

MEETING MINUTES

FULL BOARD

TUESDAY JULY 26, 2022

MEMBERS PRESENT:	<input type="checkbox"/> OPEN SEAT (VACATED BY B. SPALDING)	<input type="checkbox"/> C. NAGY
	<input type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input type="checkbox"/> OPEN SEAT (VACATED BY M. PIZZIMENTI)–
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	L. BERRY-BOBOVSKI, M. IKLE, C. NAGY	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA:** AGENDA DATED JULY 26, 2022

- MOTION TO APPROVE THE AGENDA, AS PRESENTED.
- MOTION TO APPROVE THE AGENDA, AS MODIFIED:
MOVED BY: **J. Pfeffer** / SECONDED BY: **S. Slaton**
- MOTION PASSED 7 / 0
- MOTION FAILED /

- CALL TO THE PUBLIC:** None.

- APPROVAL OF MINUTES:** MINUTES OF MEETING DATED JUNE 28, 2022

- MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
- MOTION TO APPROVE THE MINUTES, AS MODIFIED:
MOVED BY: **M. Serio** / SECONDED BY: **J. Pfeffer**
- MOTION PASSED 7 / 0
- MOTION FAILED /

- BOARD ADMINISTRATION:** None Item(s) Noted Below
 - Per-Diem For Special Meetings / Functions: None Items Noted Below
 - Event Announcement(s): None Item(s) Noted Below

- c) Appointment of M. Serio to complete 2022 term as LCCMHA Board Vice Chair and Ways and Means Committee Chair by R. Garber.

d) **RE-APPOINTMENT OF S. LONGSWORTH TO THE SUD OVERSIGHT AND POLICY BOARD**

Discussion was held.

Moved by: M. Serio / Seconded by: J. Pfeffer

Motion to approve appointment of Susan Longworth to the Substance Abuse Disorder Oversight Policy Board. Effective 10/01/2022 to 09/30/2025.

MOTION PASSED 7 / 0

MOTION FAILED /

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: None Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

Moved by: M. Serio / Seconded by: J. Pfeffer

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

MOTION PASSED 7 / 0

MOTION FAILED /

a) **COSTCO - EXECUTIVE BUSINESS MEMBERSHIP RENEWAL (2 CARDS) CURRENT MEMBERSHIP EXPIRES 09/01/2022 (REF. W&M AG. #: 3)**

Motion to approve the renewal of two (2) Costco Executive Business Membership cards at the annual total cost of \$120, as presented. Effective 9/1/22 to 8/31/23.

b) **ADVANCE ABA – FY21 AND FY22 CONTRACT AMENDMENT #2 – ADDING FAMILY TRAINING - CODE S5111 (REF. W&M AG. #: 4)**

Motion to approve FY21 and FY22 Contract Amendment #2 between LCCMHA and Advance ABA Care to add Family Training services at \$72.03 per encounter, as presented. Effective 8/1/2022 to 9/30/2022.

c) **MORC - FY21 AND FY22 CONTRACT AMENDMENT #4 – ADDING BEHAVIOR IDENTIFICATION ASSESSMENT – CODE 97151 (REF. W&M AG. #: 5)**

Motion to approve FY21 and FY22 Contract Amendment #4 between LCCMHA and MORC to add code #97151 Behavior Identification Assessment at \$72.92 per 15 minutes, as presented. Effective 8/1/2022 to 9/30/2022.

d) TIME CLOCKS PLUS 1 YEAR CONTINUATION OF CONTRACT (REF. W&M AG. #: 7)

Motion to approve to continue our contract between LCCMHA and TimeClock Plus as our time and attendance vendor for twelve (12) months, as presented. Effective 07/21/2022.

e) CMHPSM REVISED POLICY # 558: PSYCHOTROPIC MEDICATION ORDERS AND CONSENTS (REF. W&M AG. #: 9)

Motion to approve CMHPSM Revised Policy # 558: Psychotropic Medication Orders and Consents, as presented.

f) MEMO: REQUESTING THE CREATION OF OF A NEW POSITION IN THE I/DD DEPARTMENT. THIS POSITION WILL BE A MENTAL HEALTH THERAPIST I (R07) OR II (R08) WITH A SPECIALTY IN AUTISM - I/DD. (REF. W&M AG. #: 14)

Motion to approval of the addition of a new full time Mental Health Therapist: Autism/IDD Specialist position assigned to the I/DD Department. Effective 07/27/2022.

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract Approach July 2022 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) MEMO: FY22 PASS THROUGH PROVIDER STABILIZATION FUNDING (REF. W&M AG,#6)

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to approve funding in the amount not to exceed \$1,590,451.96 as a rate adjuster payment to providers for identified service codes listed to assist the provider network in delivering essential face-to-face services. Effective 7/26/2022.

MOTION PASSED 7 / 0

MOTION FAILED /

b) **MEMO: CELL PHONE STIPEND & SMART PHONES (2 ACTIONS) (REF. W&M AG,#10)**

Discussion was held.

ACTION #1

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to approve LCCMHA increase in monthly cell phone stipend to \$25. Effective 8/1/2022.

MOTION PASSED 7 / 0

MOTION FAILED /

Discussion was held.

ACTION #2

MOVED BY: M. Serio / SECONDED BY: S. Vandemergel

Motion to approve LCCMHA contracting with AT&T First Net to purchase smartphones and plans at rates listed. Effective 8/1/2022.

MOTION PASSED 7 / 0

MOTION FAILED /

c) **LCCMHA NEW POLICY #338: CELL PHONE POLICY AND PROCEDURE (REF. W&M AG. #11)**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Vandemergel

Motion to approve LCCMHA New Policy #338: Cell Phone Policy and Procedures, as presented.

MOTION PASSED 7 / 0

MOTION FAILED /

d) **2022 COMPENSATION PLAN: ESSENTIAL WORKER ONE TIME LUM SUM PAYMENT POLICY (REF. W&M AG. #12)**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Vandemergel

Motion to approve the 2022 – Compensation Plan: Essential Worker One-Time Incentive Lump Sum Payment. Effective 8/1/2022.

MOTION PASSED 7 / 0

MOTION FAILED /

e) **MEMO COMPENSATION PLAN: ESSENTIAL WORKER ONE TIME LUM SUM PAYMENT (REF. W&M AG. #13)**

Discussion was held.

MOVED BY: M. Serio / SECONDED BY: S. Slaton

Motion to approve a \$2,000 lump sum per full-time employee and a \$1,000 lump sum per part-time employee who meet the requirements within the Compensation Plan: Essential Worker One-Time Incentive Lump Sum Payment. Effective 8/1/2022.

MOTION PASSED 7 / 0

MOTION FAILED /

The Minutes of the July 19, 2022, meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below
 - Next Regional Board Meeting Date: 08/10/2022
- b) Draft Minutes – 07/13/2022

11. CMHAM: **None** **Item(s) Noted Below**

- a) Event Announcement(s): None Items Noted Below

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

- a) Genesis House July 2022 Newslettere
- b) Heather Oaks Quarterly Report

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

- a) Parking Lot Items:
 - 1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting in August or September, 2022.

15. CALL TO THE PUBLIC: **No Response**

16. ADJOURNMENT: **THE MEETING ADJOURNED AT 6:41 PM**

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date