

MEETING MINUTES
FULL BOARD
TUESDAY DECEMBER 13, 2022

Draft

MEMBERS PRESENT:	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input type="checkbox"/> C. NAGY
	<input type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> G. MCINTOSH	<input checked="" type="checkbox"/> S. VANDEMERGEL
MEMBER(S) ABSENT:	P. BRIDGE, C. NAGY, M. PIZZIMENTI (REMOTE)	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

- CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:03 PM**.
- Roll Call:** LCCMHA WILL BE DOING A HYBRID IN-PERSON AND VIRTUAL ZOOM MEETING FOR THE PUBLIC.
- APPROVAL OF AGENDA:** AGENDA DATED DECEMBER 13, 2022

<input checked="" type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS PRESENTED.
<input type="checkbox"/> MOTION TO APPROVE THE AGENDA, AS MODIFIED:
Moved by: G. McIntosh / SECONDED BY: L. Berry-Bobovski
<input checked="" type="checkbox"/> MOTION PASSED 9 / 0
<input type="checkbox"/> MOTION FAILED

- CALL TO THE PUBLIC:** None.
- APPROVAL OF MINUTES:** MINUTES OF MEETING DATED NOVEMBER 29, 2022

<input type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.
<input checked="" type="checkbox"/> MOTION TO APPROVE THE MINUTES, AS MODIFIED: Draft minutes amended the recorded vote for Item #9e: Citrix XenApp and Netscaler Licensing Renewal for one (1) year. The correct vote was 7 Aye and 1 Nay - M. Ikle.
Moved by: M. Ikle / SECONDED BY: G. McIntosh
<input checked="" type="checkbox"/> MOTION PASSED 9 / 0
<input type="checkbox"/> MOTION FAILED

- BOARD ADMINISTRATION:** None Item(s) Noted Below

- a) Per-Diem for Special Meetings / Functions: None Items Noted Below
- b) Event Announcement(s): None Item(s) Noted Below
 - LCCMHA 2022 Holiday Party: Moved to January based on Staff Survey date and location to be determined will notify via email.
 - RRAC Meeting scheduled on December 06,2022 has been moved to January 24, 2023 at 5 pm at 622 E. Grand River Howell, MI
- c) Livingston County Board of Commissioners
Resolution Number 2022-11-177 Approving appointment of Michelle Kozak

d) **2022 BOARD OFFICERS - NOMINATING COMMITTEE RECOMMENDATIONS (RETURNED FROM 11/29/2022 MEETING)**

Discussion was held. The 2023 Board Officers Nominating Committee Chair M. Ikle recommended the reappointment of the 2022 Board Officers.

MOVED BY: M. Ikle / SECONDED BY: G. McIntosh

Motion to approve the 2023 Board Officers. The Nominating Committee's recommendations for the 2023 LCCMHA Board Officers as follows:

- Board Chair: Roxanne Garber
- Vice Chair: Mary Serio
- Secretary: Joanne Pfeffer

MOTION PASSED 9 / 0

MOTION FAILED

e) **APPOINTMENT OF A. GONTARSKI TO THE SUD OVERSIGHT AND POLICY BOARD**

Discussion was held.

MOVED BY: G. McIntosh / SECONDED BY: S. Slaton

Motion to approve appointment of Annette Gontarski to the Substance Abuse Disorder Oversight Policy Board.

MOTION PASSED 9 / 0

MOTION FAILED

f) **2023 LCCMHA HOLIDAY MEMO/ CALENDAR**

Discussion was held.

MOVED BY: S. Vandemergel / SECONDED BY: L. Berry-Bobovski

Motion to approve of the 2023 LCCMHA Holiday Calendar, as presented.

MOTION PASSED 7 / 2 (M. IKLE, G. MCINTOSH- NAY)

MOTION FAILED

7. CONSENT AGENDA:

8. EXECUTIVE DIRECTOR'S REPORT:

- a) Delegated Contract December 2022 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

a) UPDATED REVISED JOB DESCRIPTIONS FROM SALARY STUDY / INFORMATIONAL

b) REVISED FY23 AND FY24 SERVICE CONTRACT ADDITIONAL CODES & MODIFIERS

Discussion was held.

MOVED BY: G. McIntosh / SECONDED BY: L. Berry-Bobovski

Motion to approve the mental health, and substance abuse, contracts at the rates and services presented. Effective 10/01/2022 to 09/30/24.

MOTION PASSED 9 / 0

MOTION FAILED

c) THE REGENTS OF THE UNIVERSITY OF MICHIGAN CHILD COLLABORATIVE CARE PROGRAM (MC3) FY23 ADMINISTRATIVE

Discussion was held.

MOVED BY: S. Slaton / SECONDED BY: G. McIntosh

Motion to approve Subcontract #SUBK00018682 between The Regents of the University of Michigan and LCCMHA to fund LCCMHA administrative costs related to The Regents of the University of Michigan Subcontract #SUBK00018684, not to exceed \$5,643.00 as presented. Effective 10/1/2022 to 9/30/2023.

MOTION PASSED 9 / 0

MOTION FAILED

d) THE REGENTS OF THE UNIVERSITY OF MICHIGAN CHILD COLLABORATIVE CARE PROGRAM (MC3) FY23 CLINICAL

Discussion was held.

MOVED BY: G. McIntosh / SECONDED BY: M. Ikle

Motion to approve Subcontract #SUBK00018684 between The Regents of the University of Michigan and LCCMHA to fund one .45 FTE position related to the collaboration of children's mental health services in the total amount of \$47,135 which includes .0063 FTE's for Supervision as presented. Effective 10/1/2022 to 9/30/2023

MOTION PASSED 9 / 0

MOTION FAILED

e) FY22, FY23, AND FY24 ROSLUND, PRESTAGE & COMPANY, PC (RPC) FOR AUDIT SERVICES (2 ACTIONS)

ACTION #1

Discussion was held.

Moved BY: G. McIntosh / SECONDED BY: L. Berry-Bobovski

Motion to approve an Audit Services contract between LCCMHA and Roslund, Prestage & Company, PC (RPC) for FY22, FY23, and FY24, with the option to extend through FY25 and FY26, as well as the hourly consulting rate at the rates presented.

MOTION PASSED 9 / 0

MOTION FAILED

ACTION#2

Discussion was held.

Moved BY: G. McIntosh / SECONDED BY: L. Berry-Bobovski

Motion to approve to delegate the annual renewals including options to extend between Roslund, Prestage & Company, PC (RPC) and LCCMHA to the Executive Director for the Fiscal Years presented.

MOTION PASSED 8 / 1- (M. IKLE -NAY)

MOTION FAILED

f) EMPLOYEE RETIREMENT RECOGNITION RESOLUTION: ALEXIS LEVIN ROBERTSON

Discussion was held.

Moved BY: M. Kozak / SECONDED BY: S. Slaton

Motion to approve the Resolution of recognition to Alexis Levin Robertson for her 15 plus years of service to the agency as presented.

MOTION PASSED 9 / 0

MOTION FAILED

g) LINDSEY RACKOV-RAMSEY, LMSW, FY23 & FY24 CONTRACT FOR EMERGENCY SERVICES.

Discussion was held.

Moved BY: M. Ikle / SECONDED BY: S. Vandemergel

Motion to approve a FY23 and FY24 Contract between LCCMHA and Lindsey Rackov-Ramsay, LMSW for Emergency Services at rates presented. Effective on date of credentialing approval to 9/30/2024.

MOTION PASSED 9 / 0

MOTION FAILED

h) FY23 AND FY24 DUMMIES ON THE RUN CONTRACT FOR CPR, FIRST AID AND AED TRAINING

Discussion was held.

Moved BY: G. McIntosh / SECONDED BY: L. Berry-Bobovski

Motion to approve a FY23 and FY24 Contract between LCCMHA and Dummies on the Run for CPR, First Aid and AED Training at updated rate as presented. Effective 10/1/2022 to 9/30/2024.

MOTION PASSED 9 / 0

MOTION FAILED

i) FY22 AND FY23 RESCARE PREMIER, INC. CONTRACT AMENDMENT #1

Discussion was held.

Moved by: G. McIntosh / Seconded by: S. Vandemergel

Motion to approve FY22 & FY23 Contract Amendment #1 between LCCMHA and ResCare Premier, Inc. to increase the licensed residential rate up to the rate presented. Effective 11/22/2022 to 9/30/2024.

MOTION PASSED 9 / 0

MOTION FAILED

j) CISCO AND MICROSOFT RENEWALS

Discussion was held.

Moved by: G. McIntosh / Seconded by: L. Berry-Bobovski

Motion to approve to renew Microsoft 365 services at \$20,555 and Cisco SmartNet at \$13,432 for (1) year from CDW at a total cost of \$33,987.

MOTION PASSED 9 / 0

MOTION FAILED

k) FY21 AND FY22 KEY DEVELOPMENT CONTRACT AMENDMENT #2 FOR SUBSTANCE ABUSE SERVICES

Discussion was held.

Moved by: G. McIntosh / Seconded by: L. Berry-Bobovski

Motion to approve FY21 and FY22 Contract Amendment #2 between LCCMHA and Key Development Center for Substance Abuse Services, as presented. Effective 01/1/2023 to 3/31/2023.

MOTION PASSED 9 / 0

MOTION FAILED

l) FY21 AND FY22 LIVINGSTON COUNTY CATHOLIC CHARITIES AMENDMENT #1 FOR SUBSTANCE ABUSE SERVICES

Discussion was held.

Moved by: G. McIntosh / Seconded by: L. Berry-Bobovski

Motion to approve FY21 and FY22 Contract Amendment #1 between LCCMHA and Livingston County Catholic Charities for Substance Abuse Services, as presented. Effective 01/1/2023 to 3/31/2023.

MOTION PASSED 9 / 0

MOTION FAILED

m) FY22 AND FY23 JYB HOMECARE, LLC FOR COMMUNITY LIVING SUPPORTS & OVERNIGHT HEALTH & SAFETY SUPPORTS

Discussion was held.

MOVED BY: G. McIntosh / SECONDED BY: L. Berry-Bobovski

Motion to approve FY22 & FY23 Contract between LCCMHA and JYB Homecare LLC at the codes and rates presented. Effective 1/3/2023 to 9/30/2024.

MOTION PASSED 9 / 0

MOTION FAILED

10. CMHPSM (REGION 6): **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

- Next Regional Board Meeting Date: 12/14/2022

11. CMHAM: **None** **Item(s) Noted Below**

a) Event Announcement(s): None Items Noted Below

12. BOARD CORRESPONDENCE: **None** **Item(s) Noted Below**

a) Genesis House Celebrity Server Update

13. NEW BUSINESS: **None** **Item(s) Noted Below**

14. OLD BUSINESS: **None** **Item(s) Noted Below**

a) Parking Lot Items:

1. Senator Lana Theis, Representatives Bob Bezotte and Anne Bollin to be contacted to request participation at a LCCMHA Board meeting target date February 2023.
2. Board member tour of Genesis House to be scheduled in January/ February.
3. Board member review of the Delegated Authority Policy.
4. Recipient Rights Committee open seat clarification.

15. CALL TO THE PUBLIC: **No Response**

16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:04 PM

RESPECTFULLY SUBMITTED:

APPROVED BY:

Angela Bowers
RECORDING SECRETARY

Joanne Pfeffer
BOARD SECRETARY

Date