

Draft

MEETING MINUTES
FULL BOARD
TUESDAY AUGUST 31, 2021

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBERS ATTENDING VIA TELECONFERENCE	L. BERRY-BOBOVSKI, M. IKLE, J. PFEFFER	
MEMBER(S) ABSENT:	R. GARBER	
OTHERS PRESENT	C. CONKLIN A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **B. Spalding** at **6:00 PM**.
- ROLL CALL -** Board Members attending virtually must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of virtually attending LCCMHA Board Members:

Lisa Berry-Bobovski – Peaine Township, Charlevoix County, Michigan
 Matt Ikle – Genoa Township, Livingston County, Michigan
 Joanne Pfeffer – Hamburg Township, Livingston County, Michigan

LCCMHA held a Hybrid in-person and virtual Zoom meeting for the public.

3. APPROVAL OF AGENDA: AGENDA DATED AUGUST 31, 2021

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED. WITH REMOVING ITEM #7i UNDER THE CONSENT AGENDA AND MOVING IT TO THE WAYS AND MEANS ITEM #9d DUE TO AMENDED CIF). <input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: MOVED BY: M. Serio / SECONDED BY: M. Pizzimenti <input checked="" type="checkbox"/> MOTION PASSED 9 / 0 <input type="checkbox"/> MOTION FAILED /

4. **CALL TO THE PUBLIC:** None.

5. **APPROVAL OF MINUTES:** MINUTES OF MEETING DATED JULY 27, 2021

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

MOVED BY: G. McIntosh / SECONDED BY: S. Vandemergel

MOTION PASSED 9 / 0

MOTION FAILED /

6. **BOARD ADMINISTRATION:** None Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: None Items Noted Below

b) Event Announcement(s): None Item(s) Noted Below

- Leslie Hall Retirement Party at the 2280 Building on Monday August 30, 2021 from 2 pm-5 pm
- Overdose Awareness Day at the Brighton Mill Pond Tuesday August 31, 2021 from 6 pm -9 pm

c) **EXECUTIVE DIRECTOR EVALUATION & CONTRACT RENEWAL COMMITTEE /RECOMMENDATION**

Discussion was held. L. Berry Bobovski, Committee Chair stated that C. Conklin's performance as LCCMHA's Executive Director has been exceptional and recommended the acceptance of the Executive's Director's performance review

MOVED BY: L. Berry-Bobovski / SECONDED BY: M. Serio

Motion to approve the acceptance of the Executive Directors Evaluation, as presented.

MOTION PASSED 10 / 0

MOTION FAILED /

d) Special Finance Oversight & Budget Meeting Re: FY22 Budget on Tuesday September 14, 2021 at 6 pm.

7.

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 0

MOTION FAILED /

a) **ADVANCE ABA CARE – FY21 AND FY22 CONTRACT – ABA SERVICES (REF. W&M AG. #3)**

Motion to approve FY21 and FY22 Contract between LCCMHA and Advance ABA Care for ABA services at rates presented. Effective 9/1/2021 to 9/30/2022.

b) IVY REHAB MICHIGAN, LLC – FY21 AND FY22 CONTRACT – ABA, OT, AND SPEECH SERVICES (REF. W&M AG. #: 4)

Motion to approve FY21 and FY22 Contract between LCCMHA and IvyRehab Michigan, LLC for ABA, Occupational and Speech services at rates presented. Effective 9/1/2021 to 9/30/2022.

c) JORDAN DANN, SLP – FY21 AND FY22 CONTRACT – TELEHEALTH FOR SPEECH SERVICES (REF. W&M AG. #: 5)

Motion to approve FY21 and FY22 Contract between LCCMHA and Jordan Dann, SLP for telehealth speech therapy services at rates presented. Effective 9/1/2021 to 9/30/2022.

d) MATEM – FY22 CONTRACT ADDENDUM #5 – ENGAGEMENT CENTER LEASE (REF. W&M AG. #: 6)

Motion to approve a Fifth Addendum to the Commercial Lease Agreement between MATEM, LLC and LCCMHA for rental of commercial space located at 2020 E. Grand River, Suite 102, Howell, MI, at \$1,750 per month, as presented. Effective 10/1/2021 to 9/30/2022.

e) MICHIGAN HEATH CARE INC. (MSU) – CONTRACT AMENDMENT #3 FOR PSYCHIATRIC SERVICES (REF. W&M AG. #: 7)

Motion to approve Contract Amendment #3 between LCCMHA and Michigan Health Care, Inc. (Michigan State University) extending the current contract to 9/30/2022.

f) 2021 STAFF APPRECIATION FALL BARBEQUE (REF. W&M AG. #: 9)

Motion to approve the 2021 Staff Appreciation Fall Barbeque with a budget, as presented.

g) FY21 PASS THROUGH PROVIDER STABILIZATION FUNDING (2 ACTIONS) (REF. W&M AG. #: 12)

1st Motion to approve funding in the amount not to exceed \$509,538.35 approved by the regional board as a supplemental payment pass through to the providers listed to assist the provider network in delivering essential face-to-face services. Effective 9/1/2021.

2nd Motion to approve funding in the amount of \$57,470.32 as a supplemental payment to the providers listed above for service code T2027, delivering face-to-face service. Effective 9/1/2021.

h) CENTER FOR HEALTH CARE TRANSFORMATION (CHRT) / FY21 SIM HUBLET CONTRACTOR (REF. W&M AG. #: 13)

Motion to approve the SIM Hublet Subcontract Agreement between the Center for Health Care and Transformation and Livingston County Community Mental Health Authority, as presented. Effective 4/1/2021 to 9/30/2021.

i) ~~MICHIGAN HEALTH ENDOWMENT FUND GRANT FOR (EMDR) EYE MOVEMENT DESENSITIZATION AND REPROCESSING PROGRAM~~ (REF. W&M AG. #: 14)

Removed from the Consent Agenda and moved to Ways and Means Committee – Motion Recommendations Item #9d due to amended CIF.

j) TEMPORARY EMERGENCY LEAVE POLICY - COVID-19 (REF. W&M AG. #: 15)

Motion to approve LCCMHA Revised Policy #214: Temporary Emergency Leave - COVID-19, as presented.

k) EMPLOYEE RETIREMENT RECOGNITION RESOLUTION– LESLIE HALL (REF. W&M AG. #: 16)

Motion to approve the Resolution of recognition to Leslie Hall for her 27 plus years of service to the agency, as presented.

l) MI-A ENGAGEMENT CENTER: RECLASSIFICATION OF ONE (1) REGULAR FULL TIME 40 HOUR A WEEK MENTAL HEALTH THERAPIST I OR II POSITION TO ONE (1) REGULAR FULL TIME CASE MANAGER I, II, OR III POSITION (REF. W&M AG. #: 17)

Motion to approve to reclassify the vacant Mental Health Therapist I (R071) or II (R081) in the Engagement Center program as a Case Manager I (R062), Case Manager II (R072), or Case Manager III (R082). Effective 9/1/2021.

m) MI-C FAMILY CASE MANAGEMENT: CREATION OF ONE (1) REGULAR FULL TIME 40 HOUR A WEEK MENTAL HEALTH THERAPIST I OR II POSITION FUNDED BY THE MI HEALTH ENDOWMENT FUND GRANT (REF. W&M AG. #: 18)

Motion to approve to create one regular full time Mental Health Therapist I/II position in the MI-C Family Case Management program. Effective 10/01/2021.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach April 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) TYLER TECHNOLOGIES INC.- MUNIS (FINANCE) SOFTWARE AND SERVICE (REF. W&M AG. #8)

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio

Motion to approve an amendment to the agreement dated August 8, 2011 between Tyler Technologies and LCCMHA to provide MUNIS (Finance) software and service at rate presented. Effective 10/1/2021 to 9/30/2022.

MOTION PASSED 9 / 1 (M. IKLE – NAY)

MOTION FAILED /

b) 2021 COMPENSATION PLAN: ESSENTIAL WORKER ONE-TIME LUMP SUM PAYMENT (REF. W&M AG. #10)

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: L. Berry-Bobovski

Motion to approve the 2021– Compensation Plan: Essential Worker One-Time Lump Sum Payment. Effective 9/1/2021.

MOTION PASSED 9 / 1 (B. SPALDING – NAY)

MOTION FAILED /

c) MEMO COMPENSATION PLAN: ESSENTIAL WORKER ONE-TIME LUMP SUM PAYMENT (REF. W&M AG. #11)

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

Motion to approve a \$2,000 lump sum per full-time employee and a \$1,000 lump sum per part-time employee who meet the requirements within the Compensation Plan: Essential Worker One-Time Lump Sum Payment. Effective 9/1/2021.

MOTION PASSED 9 / 1 (B. SPALDING - NAY)

MOTION FAILED /

d) **MICHIGAN HEALTH ENDOWMENT FUND GRANT FOR (EMDR) EYE MOVEMENT DESENSITIZATION AND REPROCESSING PROGRAM AMENDED CIF PROVIDED 08/30/2021 (REF. W&M AG. #14)**

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: L. Berry-Bobovski

Motion to approve the Grant Agreement between the Michigan Health Endowment Fund and Livingston County Community Mental Health Authority in the total amount of \$343,428.00, as presented. Effective 1/1/2022 to 12/31/2023.

MOTION PASSED 10 / 0

MOTION FAILED /

The Minutes of the August 24, 2021, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: September, 2021
- 08/11/2021 Draft Minutes

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

12. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

13. NEW BUSINESS: None **Item(s) Noted Below**

14. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
3. Board would like to discuss Agency audits in more detail after COVID-19.
4. Board would like to re-visit committee structure.
5. Follow up to the Board questions for MERS.

15. CALL TO THE PUBLIC: **No Response**

15. ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date