



MEETING MINUTES
FULL BOARD
TUESDAY NOVEMBER 30, 2021

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY D. BROOKS)	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI – COMM. CHAIR
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. IKLE	<input type="checkbox"/> B. SPALDING - BOARD VICE CHAIR
	<input type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBERS ATTENDING VIA TELECONFERENCE	L. BERRY-BOBOVSKI, P. BRIDGE, MATT IKLE, JOANNE PFEFFER	
MEMBER(S) ABSENT:	B. SPALDING, G. MCINTOSH	
OTHERS PRESENT	K. AULETTE A. BOWERS	ATTENDING VIA TELECONFERENCE: C. CONKLIN C. NAGY

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- ROLL CALL -** Board Members attending virtually must also identify the county, city, township, or village and state where they are participating from.

Below are the identified locations of virtually attending LCCMHA Board Members:

- Lisa Berry-Bobovski – Genoa Township, Livingston County, Michigan
- Patrick Bridge – Genoa Township, Livingston County, Michigan
- Matt Ikle – Genoa Township, Livingston County, Michigan
- Joanne Pfeffer – Pinckney, Livingston County, Michigan

LCCMHA held a Hybrid in-person and virtual Zoom meeting for the public.

3. APPROVAL OF AGENDA: AGENDA DATED NOVEMBER 30, 2021

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED:

1. Per Board Chair R. Garber Item #6d was tabled and moved to the December 14, 2021 Agenda
2. Per Board Chair R. Garber Item #6f was tabled and moved to the December 14, 2021 Agenda

MOVED BY: M. Ikle / SECONDED BY: S. Slaton

MOTION PASSED 9/0

MOTION FAILED /

4. CALL TO THE PUBLIC: None.

5. APPROVAL OF MINUTES: MINUTES OF MEETING DATED, OCTOBER 26, 2021

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: M. Serio / Seconded by: M. Pizzimenti
 MOTION PASSED 9 / 0
 MOTION FAILED /

6. BOARD ADMINISTRATION: None Item(s) Noted Below

- a) Per-Diem for Special Meetings / Functions: None Items Noted Below
b) Event Announcement(s): None Item(s) Noted Below
• Board Meeting / Holiday Dessert Potluck: December 14, 2021

- c) **2022 BOARD AND COMMITTEE DATES FOR FINAL APPROVAL: ADDITION OF SPECIAL FINANCE MEETING IN SEPTEMBER 2022**
Discussion was held.
Moved by: S. Slaton / Seconded by: S. Vandemergel
Motion to approve the 2022 Board and Committee dates, as presented.
 MOTION PASSED 9 / 0
 MOTION FAILED

- d) ~~2022 Board Officers – Nominating Committee Recommendations~~ – Removed from agenda. Will come back to the LCCMHA Board at the December 14, 2021 meeting per the request of R. Garber – Board Chair.
e) LCCMHA Board Members with Terms Expiring on 12/31/2021 (R. Garber, S. Slaton, B. Spalding)
f) ~~Open Meetings Act Changes: Update (Amended By Laws from Attorney)~~ – Removed from agenda. Will come back to the LCCMHA Board at the December 14, 2021 meeting per the request of R. Garber – Board Chair.

7. Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: M. Pizzimenti / Seconded by: M. Serio

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

- MOTION PASSED 9 / 0**
 MOTION FAILED

a) **REVISED-MACOMB OAKLAND REGIONAL CENTER (MORC) – AMENDMENT # 3 REVISED RATES. RETROACTIVELY (REF. W&M AG. #3)**

Motion to approve FY21 and FY22 Contract Amendment #3 between LCCMHA and MORC for rate increases for services for Consumer #35110 and #49295, as presented. Effective 10/1/2021 to 9/30/2022.

b) MEMO: POLICY EXCEPTION FOR PERS AND STEPPING STONES ENGAGEMENT CENTER EMPLOYEES (SECTION V OF PERSONNEL MANUAL) FOR 2021 ONLY (REF. W&M AG. #: 5)

Motion to approval of a one-time exception to the floating holiday policy for PERS and Stepping Stones Engagement Center Staff, as presented. Effective 12/1/2021

c) CMHPSM REVISED POLICY # 382: CORPORATE COMPLIANCE (REF. W&M AG. #: 7)

Motion to approve revised CMHPSM Policy #382: Corporate Compliance, as presented.

d) CMHPSM REVISED POLICY # 392: PEER REVIEW (REF. W&M AG. #: 8)

Motion to approve revised CMHPSM Policy #392: Peer Review, as presented.

e) CMHPSM REVISED POLICY # 439: CONSUMER APPEALS (REF. W&M AG. #: 9)

Motion to approve revised CMHPSM Policy #439: Consumer Appeals, as presented.

f) CMHPSM REVISED POLICY # 448: CONSUMER EMPLOYMENT (REF. W&M AG. #:10)

Motion to approve revised CMHPSM Policy #448: Consumer Employment, as presented..

g) CMHPSM REVISED POLICY # 489: COORDINATION OF INTEGRATED HEALTHCARE (REF. W&M AG. #: 11)

Motion to approve revised CMHPSM Policy #489: Coordination of Integrated Healthcare, as presented.

h) CMHPSM REVISED POLICY # 498: ACCESS SYSTEM (REF. W&M AG. #: 12)

Motion to approve revised CMHPSM Policy #498: Access System, as presented.

i) LIVINGSTON COUNTY (CUSTODIAL SERVICES, GROUND MAINTENANCE, AND SUPPLIES) AT CMH 2280 BUILDING (REF. W&M AG. #: 13)

Motion to approve a contract between Livingston County and LCCMHA for janitorial and building and grounds maintenance for 2280 Building at rates presented as an annual automatic renewal contract until amended or terminated. Effective 1/1/22.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach Dated November 2021 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Update / Informational

d) **MEMO REQUEST TO CHANGE IN THE MEDICAL ASSISTANT JOB DESCRIPTION WITH REVISED JOB DESCRIPTION**

Discussion was held.

Moved BY: L. Berry-Bobovski / SECONDED BY: S. Vandemergel

Motion to approve to modify the job description for Certified Medical Assistant (R046), as presented. Effective 12/1/2021.

MOTION PASSED 9 / 0

MOTION FAILED

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

e) **JOHN STEWART ASSOCIATES LLC – CONTRACTOR FOR OAK GROVE HOME RENOVATIONS (REF. W&M AG. #2)**

Discussion was held.

Moved BY: M. Pizzimenti / SECONDED BY: J. Pfeffer

Motion to approve John Stewart Associates, LLC as the contractor to complete the home renovations at the Oak Grove Group Home located at 3485 Oak Grove Rd., Howell, MI with an additional contingency up to \$10,000 for ramps and decks. Effective 12/1/2021 to completion.

MOTION PASSED 7 / 2 (M. IKLE, S. SLATON - NAY)

MOTION FAILED

f) **MERS RETIREE COLA VALUATION (2 ACTIONS) (REF. W&M AG. #4)**

Discussion was held. The LCCMHA Board expressed concern about Retiree's keeping up with the Cost of Living and inflation.

Moved by: M. Pizzimenti / Seconded by: M. Serio

Motion to forgo the 1% Retiree COLA valuation done by MERS, dated November 2, 2021.

MOTION PASSED

MOTION FAILED 0 / 9

Discussion was held. M. Ikle requested that this item be tabled and brought back for discussion at the December 14, 2021 meeting.

Moved by: M. Ikle / Seconded by: S. Slaton

Motion to table the discussion of a 1% Retiree COLA until the next meeting on December 14, 2021.

MOTION PASSED 6 / 3 (M. SERIO, S. VANDEMERGEL, R. GARBER – NAY)

MOTION FAILED

The Minutes of the November 23, 2021, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

a) Event Announcement(s):

- Next Regional Board Meeting Date: December 08, 2021 - Cancelled

b) 11/10/2021 Draft Minutes

11. CMHAM: None **Item(s) Noted Below**

a) Event Announcement(s):

b) Voluntary Special Assessment Report / Informational

12. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

13. NEW BUSINESS: None **Item(s) Noted Below**

14. OLD BUSINESS: None **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to schedule participation at a LCCMHA Board meeting as soon it can be arranged.
2. Board would like to discuss LCCMHA Finance funding in more detail after COVID-19 restriction is lifted.
3. Board would like to discuss Agency audits in more detail after COVID-19.
4. Board would like to re-visit committee structure.

15. CALL TO THE PUBLIC: **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:00 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date