

MEETING MINUTES

FULL BOARD

TUESDAY MAY 31, 2022

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY B. SPALDING) <input type="checkbox"/> L. BERRY-BOBOVSKI <input checked="" type="checkbox"/> P. BRIDGE <input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR <input checked="" type="checkbox"/> M. IKLE <input type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> C. NAGY <input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY <input type="checkbox"/> M. PIZZIMENTI – VICE & COMM. CHAIR <input checked="" type="checkbox"/> M. SERIO <input checked="" type="checkbox"/> S. SLATON <input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, G. MCINTOSH, M. PIZZIMENTI	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	J. CHARLES C. SCHAUB B. HIRSHMAN

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
2. **Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
3. **APPROVAL OF AGENDA:** **AGENDA DATED MAY 31, 2022**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.
 MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: S. Slaton / SECONDED BY: M. Serio
 MOTION PASSED 7 / 0
 MOTION FAILED

4. **CALL TO THE PUBLIC:** **None.**

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED MARCH 29, 2022**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
 MOTION TO APPROVE THE MINUTES, AS MODIFIED:
Moved by: J. Pfeffer / SECONDED BY: S. Vandemergel
 MOTION PASSED 7 / 0
 MOTION FAILED

****APRIL 26, 2022 FULL BOARD MEETING WAS CANCELLED DUE TO LACK OF QUORUM*****

6. BOARD ADMINISTRATION: None **Item(s) Noted Below**

- a) Per-Diem For Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - RECIPIENT RIGHTS BOARD MEMBER TRAINING ON JUNE 21, 2022 AT 6 PM AT WAYS AND MEANS COMMITTEE MEETING
 - CMHAM SUMMER CONFERENCE JUNE 7TH & 8TH AT GRAND TRAVERSE RESORT - TRAVERSE CITY, MICHIGAN
- c) APPOINTMENT OF VOTING DELEGATES FOR CMHAM 2022 SUMMER CONFERENCE JUNE 7TH AND 8TH AT THE GRAND TRAVERSE RESORT TRAVERSE CITY, MI. MARY SERIO AND CONSTANCE CONKLIN WERE APPOINTED.
- d) EXECUTIVE DIRECTOR EVALUATION COMMITTEE - APPOINTMENTS BY BOARD CHAIR (3 MEMBERS)
BOARD CHAIR R. GARBER APPOINTED THE FOLLOWING MEMBERS:
J. PFEFFER – COMMITTEE CHAIR
P. BRIDGE
M. SERIO
- e) CMHPSM APPOINTMENT OF LIVINGSTON COUNTY CMH BOARD MEMBER(S)
EFFECTIVE JULY 1, 2022-BY R. GARBER, BOARD CHAIR:
PATRICK BRIDGE 3 YEAR TERM (TERM BEGINS 11/01/2022 - EXPIRES 07/01/2025)
MARY SERIO 2 YEAR TERM (TERM BEGAN 07/1/2021 - EXPIRES 06/30/2024)
ROXANE GARBER 1 YEAR TERM (TERM BEGAN 07/1/2020 - EXPIRES 06/30/2023)
SHARON SLATON (TERM EXTENDED FROM 07/1/2022 - EXPIRES 10/31/2022)

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

- a) RPC / FY21 Audited Financial Statements Presentation by C. Schaub and B. Hirschman / Informational
- b) Delegated Contract Approach April & May, 2022 Report / Informational
- c) Wait List Update / Informational
- d) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

- a) **FY22 FINANCE AND PROJECTIONS REPORT – INFORMATIONAL**

b) CMHPSM - FY22 MASTER GRANT AND PROJECT AGREEMENT – CLUBHOUSE BLOCK GRANT FUNDING AND PURCHASE OF SIS ASSESSMENTS, AND BEHAVIORAL HEALTH HOME

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: M. Ikle

Motion to approve FY22 Master Grant and Project Agreement between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority at rates presented. Effective 10/1/2021 to 9/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED

c) **CMHPSM - FY22 SUD CONTRACT**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to approve FY22 Contract #C22027 – SUD Funding for services between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority, as presented. Effective 10/1/2021 to 9/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED

d) **CMHPSM - FY22 SUD CONTRACT AMENDMENT**

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: S. Vandemergel

Motion to approve Amendment #1 to the FY22 Contract #C22027 – SUD Funding for services between the Community Mental Health Partnership of Southeast Michigan and Livingston County Community Mental Health Authority, as presented. Effective 10/1/2021 to 9/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED

e) **THOMAS AND PATRICIA BROCK LEASE AGREEMENT AMENDMENT BETWEEN LCCMHA FOR THE BRIARWOOD GROUP HOME - RATE INCREASE**

Discussion was held.

MOVED BY: S. Vandemergel / SECONDED BY: J. Pfeffer

Motion to approve a lease agreement amendment between LCCMHA and Thomas and Patricia Brock for the Briarwood Group Home at 1746 Triangle Lake Rd., Howell, MI 48843, as presented. Effective: 7/1/2022 and ongoing until amended or terminated.

MOTION PASSED 8 / 0

MOTION FAILED

f) **FY22 HOPE NETWORK WEST MICHIGAN FOR SUPPORTED EMPLOYMENT SERVICES**

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: S. Vandemergel

Motion to approve FY22 Contract between LCCMHA and Hope Network West Michigan for Supported Employment services at rates presented. Effective 6/1/2022 to 9/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED

g) FY22 CENTER FOR HEALTHCARE AND TRANSFORMATION (CHRT) FOR MENTAL HEALTH FIRST AID

Discussion was held.

Moved by: S. Slaton / Seconded by: S. Vandemergel

Motion to approve the Subcontract Agreement between the Center for Healthcare and Transformation and Livingston County Community Mental Health Authority for Mental Health First Aid in the amount of \$9,032.00. Effective 10/1/2021 to 9/30/22.

MOTION PASSED 8 / 0

MOTION FAILED

h) MEMO: FY22 PASS THROUGH PROVIDER STABILIZATION FUNDING

Discussion was held.

Moved by: M. Serio / Seconded by: J. Pfeffer

Motion to funding in the amount not to exceed \$549,766.84 as a rate adjuster payment pass through to the providers who provide the service codes listed above to assist the provider network in delivering essential face-to-face services. Effective 5/31/2022.

MOTION PASSED 8 / 0

MOTION FAILED

i) FY21 AND FY22 BEACON SPECIALIZED LIVING SERVICES CONTRACT AMENDMENT #4

Discussion was held.

Moved by: S. Vandemergel / Seconded by: M. Ikle

Motion to approve FY21 and FY22 Contract Amendment #4 between Beacon Specialized Living Services and Livingston County Community Mental Health Authority, as presented. Effective 6/1/2022 to 9/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED

j) FY21 AND FY22 DR. M. RAJPUT CONTRACT AMENDMENT #2 - RATE INCREASE

Discussion was held.

Moved by: S. Vandemergel / Seconded by: S. Slaton

Motion to approve FY22 Contract Amendment #2 between LCCMHA and Manzar Rajput, MD for psychiatric services/ Interim Medical Director at rates presented. Effective 6/1/2022 to 9/30/2022.

MOTION PASSED 8 / 0

MOTION FAILED

k) Executive Director Regional Policy Summary / Informational

l) CMHPSM REVISED POLICY #388: FINANCIAL FRAUD AND ABUSE

Discussion was held.

Moved by: M. Ikle / Seconded by: J. Pfeffer

Motion to approve revised CMHPSM Policy #388: Financial Fraud and Abuse Policy, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

m) **CMHPSM REVISED POLICY #389: SERVICE VERIFICATION**

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: S. Slaton

Motion to approve revised CMHPSM Policy #389: Service Verification Policy, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

n) **CMHPSM REVISED POLICY #395: CLAIMS PAYMENT AND APPEAL**

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: M. Ikle

Motion to approve revised CMHPSM Policy #395: Claims Payment and Appeal Policy, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

o) **CMHPSM REVISED POLICY #439: CONSUMER APPEALS POLICY**

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: M. Serio

Motion to approve revised CMHPSM Policy #439: Consumer Appeals Policy, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

p) **CMHPSM REVISED POLICY #487: UTILIZATION MANAGEMENT AND REVIEW**

Discussion was held.

Moved BY: J. Pfeffer / SECONDED BY: S. Vandemergel

Motion to approve revised CMHPSM Policy #487: Utilization Management Policy, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

q) **CMHPSM REVISED POLICY #495: CULTURALLY AND LINGUISTICALLY RELEVANT SERVICES**

Discussion was held.

Moved by: J. Pfeffer / Seconded by: S. Slaton

Motion to approve revised CMHPSM Policy #495: Culturally and Linguistically Relevant Services Policy, as presented.

MOTION PASSED 8 / 0

MOTION FAILED

The Minutes of the April 19, 2022, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- Next Regional Board Meeting Date: 06/8/2022 - Planned cancellation
- b) Draft Minutes for 04/13/2022 & 05/11/2022

11. CMHAM: None **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
- CMHAM Summer Conference June 7-8 at Grand Traverse Resort Traverse City, MI

12. BOARD CORRESPONDENCE: None **Item(s) Noted Below**

- a) LCCMHA 2022 Spring Newsletter
- b) Heather Oaks FY22 Second Quarter Report

13. NEW BUSINESS: None **Item(s) Noted Below**

14. OLD BUSINESS: None **Item(s) Noted Below**

- a) Parking Lot Items:
1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting in August or September, 2022.(Updated)
 - 2 Board would like to discuss LCCMHA Finance Funding in more detail after COVID-19 restriction is lifted. (Removed by Board)
 3. Board would like to discuss Agency Audits in more detail after COVID-19. (Removed by Board).

15. CALL TO THE PUBLIC: **No Response** **ADJOURNMENT: THE MEETING ADJOURNED AT 7:39 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date