

**MEETING MINUTES  
 FULL BOARD**

Approved

**TUESDAY OCTOBER 26, 2021**

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
<b>MEMBERS ATTENDING VIA TELECONFERENCE</b>	L. BERRY-BOBOVSKI, MATT IKLE, JOANNE PFEFFER	
<b>MEMBER(S) ABSENT:</b>	B. SPALDING	
<b>OTHERS PRESENT</b>	C. CONKLIN K. AULETTE A. BOWERS	

- 1. CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- 2. ROLL CALL -** Board Members attending virtually must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of virtually attending LCCMHA Board Members:

Lisa Berry-Bobovski – Peaine Township, Charlevoix County, Michigan  
 Matt Ikle – Genoa Township, Livingston County, Michigan  
 Joanne Pfeffer – Pinckney, Livingston County, Michigan

LCCMHA held a Hybrid in-person and virtual Zoom meeting for the public.

- 3. APPROVAL OF AGENDA: AGENDA DATED OCTOBER 26, 2021**

<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED. <input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED: 1. Item #7d – was moved from the Consent Agenda due to highlighted error to Ways and Means Item #9e. 2. Remove Item # 9c & 9d from Ways and Means. Will bring back, specific codes, rates as needed. MOVED BY: <b>G. McIntosh</b> / SECONDED BY: <b>M. Pizzimenti</b> <input checked="" type="checkbox"/> MOTION PASSED 8 / 0 <input type="checkbox"/> MOTION FAILED /
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4. CALL TO THE PUBLIC:  None.

5. APPROVAL OF MINUTES: MINUTES OF MEETING DATED, SEPTEMBER 28, 2021

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.  
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:  
MOVED BY: **G. McIntosh** / SECONDED BY: **M. Pizzimenti**  
 MOTION PASSED 8 / 0  
 MOTION FAILED /

6. BOARD ADMINISTRATION:  None  Item(s) Noted Below

- a) Per-Diem for Special Meetings / Functions:  None  Items Noted Below  
b) Event Announcement(s):  None  Item(s) Noted Below  
c) 2022 Board and Committee Dates / Preplanning Discussion (2022 Board dates coming to the Board in November).  
d) Appointment of Nominating Committee for 2022 Board Officers / R. Garber nominated the following:
- Mary Pizzimenti – Chair
  - Suzanne Vandemergel
  - Sharon Slaton

7. Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 10 / 0

MOTION FAILED

**a) PHC OF MICHIGAN D/B/A HARBOR OAKS HOSPITAL – FY22 CONTRACT – PSYCHIATRIC INPATIENT (REF. W&M AG. #3)**

Motion to approve FY22 Contract between LCCMHA and PHC of Michigan LLC d/b/a Harbor Oaks Hospital for psychiatric inpatient services at rates presented. Effective 11/1/2021 to 9/30/2022.

**b) MORIAH INC. D/B/A EISENHOWER CENTER – FY22 CONTRACT – LICENSED RESIDENTIAL – CONSUMER SPECIFIC (#52498) AND OPEN (REF. W&M AG. #: 4)**

Motion to approve FY22 Contract between LCCMHA and Moriah Inc d/b/a Eisenhower Center for Licensed Residential CLS and Personal Care services at the rate presented. Effective 11/1/2021 to 9/30/2022.

**c) MEMO FOR 2021 STAFF HOLIDAY PARTY (REF. W&M AG. #: 8)**  
Motion to approve the 2021 CMH Staff Holiday party not to exceed \$1,500, as presented.

~~d) ——— FY22 UPDATED COVID Premium Pay Pass Through to Providers Extension thru 09-30-22 (2 Actions)(ref. w&m ag. #9)(Removed from Consent Agenda and moved to Ways and Means Item #9e)~~

**e) CMHPSM REVISED POLICY # 394: DEBARMENT, SUSPENSION AND EXCLUSION (REF. W&M AG. #: 11)**  
Motion to approve revised CMHPSM Policy #394: Debarment, Suspension, and Exclusion, as presented.

**f) CMHPSM REVISED POLICY #465: EMPLOYEE COMPETENCY & CREDENTIALING POLICY (REF. W&M AG. #: 12)**  
Motion to approve revised CMHPSM Policy #465: Employee Competency & Credentialing, as presented.

**g) CMHPSM REVISED POLICY # 479: TRAUMA - INFORMED PRACTICE (REF. W&M AG. #:13)**  
Motion to revised CMHPSM Policy #479: Trauma - Informed Practice, as presented.

**h) CMHPSM REVISED POLICY # 507: INCIDENT REPORTING (REF. W&M AG. #: 14)**  
Motion to approve revised CMHPSM Policy #507: Incident Reporting, as presented.

**i) CUMMINS PLANNED EQUIPMENT MAINTENANCE AGREEMENT - 5 YEAR CONTRACT FOR MONTHLY MAINTENANCE OF THE ONAN 35GGPA GENERATOR LOCATED AT THE 622 BUILDING (REF. W&M AG. #: 15)**  
Motion to approve a Planned Equipment Maintenance Agreement between Cummins and LCCMHA for a 5-year contract for monthly maintenance of the Onan 35GGPA generator located at the 622 building, as presented. Effective 12/1/2021 to 11/30/2026.

**8. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach Dated October 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational
- d) MERS Follow-up: Livingston County CMH Defined Benefit Overview and Investment and Administrative Expenses / Informational
- e) Michigan Health Endowment Fund Award Letter and Grant Submission / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) **2022 EMPLOYEE FLEXIBLE BENEFITS PLAN AND RETIREE MEDICAL RX PLAN RENEWALS (6 ACTIONS)**  
(REF. W&M AG. #1)

**ACTION #1 EMPLOYEE MEDICAL/ RX:**

Discussion was held.

**Moved BY: M. Pizzimenti / SECONDED BY: M. Serio**

Motion to approve a one-year contract renewal with BCBSM for employees to choose one of the three plans with Net Employer cost being the same as presented by HUB international, effective 01/01/22 through 12/31/2022:

1. Current Base Plan: PPO HDHP HSA \$2,000 (single)/\$4,000 (two-person/family) style plan with Rx after deductible with employee co-premiums increasing by 11% from 2021, as presented.
2. 2500 PPO (\$2,500 (single)/\$5,000 (two-person/family) Style Plan with Rx with employee co-premiums and co-insurance, as presented.
3. 2000 HMO \$2,000(single) /\$4,000 (two-person/family Style Plan with Rx with employee co-premiums and co-insurance, as presented.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**ACTION #2 RETIREE MEDICAL:**

Discussion was held.

**Moved BY: M. Pizzimenti / SECONDED BY: S. Slaton**

Motion to approve the 2022 Retiree Medical Plan and contract renewal with Benistar Employer Services Trust, at the rates presented by HUB international on 10/19/2021. Effective 01/01/2022 through 12/31/2022.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**ACTION #3 RETIREE RX:**

Discussion was held.

**Moved BY: M. Pizzimenti / SECONDED BY: M. Serio**

Motion to approve the 2022 Retiree Rx Plan and contract renewal with Express Scripts, at the rates presented by HUB international on 10/19/2021. Effective 01/01/2022 through 12/31/2022.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**ACTION #4 EMPLOYEE DENTAL:**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: S. Vandemergel**

Motion to approve a one-year contract renewal with Delta Dental for dental coverage with no rate increase. Employee co-premiums continuing at 12% of the annual plan cost as presented by HUB international on 10/19/2021. Effective 01/01/2022 through 12/31/2022.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**ACTION #5 EMPLOYEE VISION:**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton**

Motion to Approve contract renewal for Plan Year 2022 with Eye Med for vision coverage, procured at group rates with no rate increases and paid 100% by employees as presented by HUB international on 10/19/21. Effective 01/01/2022 through 12/31/2022.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**ACTION #6 EMPLOYEE LIFE, LTD, & AD&D INSURANCE:**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio**

Motion to approve contract for Plan year 2022 with Dearborn for Life, Long-term disability and Accidental death and dismemberment insurance, as presented by HUB International on 10/19/21. Effective 01/01/2022 through 12/31/2022.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**b) FY22 MH PROVIDER RATE INCREASES - RETROACTIVE TO OCTOBER 1, 2021 (REF. W&M AG. #5)**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton**

Motion to approve the rate increases for Mental Health providers listed at the rates presented. Effective 10/01/2021 to 09/30/22.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

~~c) FY22 SUD Core Provider Rate Increases – retroactive to October 1, 2021 (ref. w&m ag. #6) Removed from Agenda~~

~~d) FY22 SUD Contract Provider Rate Increases – retroactive to October 1, 2021 (ref. w&m ag. #7) Removed from Agenda~~

Commented [AB1]:

e) **FY22 UPDATED COVID PREMIUM PAY PASS THROUGH TO PROVIDERS EXTENSION THRU 09-30-22 (2 ACTIONS) (REF. W&M AG. #9)**

**Action #1:**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: M. Serio**

Motion to approve to rescind the Board Approved item 7d. COVID-19 Premium Pay Wage Increase to Providers – FY22 from September 29, 2021 Full Board Meeting to increase the FY21 & FY22 contract(s) for the above providers to increase current rates included in the Premium Pay wage pass through approved the Region for service codes from October 1, 2021 to October 31, 2021, as presented. Effective 10/01/2021 to 10/31/2021

**MOTION PASSED 10 / 0**

**MOTION FAILED**

**Action #2:**

Discussion was held.

**MOVED BY: M. Pizzimenti / SECONDED BY: S. Slaton**

Motion to approve to increase the FY21 & FY22 contract(s) for the above providers to increase current rates included in the Premium Pay wage pass through approved by the Region for service codes from October 1, 2021 to September 30, 2022, as presented. Effective 10/1/2021 to 09/30/2022.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

f) **BY-LAWS / ANNUAL REVIEW (REF. W&M AG. #10)**

Discussion was held. Board discussed the past Finance / Personnel Committee structure. Additional discussion and review required before a motion is made. This item will come back to the Board at a later date.

The Minutes of the October 19, 2021, meeting of Ways & Means Committee were presented for review.

**10. CMHPSM (REGION 6):**  None  **Item(s) Noted Below**

- a) Event Announcement(s):
- Next Regional Board Meeting Date: November 10, 2021
- b) 10/13/2021 Draft Minutes

**11. CMHAM:**  None  **Item(s) Noted Below**

- a) Event Announcement(s):
- CMHAM Annual Fall Conference October 24-26, 2021 virtual or in person hybrid event. In-person portion of the conference was held at the Grand Traverse Resort in Traverse City, Michigan

**12. BOARD CORRESPONDENCE:**  None  **Item(s) Noted Below**

- a) Heather Oaks Quarterly Report

**13. NEW BUSINESS:**  None  **Item(s) Noted Below**

**14. OLD BUSINESS:**  None  **Item(s) Noted Below**

- a) Parking Lot Items:
1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
  2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
  3. Board would like to discuss Agency audits in more detail after COVID-19.
  4. Board would like to re-visit committee structure.
  5. Follow up with MERS on Board requested 5 year and 10 year projections.

**15. CALL TO THE PUBLIC:**  **No Response**

**16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:16 PM**

**RESPECTFULLY SUBMITTED:** \_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Joanne Pfeffer**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**