED JUNE 29, 2021**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

Moved by: M. Ikle / Seconded by: S. Vandemergel

MOTION PASSED 9 / 0

MOTION FAILED /

6. **BOARD ADMINISTRATION:** None Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: None Items Noted Below

b) Event Announcement(s): None Item(s) Noted Below

- Backpacks for Kids Event at Livingston Education Service Agency on August 12, 2021.

c) Strategic Plan Presentation by Mary O'Hare / Informational.

d) Confirmation of attendance at LCCMHA Board Meetings- Define Process: Board members will now notify A. Bowers if they are unable to attend a meeting. All Board packets will be sent electronically and mailed packets will be sent to M. Serio, G. McIntosh, M. Pizzimenti, B. Spaulding, and M. Ikle. Printed packets will be provided before each meeting for all other Board Members.

e) LCCMHA By-laws - Final Version Board approved 06/29/2021 / Informational.

f) Follow-up questions for MERS / Informational.

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: S. Slaton

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 11 / 0

MOTION FAILED /

a) **COSTCO - EXECUTIVE BUSINESS MEMBERSHIP RENEWAL (2 CARDS) CURRENT MEMBERSHIP EXPIRES 09/01/2021 (REF. W&M AG. #: 3)**

Motion to approve the renewal of two (2) Costco Executive Business Membership cards at the annual cost of \$120, as presented. Effective 9/1/21 to 8/31/22.

b) **REGENCY ASSISTED LIVING LLC FY21 AND FY22 CONTRACT FOR CLS AND PERSONAL CARE IN A LICENSED RESIDENTIAL SETTING (REF. W&M AG. #: 4)**

Motion to approve FY21 and FY22 Contract between LCCMHA and Regency Assisted Living LLC for CLS and Personal Care in a licensed residential setting at the rate presented. Effective 8/1/2021 to 9/30/2022.

c) CMHAM ANNUAL MEMBER DUES FOR FY 21-22 (REF. W&M AG. #: 5)

Motion to approve a 2% increase for CMHAM FY21-22 annual member dues for an increase of \$337.00.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach April 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

d) DR. MANZER RAJPUT (PSYCHIATRIST) FY21-22 CONTRACT AMENDMENT #1

Discussion was held.

MOVED BY: J. Pfeffer / SECONDED BY: M. Serio

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Manzar Rajput, MD for psychiatric services/Interim Medical Director at rates presented. Effective 7/28/2021 to 9/30/2022.

MOTION PASSED 11 / 0

MOTION FAILED /

e) TIMECLOCKS PLUS 1 YEAR CONTINUATION OF CONTRACT

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to approve to continue our contract between LCCMHA and TimeClock Plus as our time and attendance vendor for twelve (12) months, at rate presented. Effective 07/21/2021.

MOTION PASSED 11 / 0

MOTION FAILED /

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) I/DD PROGRAM : CREATION OF A NEW REGULAR FULL TIME (40 HOURS / WEEK) CASE MANAGER SUPPORT COORDINATOR I, II, OR II POSITION FOR I/DD (REF. W&M AG. #6)

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to approve the additional Supports Coordinator/Case Manager full-time FTE in the I/DD Department. Effective July 28, 2021.

MOTION PASSED 11 / 0

MOTION FAILED /

b) **I/DD PROGRAM : CREATION OF A NEW REGULAR PART TIME (20 HOURS / WEEK) PARENT SUPPORT PARTNER POSITION (REF. W&M AG. #7)**

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

Motion to approve the additional regular part-time twenty hour per week Parent Support Partner .5 FTE in the I/DD Department. Effective July 28, 2021.

MOTION PASSED 11 / 0

MOTION FAILED /

The Minutes of the July 20, 2021, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: August 11, 2021
- 07/14/2021 Draft Minutes

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

12. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

13. NEW BUSINESS: None **Item(s) Noted Below**

14. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
3. Board would like to discuss Agency audits in more detail after COVID-19.
4. Board would like to re-visit committee structure.
5. Follow up to the Board questions for MERS.

15. CALL TO THE PUBLIC: **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:57 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date