

# MEETING MINUTES

## FULL BOARD

### TUESDAY, MARCH 25, 2025

Draft

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY S. SLATON)	<input checked="" type="checkbox"/> C. NAGY
	<input type="checkbox"/> OPEN SEAT (VACATED BY M. KOZAK)	<input type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> S. VANDEMERGEL
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> A. YURKANIN
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<b>MEMBER(S) ABSENT:</b>	J. PFEFFER	
<b>OTHERS PRESENT</b>	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 25, 2025**

MOTION TO APPROVE THE AGENDA, AS PRESENTED.

MOTION TO APPROVE THE AGENDA, AS MODIFIED: Item #11b: Membership Committee added to the agenda per Board member M. Ikle's request. .

**Moved by: M. Ikle / SECONDED BY: L. Berry-Bobovski**

MOTION PASSED 8 / 0

MOTION FAILED

4. **CALL TO THE PUBLIC:**  None.

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 25, 2025**

MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.

MOTION TO APPROVE THE MINUTES, AS MODIFIED:

**Moved by: M. Serio / SECONDED BY: M. Pizzimenti**

MOTION PASSED 8 / 0

MOTION FAILED

**6. BOARD ADMINISTRATION:**    None    **Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions:  None    Items Noted Below
- b) Event Announcement(s):  None    Item(s) Noted Below
  - Genesis House No Minds Left Behind 5k Run / Walk on May 3, 2025, starts at 10 a.m. Lakeland Trail Park at Zukey Lake Tavern, 5011 Girard Dr., Pinckney, MI 48169
  - Full Board Meeting for April 29, 2025, to be held at Genesis House, 1137 E. Grand River, Howell, MI 48843
- c) Informational - Appointment will be made at May 27, 2025, Full Board Meeting  
CMHPSM Appointment of Livingston County CMH Board Member(S) Effective July 1, 2025, by R. Garber, Board Chair:  
Mary Serio                      3 Year Term (Term began 07/1/2024 - Expires 06/30/2027)  
Mary Pizzimenti                2 Year Term (Term began 07/1/2023 - Expires 06/30/2026)  
Patrick Bridge                  1 Year Term (Term began 07/1/2022 - Expires 06/30/2025)

Board member A. Yurkanin will be attending the next Regional Board Meeting as a non-voting member.

**7. CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:       None    Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**Moved by: M. Ikle / Seconded by: A. Yurkanin**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 9 / 0**

**MOTION FAILED**

**a) FY25-FY26 ANNEDON BRIGHTON LLC DBA STRIVE CENTERS FOR AUTISM (REF. W&M AG. #2)**

Motion to approve FY25 and FY26 Contract between LCCMHA and Annedon Brighton, LLC dba Strive Centers for Autism for ABA Support Services at rates, as presented. Effective 04/01/2025 to 9/30/2026.

**b) FY25-26 RISE ACTION CENTER - ABA PROVIDER (REF. W&M AG. #3)**

Motion to approve FY25 and FY26 Contract between LCCMHA and RISE Center for Autism for ABA Support Services at rates, as presented. Effective 04/01/2025 to 9/30/2026.

**c) FY25-FY26 RESCARE AMENDMENT #1 - EMERGENCY PLACEMENT CONSUMER SPECIFIC (REF. W&M AG. #4)**

Motion to approve FY25-26 Contract Amendment #1 between LCCMHA and ResCare Premier, Inc for Consumer Specific Specialized Residential services at rates, as presented. Effective 03/13/2025 to 9/30/2026.

**d) TYLER TECHNOLOGIES INC. - MUNIS (FINANCE) RENEWAL SOFTWARE AND SERVICE AGREEMENT (REF. W&M AG. #5)**

Motion to approve an agreement between Tyler Technologies and LCCMHA to provide MUNIS (Finance) software and service for a seven-month term at rates, as presented. Effective 3/1/25 to 9/30/25.

**e) FY25-FY26 TRINITY HEALTH MICHIGAN AMENDMENT #1 - ADDING INTENSIVE OUTPATIENT SERVICES (REF. W&M AG. #6)**

Motion to approve FY25 & FY26 Contract Amendment #1 between LCCMHA and Trinity Health Michigan D/B/A St. Joseph Mercy Health System, D/B/A St. Mary's Mercy Livonia, D/B/A St. Joseph Mercy Oakland at rates, as presented. Effective 04/01/2025 to 9/30/2026.

**f) CMHPSM REVISED POLICY 382: CORPORATE COMPLIANCE (REF. W&M AG. #8)**

Motion to approve revised CMHPSM Policy #382: Corporate Compliance. Effective once Regionally approved.

**g) CMHPSM REVISED POLICY 385: PERFORMANCE IMPROVEMENT (REF. W&M AG. #9)**

Motion to approve revised CMHPSM Policy #385: Performance Improvement. Effective once Regionally approved.

**h) CMHPSM REVISED POLICY 386: ABILITY TO PAY (REF. W&M AG. #10)**

Motion to approve revised CMHPSM Policy #386: Ability to Pay. Effective once Regionally approved.

**i) CMHPSM REVISED POLICY 387: FINANCIAL AUDITS OF CONTRACTORS (REF. W&M AG. #11)**

Motion to approve revised CMHPSM Policy #387: Financial Audits of Contractors. Effective once Regionally approved.

**j) CMHPSM REVISED POLICY 392: PEER REVIEW (REF. W&M AG. #12)**

Motion to approve revised CMHPSM Policy #392: Peer Review. Effective once Regionally approved.

**k) CMHPSM NEW POLICY 470: EMERGENCY AND POST-STABILIZATION SERVICES (REF. W&M AG. #13)**

Motion to approve new CMHPSM Policy #470: Emergency and Post-Stabilization Services. Effective once Regionally approved.

**l) CMHPSM REVISED POLICY 550: OFFICE OF RECIPIENT RIGHTS (REF. W&M AG. #14)**

Motion to approve revised CMHPSM Policy #550: Office of Recipient Rights. Effective once Regionally approved.

**m) CMHPSM REVISED POLICY 551: CONSENT TO TREATMENT AND SERVICES (REF. W&M AG. #15)**

Motion to approve revised CMHPSM Policy #551: Consent to Treatment and Services. Effective once Regionally approved.

**n) LCCMHA REVISED POLICY 211: TRAVEL EXPENSE PER DIEM REIMBURSEMENT POLICY (REF. W&M AG. #16)**

Motion to approve revised LCCMHA Policy #211: Travel Expense Per Diem Reimbursement Policy. Effective 03/26/2025.

**8. EXECUTIVE DIRECTOR'S REPORT:**

- a) Delegated Contract Approach March 2025 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

The Minutes of the March 18, 2025 meeting of Ways & Means Committee were presented for review.

**10. CMHPSM (REGION 6):**  None  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
  - Next Regional Board Meeting Date: 04/09/2025

**11. CMHAM:**  None  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below
  - CMHAM Summer Conference: Grand Traverse Resort, Traverse City  
June 10-11, 2025
- b) Membership Committee

**12. BOARD CORRESPONDENCE:**  None  **Item(s) Noted Below**

**13. NEW BUSINESS:**  None  **Item(s) Noted Below**

**14. OLD BUSINESS:**  None  **Item(s) Noted Below**

- a) **PARKING LOT ITEMS:**

**15. CALL TO THE PUBLIC:**  None

**16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:44 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

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**Angela Bowers**  
RECORDING SECRETARY

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**Roxanne Garber**  
BOARD CHAIR

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**Date**