

Draft

MEETING MINUTES
FULL BOARD
TUESDAY SEPTEMBER 28, 2021

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBERS ATTENDING VIA TELECONFERENCE	L. BERRY-BOBOVSKI, MATT IKLE, JOANNE PFEFFER	
MEMBER(S) ABSENT:	B. SPALDING	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL -** Board Members attending virtually must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of virtually attending LCCMHA Board Members:

Lisa Berry-Bobovski – Genoa Township., Livingston County, Michigan
 Matt Ikle – Genoa Township, Livingston County, Michigan
 Joanne Pfeffer – Hamburg Township, Livingston County, Michigan

LCCMHA held a Hybrid in-person and virtual Zoom meeting for the public.

3. APPROVAL OF AGENDA: AGENDA DATED SEPTEMBER 28, 2021

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED. <input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: Moved by: S. Slaton / Seconded by: G. McIntosh <input checked="" type="checkbox"/> MOTION PASSED 10 / 0 <input type="checkbox"/> MOTION FAILED /

4. CALL TO THE PUBLIC: None.

5. APPROVAL OF MINUTES: MINUTES OF MEETING DATED AUGUST 31, 2021

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

Moved by: M. Serio / Seconded by: S. Slaton

MOTION PASSED 10 / 0

MOTION FAILED /

6. BOARD ADMINISTRATION: None Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: None Items Noted Below

b) Event Announcement(s): None Item(s) Noted Below

- Genesis House Walk-A-Thon: On-going for the month of September 2021
- 2021 Staff Appreciation Barbecue Tentative date: October 12, 2021 at 12 pm
- CMHAM Annual Fall Conference October 24-26, 2021 virtual or in person hybrid event. In-person portion of the conference at Grand Traverse Resort in Traverse City, Michigan.
- Walk A Mile in My Shoes: Wednesday, September 29, 2021 from 1:30 pm to 3 pm at the Michigan State Capitol 100 N. Capitol Ave Lansing, MI 48933

7. Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: M. Serio

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 0

MOTION FAILED

a) **WASHTENAW MASTER EARNED REVENUE AGREEMENT – FY22 LIVINGSTON PURCHASE OF RRO AND APPEALS OFFICER FROM WASHTENAW (REF. W&M AG. #4)**

Motion to approve FY22 Master Earned Revenue Exchange Services Agreement for Livingston County Community Mental Health Authority to purchase services from Washtenaw County Community Mental Health, as presented. Effective 10/1/2021 to 9/30/2022.

b) **MORC – FY22 RATES FOR 2 LIVINGSTON CONSUMERS (REF. W&M AG. #: 5)**

Motion to approve FY21 and FY22 Contract Amendment #3 between LCCMHA and MORC for rate increases for services for Consumer #35110 and #49295, as presented. Effective 10/1/2021 to 9/30/2022.

c) RENAISSANCE COMMUNITY HOMES INC. - FY21 & FY22 CONTRACT AMENDMENT #1- ADDING H2015 AND T2027 CODES (REF. W&M AG. #: 6)

Motion to approve FY21 & FY22 Contract Amendment #1 between LCCMHA and Renaissance Community Homes Inc. to include H2015 and T2027, as presented. Effective 7/16/2021 to 9/30/2022.

d) COVID-19 PREMIUM PAY WAGE INCREASE TO PROVIDERS - FY22 (REF. W&M AG. #: 7)

Motion to approve an increase to the FY21 & FY22 contract(s) for the providers listed to increase current rates included in the Premium Pay wage pass through approved the Region for service codes from October 1, 2021 to October 31, 2021, as presented. Effective 10/01/2021 to 10/31/2021.

e) FY22 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES GENERAL FUND (GF) CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY (REF. W&M AG. #: 10)

Motion to approve the FY22 Managed Mental Health Supports and Services General Fund (GF) Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/21 to 9/30/22.

f) CMHPSM – FY21 MEDICAID SUBCONTRACT #C21028 (REF. W&M AG. #: 11)

Motion to approve the FY21 Medicaid Subcontracting Agreement #C21028 between the Community Mental Health Partnership of Southeast Michigan and the Livingston County Community Mental Health Authority, as presented. Effective 10/1/20 to 9/30/2021.

g) MEMO REQUEST EXCEPTION TO BOARD APPROVED 2021 - COMPENSATION PLAN: ESSENTIAL WORKER ONE-TIME INCENTIVE LUMP SUM PAYMENT FOR AN EMPLOYEE (REF. W&M AG. #: 14)

Motion to approve the exception to the Board approved 2021 - COMPENSATION PLAN: ESSENTIAL WORKER ONE-TIME INCENTIVE LUMP SUM PAYMENT, as presented. Effective 9/29/2021.

h) MEMO FY22 MRS ICTA AGREEMENTS (CMH, GENESIS, AND LESA) (REF. W&M AG. #: 15)

Motion to approve three FY22 Interagency Cash Transfer Agreements (LESA, Genesis House, and CMH) between Michigan Rehabilitation Services and LCCMHA for the funding of employment services for LCCMHA consumers, as presented. Effective 10/1/21 to 9/30/22.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach Dated September 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational
- d) Livingston Leadership Council on Aging Senior Services Directory / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

- a) **FY22 BUDGET REPORT (PREVIOUSLY MAILED ON 09/09/21) WITH UPDATE AND SPECIAL FINANCE OVERSIGHT MEETING MINUTES (REF. W&M AG. #2)**

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: M. Serio

Motion to approve FY22 Budget, as presented.

MOTION PASSED 10 / 0

MOTION FAILED

- b) **MMRMA - FY22 RENEWAL (REF. W&M AG. #3)**

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: S. Slaton

Motion to approve the FY22 annual contribution with MMRMA for the Authority's risk insurance policy from 10/01/2021 through 09/30/2022 in the amount of \$48,900. Effective 10/1/2021.

MOTION PASSED 9 / 1 (M. IKLE- NAY)

MOTION FAILED

- c) **MEMO FOR MERS - FY22 DB PAYMENT (REF. W&M AG. #8)**

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: M. Serio

Motion to approve the "No Phase-in" minimum monthly payment amount to MERS of \$60,317 for FY22 as presented by the MERS Supplemental Annual Actuarial Valuation Report dated December 31, 2019. Effective 10/1/2021.

MOTION PASSED 9 / 1 (S. SLATON - NAY)

MOTION FAILED

- d) **MERS OPEB TRUST - FY22 PAYMENT (REF. W&M AG. #9)**

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: S. Vandemergel

Motion to approve LCCMHA to contribute \$41,884 to our MERS trust account for OPEB for FY22 as presented. Effective 10/1/2021.

MOTION PASSED 10 / 0

MOTION FAILED

e) **FY22 EMPLOYEE COLA MEMO (REF. W&M AG. #12)**

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

Motion to approve a 3% COLA to our current salary scale. Effective 10/3/2021.

MOTION PASSED 8 / 2 (M-IKLE, G. MCINTOSH - NAY)

MOTION FAILED

f) **FY22 RETIRED EMPLOYEE COLA MEMO (REF. W&M AG. #13)**

Discussion was held. Motion modified per G. McIntosh's request to include the Retiree Cola percentage of 1 %.

MOVED BY: M. Pizzimenti / SECONDED BY: G. McIntosh

Motion to approve to have a Valuation of Retiree COLA of 1% done by MERS indicating specific costs and benefits to determine if our budget that can support a Retiree Employee COLA.

MOTION PASSED 10 / 0

MOTION FAILED

g) **MEMO REQUEST TO CREATE A NEW HUMAN RESOURCE MANAGER POSITION (JOB CODE R112-PAY GRADE R11) AND APPROVAL OF THE JOB DESCRIPTION (2-ACTIONS) (REF. W&M AG. #16)**

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

1. Motion to approve creation of one regular full-time Human Resources Manager Position (R112) in the Administrative Department, as presented. Effective 10/1/2021.

MOTION PASSED 10 / 0

MOTION FAILED

Discussion was held.

MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel

2. Motion to approve the Human Resources Manager job description, as presented. Effective 10/1/2021.

MOTION PASSED 10 / 0

MOTION FAILED

The Minutes of the September 21, 2021, meeting of Ways & Means Committee were presented for review.

2. **CMHPSM (REGION 6):** **None** **Item(s) Noted Below**

a) Event Announcement(s): **None** **Items Noted Below**

- Next Regional Board Meeting Date: October 13, 2021

b) 09/08/2021 Draft Minutes

3. **CMHAM:** None **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- CMHAM Annual Fall Conference October 24-26, 2021 virtual or in person hybrid event. In-person portion of the conference at Grand Traverse Resort in Traverse City, Michigan

4. **BOARD CORRESPONDENCE:** None **Item(s) Noted Below**

5. **NEW BUSINESS:** None **Item(s) Noted Below**

6. **OLD BUSINESS:** None **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
3. Board would like to discuss Agency audits in more detail after COVID-19.
4. Board would like to re-visit committee structure.
5. Follow up to the Board questions for MERS.
6. Board requested a report on wait list for times for psychiatric patient hospitalizations.

7. **CALL TO THE PUBLIC:** **No Response**

16. **ADJOURNMENT:** THE MEETING ADJOURNED AT 6:53 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date